



Everything You Need to Know About Online Registration

What is Priority Online Registration?

A Priority Online Registration time is a randomly assigned time that allows current students access to register for classes online through Student Online Services (SOS) before registration is opened for all students. Next semester, you will be assigned a Priority Online Registration time at which point you may go online and register for classes.

What is a Preferred Sections List?

Several weeks before Priority Online Registration begins, you can go online and build a Preferred Sections list of classes that you are interested in taking. These are classes that you select through Search and Register for Sections in SOS. Once a class has been added to the Preferred Sections list, it will remain on your list until you remove it or register for it.

How do I register for my Preferred Sections?

To register for classes on your Preferred Sections list once your Priority Registration time has arrived, you need to go to Register for Sections and then Register for Previously Selected Sections. You will then need to either select an action next to each class or select Register for all Classes from the drop-down menu at the top of the page.

When does Online Registration end?

You can register online through the first week of the term, but we encourage you to do so as soon as your Priority Registration time begins so you get the classes you want at the times you want them.

Can I add and drop classes online?

You can drop classes online through the first week of the term. Even if this is your first semester, you will have access to add and drop classes online within 48 hours of your initial registration.

What is a Waitlist?

A waitlist is a list of students that would like to register for a class that is already full. You can be added to a waitlist by an Admissions Advisor, or you can add yourself to a waitlist by adding the class to your Preferred Sections and then selecting Waitlist for the action.

How do I move from the Waitlist?

When, or if, a space becomes available in your waitlisted class, you will receive email notification (you can update your email address through SOS – simply click on My Profile and then Address Change at the bottom of the screen). You will then need to go to Manage My Waitlist in SOS and register for the class within the specified timeframe that is listed in the email. If you fail to register within the specified timeframe, the seat will be offered to the next student on the list.

Please contact the Records & Registration Office with any questions:

Office Hours: Monday - Thursday 8:00 a.m. - 6:00 p.m. and Friday 8:00 a.m. - 2:00 p.m.

Registrar@iwcc.edu

800.432.5852 or 712.325.3277

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