



Iowa Western Community College Transcript Request

Date	Student ID or Birth Date
Full Name	
Current Mailing Address	
Phone Number	Email Address
Signature	

Presently Enrolled at IWCC – Yes () No ()

If not presently enrolled, date of last attendance: _____

_____ Send Now

_____ Send after grades are posted

Circle one: Fall Spring Summer

Please send my transcript to: (Print only)

College/Firm	College/Firm
Attention (office/person)	Attention (office/person)
Address	Address
City, State, Zip	City, State, Zip

Mail request to:
Iowa Western Community college
Registrar's Office
2700 College Road
Council Bluffs, IA 51503

Or Fax request to:
712.325.3720

- Transcripts will not be released until all financial and other obligations with the college have been met and the student is in good standing.
- A minimum of five days should be allowed for processing transcript requests except at the end of semesters when more time is required.
- Transcripts cannot be faxed.
- Students must present a photo ID to pick up a transcript at the Records & Registration Office.

If you are a current student, you may log into SOS to review your transcript request status.