

IOWA WESTERN COMMUNITY COLLEGE

Course Syllabus Information

PEC 161 – 01: SPORTS OFFICIATING

Term: Winterim 2019

I. FACULTY INFORMATION:

Instructor: Mike Blackbourn	Office: RAPC
Phone: 712-325-3433	Office Hours: by Appt
E-mail: mblackbourn@iwcc.edu	

II. COURSE INFORMATION:

Course Prefix/Number	Course Name	Credits	Lecture	Lab
PEC 161-01	SPORTS OFFICIATING	3	Online	0

COURSE MEETING TIMES: Online

COURSE LOCATION: Online

COURSE DESCRIPTION:

Sports Officiating introduces student to the world of a sports official. This course focuses on principles and standards, rules, mechanics and procedures for officiating competitive sports.

PREREQUISITES:

None

REQUIRED TEXTBOOKS: SUCCESSFUL SPORTS OFFICIATING 2nd Edition – Human Kinetics; ISBN-10: 9780736098298

Suggested Supplemental Textbooks, References:

Office 365 Suite is required for many online coursework assignments. To facilitate interaction between classmates, students can download the free version from their ROC Portal Page for use in their online courses.

Materials and Supplies to Be Furnished by Student:

Students are responsible for protecting their own computer equipment through use of anti-virus and anti-malware tools. IWCC students may consider [these free options](#).

Students are further responsible for working in their online courses within the IWCC Acceptable Use Policy and the Computer Ethics and Use Policy. (Both policies are located on the ROC Student Portal Page under the *Technology* menu button FAQ area.)

COURSE LEARNING OBJECTIVES AND COURSE COMPETENCIES:

1. Demonstrate the integrity, honesty, sportsmanship, and fair-mindedness needed to become a sport official.
2. Demonstrate proper positioning on the playing area and proper hand signals to be used during a contest.
3. Demonstrate knowledge of the rules for each sport discussed.
4. Summarize the importance of fitness, health, and nutrition for sports officials.
5. Identify the ethical and legal responsibilities involved in sports officiating.

COURSE PRACTICES:

ATTENDANCE REQUIREMENTS

1. Sport Science curriculum required attendance policies
Attendance – Hybrid lectures meeting 2/wk. – 4 week class

Attendance will be taken each day. On the day of your 6th unexcused absence, automatic failure of the class will be given. This equals 3 weeks' time.

2. STANDARDS FOR WRITTEN WORK

Deadlines are very important for this class. Late assignments will be accepted, but will be penalized every day that it is not turned in. After a week from the deadline you will receive a zero unless I am notified before the deadline. Communication is very important.

3. LATE PAPERS AND ASSIGNMENTS

Deadlines are very important for this class. Late assignments will be accepted, but will be penalized every day that it is not turned in. After a week from the deadline you will receive a zero unless I am notified before the deadline. Communication is very important.

4. Missed exams *Make-up of missed exams will only be allowed with prior notification. A penalty may be exacted due to missed deadline.*

5. EXTRA CREDIT

We will have a few extra credit assignments throughout the semester.

6. PARTICIPATION

It is not figured into the final grade, but participation on the discussion forum is required. The discussion forum is almost half of your grade.

7. COMMUNICATION WITH INSTRUCTOR

Best way to communicate with me is through email. My email is mblackbourn@iwcc.edu. I will usually have assignments graded within a few class periods. If you need to meet with me schedule and appt. and we will discuss in my office.

GRADING

1. Discussion Forums are worth 10 points
2. Quiz is worth 25 points
3. Paper is worth 50 points
4. Exam 1 is worth 100 points (Ch. 1-4)
5. Exam 2 is worth 100 points (Ch. 5-8)
6. Final Exam is worth 100 Points (Ch. 9-13)

Grading Criteria

Grading for this course will be calculated on the totality of work that you do in this course including your tests, quizzes, quality postings on the discussion board, demonstrations and other various assignments.

Grading Scale

A – 90+

B – 80-89

C – 70-79

D – 60-69

F – <59

Final grades are viewable on ROC the Tuesday after the end of the semester: Self-Services Menu, Students, and Academic Record.

Definitions:

Day Class - any class that begins prior to 4:30pm

Evening Class - any class that begins on or after 4:30pm

Regular Term Classes - commonly referred to as full semester or 16-17 week classes

Accelerated Session Classes - commonly referred to as 8-week classes

Late Start Classes - commonly referred to as 12-week classes

PROBLEM RESOLUTION

If you have a conflict with me, concerns about my teaching and/or the course material, please discuss this first with me. If we cannot resolve the difficulty, contact our Dean, Barb Godden in Clark 307B, 712-325-3320 or email at bgodden@iwcc.edu

Notice of Campus Situations/Course Interruptions

1. Emergency closing of entire campus such as for weather – Students will be notified through the Reiver Alert system. Students must register for this service; find Reiver Alert on your ROC homepage.
2. Course Interruption – Students will be notified in the unlikely event that the ROC system would not be accessible for an extended period of time.

COURSE TOPICAL OUTLINE AND SCHEDULE

Intro to class, Ice breakers, introduce each other

WEEK 1

Officiating Past & Present (Ch. 1)

Officiating as a Lifetime Career (Ch. 2)

Officiating Style (Ch. 3)

Goal Setting (Ch. 4)

Exam 1

WEEK 2

Communication Skills (Ch. 5)

Decision-making Skills (Ch. 6)

Mental Training Strategies (Ch. 7)

Conflict Management (Ch. 8)

Exam 2

WEEK 3

Fitness Principles for Officials (Ch. 9)

Officiating Personal Fitness Plan (Ch. 10)

Legal Responsibilities (Ch. 11)

Legal Rights & Business Responsibilities (Ch. 12)

Time Management (Ch. 13)

Final Exam (Ch. 9-13)

III. INFORMATION/COLLEGE POLICY

RESET PASSWORD:

Students can reset passwords by accessing the password central page through ROC. The password central page can be found by clicking the menu tab in the upper left hand corner and opening the technology tab, then clicking on password central.

CYBER-LIBRARY:

Students can access books, magazines, journals, newspapers, films and audio books 24/7 through the Cyber-Library by clicking on the Cyber Library under Academics in ROC. Students may contact the library for assistance with research and citations. Check out the help features on the Cyber Library page in ROC. For questions about finding information at your campus or center, email cyberlibrary@iwcc.edu (click on link) or call 712-325-3247 for the Council Bluffs Campus or 712-542-5117 for the Clarinda Campus. The library hours are posted on ROC.

ACADEMIC SUPPORT:

FREE tutoring and academic assistance for a variety of core, general requirement classes are available through the Tutoring Center, located on the second floor of the Student Center on the Council Bluffs campus. One-on-one assistance is available on a drop-in basis. FREE online tutoring is available through Brainfuse on ROC. To access Brainfuse, locate Online Tutoring next to My ROC Classes. For more information about tutoring services or help in your classes, email tutoring@iwcc.edu or call 712-388-6841. A full tutoring schedule by subject area is posted on ROC.

DROPPING CLASSES:

While we encourage you to do everything you can to complete your classes, it is always better to drop a class than to fail it. If it becomes necessary for you to drop a class you can drop a class online through ROC up to the last day to drop. We recommend that you always talk to your advisor and a financial aid department representative before you drop a class. For more information on dropping classes see the Advising Information Site in ROC under the Academics tab.

PERSONAL ELECTRONIC DEVICES:

To provide an environment conducive to learning, Iowa Western Community College requires that cellular phones, pagers, and other personal electronic devices be turned off or set to vibrate when entering classrooms, computer labs, library, offices, auditoriums, or arena areas. Cellular phones with picture taking capabilities are not allowed in bathrooms, locker rooms, or other areas where there is a reasonable expectation of privacy. Faculty members do have the right to prohibit the use of any electronic device in their classroom.

HONOR CODE – ACADEMIC HONESTY:

Upon enrolling at Iowa Western Community College, each student assumes an obligation to conduct her/his academic affairs in a manner compatible with the standards of academic honesty established by the College and its faculty. If this obligation is neglected or ignored by the student, disciplinary action will be taken. Please refer to the Student Code of Conduct for the Academic Dishonesty Policy.

FERPA:

Student rights concerning access to education records are spelled out in Federal Public Law 98-380 as amended by Public Law 93-568 and in regulations published by the Department of Education. The law and regulations require educational institutions to limit the disclosure of information from the student's

record to those who have the student's written consent or to officials specifically permitted within the law. Students who wish to grant access to their education (class schedule, transcript of final grades, and progress reports) or financial records (grants, loans, financial aid documents, statements and billing) may do so by submitting an Access to Student Information Consent Form to the Records and Registration Office. Access to information is only given at the Records and Registration Office or Financial Aid and Cashier Offices. For more information, including the full Access to Student Information policy, refer to the Iowa Western Community College General Catalog or contact the Records and Registration Office.

DIVERSITY STATEMENT:

Iowa Western Community College values diversity and supports learning experiences that promote intellectual growth and human enrichment.

AMERICAN WITH DISABILITIES ACT STATEMENT:

If you are an individual with a disability who requires an accommodation to fully participate in academic programs or campus activities, please email disabilityservices@iwcc.edu or call 712-325-3299. Accommodations are arranged through the Disability Services Office, on the second floor of the Student Center on the Council Bluffs campus. Please allow adequate time to implement your accommodations. Any student with mobility impairments should prepare for an emergency ahead of time by instructing faculty and/or classmates on how to assist in case of an evacuation.

PREGNANT AND PARENTING STUDENTS:

Iowa Western does not discriminate against any student on the basis of pregnancy or related conditions. Absences due to medical conditions relating to pregnancy will be excused for as long as deemed medically necessary by a student's doctor, and students will be given the opportunity to make up missed work. Students needing accommodations can seek assistance with accommodations from the Coordinator of Disability Services.

EQUAL OPPORTUNITY AND NON-DISCRIMINATION:

It is the policy of Iowa Western Community College to provide equal educational opportunities and not to discriminate on the basis of race, color, creed, religion, national or ethnic origin, ancestry, genetic information, physical or mental disability, age, sex, sexual orientation, gender identity or expression, pregnancy, marital status, veteran status, AIDS/HIV status, citizenship, or medical condition, as those terms are defined under applicable laws, in its educational programs, activities, or employment practices. Questions or complaints? Contact Title IX and Equity Coordinator, Kim Henry, or ADA Coordinator, Keri Zimmer, equity@iwcc.edu, 712-325-3200, or the Director of the Office for Civil Rights, U.S. Department of Education, Citigroup Center, 500 W. Madison, Suite 1475, Chicago, IL 60661, (312)-730-1560, OCR.Chicago@ed.gov. More information at <https://www.iwcc.edu/about/statement.asp>.