



CALL TO ORDER

The Regular Meeting of the Board of Trustees of Iowa Western Community College was held electronically at 2:00 pm on Monday, May 18, 2020.

The meeting was called to order by President Brent Siegrist.

ROLL CALL

Members present: John McBride, Dr. Stan Sibley, Dr. John Marshall, Scott Robinson, Brent Siegrist, Scott Williams, Kirk Madsen, Connie Hornbeck and Randy Pash. Absent: None. Also present: Dr. Dan Kinney, President of the College; Erin McKee, Board Secretary; Eddie Holtz, Board Treasurer; Kim Henry, Don Kohler, Molly Noon, Mark Stanley and Dr. Marjorie Welch.

APPROVE AGENDA

Motion was made by Dr. Marshall, seconded by Mr. Madsen, to approve the agenda. All aye votes were recorded. Motion carried.

APPROVE MINUTES

Motion was made by Mr. Robinson, seconded by Mr. Williams, to approve the minutes of the Regular Board Meeting held on April 20, 2020, with the change made. All aye votes were recorded. Motion carried.

Motion was made by Mr. Pash, seconded by Mrs. Hornbeck, to approve the minutes of the Special Board Meeting held on May 4, 2020, as presented. All aye votes were recorded. Motion carried.

MONITORING INFORMATION ABOUT COLLEGE OPERATIONS

President’s Report

Dr. Dan Kinney, President of the College, reported on the following:

- The college COVID-19 Recovery Plan is almost complete. It will be reviewed by Cabinet, deans and directors, then shared with all employees.
- Today supervisory staff and some faculty are back full-time. The college will remain closed to the public. All employees will be back full-time on June 1.
- Saturday the college held a virtual commencement ceremony. It was well received.
- The President’s will be meeting Friday.

IACCT Report

**CONSENT
AGENDA**

Connie Hornbeck, IACCT Representative, reported on the following:

- The July IACCT Conference will be canceled. WITCC will host the conference in 2021.
- MJ Dolan, IACCT Executive Director, has announced her retirement. ACCT will help create a "profile" and Larry Ebbers will conduct the search.

Presidential Search Update

Brent Siegrist shared an update on the timeline and process for the Presidential Search.

- The open forums will take place on Wednesday, June 10. There will be a series of forums that day with two in Council Bluffs, one in Clarinda and one in Harlan. Times and meeting locations will be finalized and shared soon.
- The search committee will meet on Thursday, June 11 to finalize the Presidential Profile. After this meeting, a Special Board meeting will be held to approve the profile.

Motion was made by Dr. Sibley, seconded by Mr. Robinson, to approve the Consent Agenda as presented. All aye votes were recorded. Motion carried.

Personnel Report

Eddie Holtz, presented the Board with the Personnel Report.

New employees include: Heather Shafer, HR Coordinator/Wellness; Jody Shough, College Store

Employees leaving include: None

Financial Report

Eddie Holtz, Vice President of Finance, presented the Board with the Financial Summary. Highlights from the report include:

- The last few months have been very challenging. Iowa Western received just over \$3m in CARES Act funding, with 50% of that going directly to students that were impacted. We are using the remaining \$1.5m to cover related expenses such as housing refunds, meal plan refunds, and lost revenues relating to non-credit training. These lost revenues and expenses relating to COVID-19 will not fully be covered by the CARES Act funding, the remaining portion will need to be absorbed into the College's budget.
- A forecast for Fiscal Year 2021 was presented based on the updated FY20 forecast as well as known and estimated additional revenues and expenses for FY20. These estimates include a decline in enrollment of 1 %, no increase health

insurance, and many other items. State Aid and salary increases are not known at this time, a State Aid decrease of 5% would equal roughly a 3% increase in salaries, these two unknowns will be dependent on each other as we work to finalize our budget as we finish out the fiscal year.

Curriculum

Dr. Marjorie Welch, Vice President of Academic Affairs, presented a summary of curriculum updates.

Modifications

Dental Assisting Diploma – ENG 105 Composition I and HSC 128 Anatomy and Physiology for Allied Health Programs were previously completed during the first semester of the program. To help with student success, students are now required to complete the courses prior to beginning the program.

Computers: Systems Administration Certificate – Course prefixes and numbers for the second semester have been updated.

SUR 141 Introduction to Basic Surgical Principles – Ethics, Legal Issues and Professionalism in Surgical Technology has been removed as a prerequisite since it is no longer offered.

NET 495 Virtual Infrastructure – Information Storage and Management has been removed as a prerequisite.

CIS 332 Database and SQL 3.0 – Introduction to Information Technology and Introduction to Computers have been removed as prerequisites.

CIS 213 Advanced Client-Side Scripting – Fundamentals of Web Programming has been removed as a prerequisite.

CIS 187 ASP.NET MVC with C# - Programming II has been removed as a prerequisite.

CIS 158 Web e-Business – Programming II and Server-Side Web Programming have been removed as prerequisites.

Deletions

NET 363 Windows Directory Services Design, NET 402 Linux Network Administration, NET 412 Linux System Administration, NET 478 Information Storage and Management, NET 730 Investigations, NET 779 Desktop Application Support, NET 791 PC Support II, CIS 121 Introduction to Programming Logic, CIS 144 Programming II, CIS 151

Programming III, CIS 161 C++, CIS 164 Advanced C++, CIS 402 Cobol, CIS 504 Structured Systems Analysis, CIS 606 Visual BASIC.NET I, CIS 607 Visual BASIC.NET II, CSC 190 Game Programming 2-D, CSC 192 Flash Animation, CSC 194 Computer Game Creation

These courses are being deleted from the catalog because they are no longer part of any program.

ACTION ITEMS

Approval of Tuition Rates

Motion was made by Dr. Marshall, seconded by Mr. Williams, to approve a \$9 per credit hour tuition increase. All aye votes were recorded. Motion carried.

Approval of Resolution Naming Depositories

Motion was made by Mr. Pash, seconded by Mr. Madsen, to approve the resolution naming depositories as presented. All aye votes were recorded with Mr. McBride abstaining. Motion carried.

Approval of Write-off List

Motion was made by Mr. McBride, seconded by Dr. Marshall, to approve the write-off list as presented. All aye votes were recorded. Motion carried.

Receipt of Bids, Not to Exceed \$750,000 Industrial New Jobs Training Certificates, Series 2020-1

Motion was made by Mr. Pash, seconded by Mrs. Hornbeck, to approve the Receipt of Bids, Not to Exceed \$750,000 Industrial New Jobs Training Certificates, Series 2020-1. A roll call vote was taken with all aye votes recorded. Motion carried.

Resolution Instituting Proceedings to Take Additional Action, \$555,000 Industrial New Jobs Training Certificates, Series 2020-1

Motion was made by Mr. McBride, seconded by Mr. Robinson, to approve the Resolution Instituting Proceedings to Take Additional Action, \$555,000 Industrial New Jobs Training Certificates, Series 2020-1. A roll call vote was taken with all aye votes recorded. Motion carried.

Resolution Directing the Sale and Delivery of \$555,000 Industrial New Jobs Training Certificates, Series 2020-1

Motion was made by Mr. Madsen, seconded by Mr. Robinson, to approve the Resolution Directing the Sale and Delivery of \$555,000 Industrial New Jobs Training Certificates, Series 2020-1. A roll call vote was taken with all aye votes recorded. Motion carried.

Resolution Authorizing the Issuance of \$555,000 Industrial New Jobs Training Certificates, Series 2020-1, and Providing for the Securing of Such Certificates for the Purpose of Carrying Out an Industrial New Jobs Training Program Project Designated as the 2020-1 Multiple Parcel; Approval of Continuing Disclosure Certificate

Motion was made by Mrs. Hornbeck, seconded by Dr. Marshall, to approve the Resolution Authorizing the Issuance of \$555,000 Industrial New Jobs Training Certificates, Series 2020-1, and Providing for the Securing of Such Certificates for the Purpose of Carrying Out an Industrial New Jobs Training Program Project Designated as the 2020-1 Multiple Parcel; Approval of Continuing Disclosure Certificate. A roll call vote was taken with all aye votes recorded. Motion carried.

Approval of form of Tax Exemption Certificate for General Obligation School Bonds, Series 2020C

Motion was made Mr. Pash, seconded by Dr. Sibley, to approve the form of Tax Exemption Certificate for General Obligation School Bonds, Series 2020C. A roll call vote was taken with all aye votes recorded. Motion carried.

Approval of Continuing Disclosure Certificate for General Obligation School Bonds, Series 2020C

Motion was made by Dr. Sibley, seconded by Mr. Williams, to approve the Continuing Disclosure Certificate for General Obligation School Bonds, Series 2020C. A roll call vote was taken with all aye votes recorded. Motion carried.

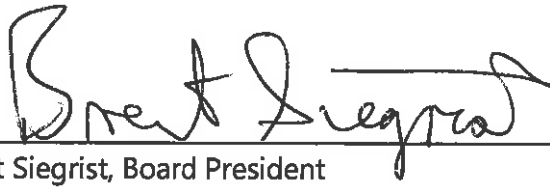
Resolution Amending the Resolution Authorizing the Issuance of Bonds for General Obligation School Bonds, and Levying a Tax for Payment Thereof Adopted February 17, 2020 for General Obligation School Bonds, Series 2020C

Motion was Mr. McBride, seconded by Dr. Marshall, to approve the Resolution Amending the Resolution Authorizing the Issuance of Bonds for General Obligation School Bonds, and Levying a Tax for Payment Thereof Adopted February 17, 2020 for General Obligation School Bonds, Series 2020C. A roll call vote was taken with all aye votes recorded. Motion carried.

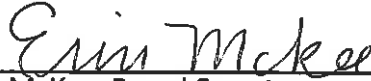
ADJOURNMENT

Motion was made by Mr. Madsen, seconded by Mr. Pash, to adjourn. All aye votes were recorded. Motion carried.

The meeting adjourned at 3:13pm.



Brent Siegrist, Board President



Erin McKee, Board Secretary