

IOWA WESTERN COMMUNITY COLLEGE

COURSE SYLLABUS

ENG 105-OL01: Composition I

TERM: WINTERIM 2020

I. FACULTY INFORMATION:

Instructor: Bryce Ann Journey	Office: n/a
Phone: n/a	Office Hours: n/a
E-mail: bjourney@iwcc.edu	

II. COURSE INFORMATION:

Course Prefix/Number	Course Name	Credits	Lecture	Lab
ENG 105-OL01	Composition I	3	3	0

COURSE MEETING TIMES:

Course shells are available online 24/7.

PREREQUISITES:

A grade of "C" or higher in College Preparatory Writing or writing placement.

REQUIRED TEXTBOOKS:

This course utilized an open education resource that can be accessed through the Canvas course page. Students are not required to purchase a textbook for this course.

SUGGESTED SUPPLEMENTAL TEXTBOOKS AND REFERENCES:

Students should ensure they have access to a reliable computer with a reliable internet connection. Students will need this in order to submit assignments!

Students can download the free version of Office 365 Suite from their ROC Portal Page for use in their courses. Students are responsible for protecting their own computer equipment through use of anti-virus and anti-malware tools for work within their IWCC courses; they may consider these free options (click on link). Students using computers in labs and other facilities on campus are further held to the standards of IWCC Acceptable Use Policy and the Computer Ethics and Use Policy. Both are located on the ROC Student Portal Page under the Technology menu button FAQ area.

COURSE DESCRIPTION:

Composition I focuses on complex essays composed in various rhetorical modes of expository writing. Students develop experience using the writing process when composing fully developed, organized, and complicated essays. The emphasis in this course is on the formal or academic style of writing that has a clear and analytical focus. Documentation formatting is introduced with the culmination of a researched essay. Extended readings and discussions in class enhance more mature critical thinking abilities required of any college reader and writer.

Students in Bryce Journey's Composition I class will experience the complete writing process, from brainstorming to outlining and from drafting to revising. Students will also learn research techniques and citation structures. We will read a variety of diverse essays illustrating the types of essays we're working on and conclude the semester with a major project.

COURSE LEARNING OUTCOMES AND COURSE COMPETENCIES:

Upon successful completion of this course, the student will be able to:

1. Compose essays that are coherent and organized.
2. Develop essays with ample and relevant supporting details.
3. Demonstrate critical thinking in course assignments.
4. Integrate sources into essay with research format.
5. Construct sentences that follow the conventions of Standard American English.

ATTENDANCE REQUIREMENTS

Winterim students are required to log in each day, including holidays, to complete daily assignments. Students may work ahead to avoid having to work on holidays. Students who fail to do this will fall behind, miss out on points, and decrease the likelihood of achieving a passing grade. At key times in the semester, I will recommend that students who have missed too many assignments and/or failed to log in several days in a row be academically withdrawn from the class. Attendance will be recorded each based upon who logs in and/or completes the daily assignment.

MISSED CLASSES

If a student knows they will not have access to a computer with internet connection for an extended period of time, they should inform their instructor and make arrangements to complete any upcoming activities ahead of time.

COMMUNICATION WITH INSTRUCTOR

Students and faculty must use their IWCC email when contacting the instructor about matters related to the course. The best way to contact me is via e-mail. I check that several times a day during the semester. I'm a genderfluid individual and use both her and his pronouns and Ms, Mr, and the non-binary Mx honorifics. Please feel free to use any of those in our interactions and please let me know if you have preferred pronouns and methods of address yourself, or a name that is different than the one on the roster.

STANDARDS FOR WRITTEN WORK

All assignments must be typed in Courier New 12 pt. font, double-spaced, and submitted in only .doc or .docx file extensions. All assignments must be turned in using the appropriate assignment dropbox at the course site on ROC by the listed due date in the syllabus. Hard copies of essays or e-mailed files will not be accepted unless previous arrangements have been made.

LATE PAPERS AND ASSIGNMENTS

As noted above, grades can only be earned on the days designated in the schedule. All assignments must be turned in by or on the due date listed in the schedule. No late work will be accepted. Students are welcome to work ahead if they desire.

EXTRA CREDIT

Students will be informed of extra credit opportunities as they arise. There is one extra credit assignment already posted in the assignment list and due by the end of the semester. Some papers may include opportunities for bonus points and these opportunities will also be shared as they arise.

INSTRUCTIONAL TECHNIQUES AND PRACTICES

Students can expect there to be no group projects in this class. Students are expected to be responsible for their own grades and won't have to rely upon the contributions of others to achieve their own personal educational results. There is no alleged benefit of group work that we won't be able to more successfully integrate through an interactive, communication-centered, creatively provocative learning environment.

PASSING THIS CLASS

Students often wonder how they can pass this class. The answer is simple: Maintain good communication habits (by asking questions when you have them and keeping in contact if anything comes up during the semester), complete every assignment, and do so thoroughly, thoughtfully, and honestly. It's that easy. I've never had a student who has done those three things and failed the class. The reason this simple formula works is that, even if students enter the class without confidence in their writing skills and a few rough grades to start off the semester, through regular participation and completion of every assignment, students will increase their skills and earn better and better grades as the semester progresses. Students who buy into this formula and in my methodology will enjoy success and complete the class, not only with a good grade, but with increased writing skills and greater confidence in them.

GRADING

Assignments

Personal Narrative Essay

Available Points

100
points

Your Score

Points earned ____/100

Assignments	Available Points	Your Score
Compare and Contrast Essay	100 points	Points earned ____/100
Process Analysis Essay	100 points	Points earned ____/100
Discussion Questions (3 @ 20 points each)	60 points	Points earned ____/60
Writing Activities (3 @ 10 points each)	30 points	Points earned ____/30
Brainstorm Activities (3 @ 10 points each)	30 points	Points earned ____/30
Outlines (3 @ 50 points each)	50 points	Points earned ____/150
Total Points	570 points	Points earned ____/570

VIEWING FINAL GRADES

Final grades are viewable on ROC the Tuesday after the end of the semester: Self-Services Menu, Students, and Academic Record.

FINAL GRADE SCALE: 570-513: A / 512-455: B / 454-397: C / 396-339: D / 338-Below:F

IMPORTANT DATES

Students should consult the “Academic Calendar” in ROC as needed to be aware of certain specific dates, such as:

- Last day to withdraw from course.
- Holidays, in-service days, Career Day, student development hours, etc.
- Last day to apply for graduation

PROBLEM RESOLUTION

If you have a conflict with me, concerns about my teaching and/or the course material, please discuss this first with me. If we cannot resolve the difficulty, contact Jenny Kruger, Dean of Communication & Fine Arts at jkruger@iwcc.edu, 712-325-3326, STU 1150.

COURSE TOPICAL OUTLINE AND SCHEDULE

The full course schedule concludes this document.

III. INFORMATION/COLLEGE POLICY

RESET PASSWORD:

Students can reset passwords by accessing the password central page through ROC. The password central page can be found by clicking the menu tab in the upper left hand corner and opening the technology tab, then clicking on password central.

CYBER-LIBRARY:

Students can access books, magazines, journals, newspapers, films and audio books 24/7 through the Cyber-Library by clicking on the Cyber Library under Academics in ROC. Students may contact the library for assistance with research and citations. Check out the help features on the Cyber Library page in ROC. For questions about finding information at your campus or center, email cyberlibrary@iwcc.edu or call 712-325-3247 for the Council Bluffs Campus or 712-542-5117 for the Clarinda Campus. The library hours are posted on ROC.

ACADEMIC SUPPORT:

FREE tutoring and academic assistance for a variety of core, general requirement classes are available through the Tutoring Center, located on the second floor of the Student Center on the Council Bluffs campus. One-on-one assistance is available on a drop-in basis. FREE online tutoring is available through Canvas or ROC. To access online tutoring click on the Online Tutoring tab next to My ROC Classes on your ROC home page or Online Tutoring in the left hand menu in Canvas. For more information about tutoring services or help in your classes, email tutoring@iwcc.edu or call 712-388-6841.

DROPPING CLASSES:

While we encourage you to do everything you can to complete your classes, it is always better to drop a class than to fail it. If it becomes necessary for you to drop a class you can drop a class online through ROC up to the last day to drop. We recommend that you always talk to your advisor and financial aid before you drop a class. For more information on dropping classes see the Advising Information Site in ROC under the Academics tab.

PERSONAL ELECTRONIC DEVICES:

To provide an environment conducive to learning, Iowa Western Community College requires that cellular phones, pagers, and other personal electronic devices be turned off or set to vibrate when entering classrooms, computer labs, library, offices, auditoriums, or arena areas. Cellular phones with picture taking capabilities are not allowed in bathrooms, locker rooms, or other areas where there is a reasonable expectation of privacy. Faculty members do have the right to prohibit the use of any electronic device in their classroom.

HONOR CODE – ACADEMIC HONESTY:

Upon enrolling at Iowa Western Community College, each student assumes an obligation to conduct her/his academic affairs in a manner compatible with the standards of academic honesty established by the College and its faculty. If this obligation is neglected or ignored by the student, disciplinary action will be taken. Please refer to the Student Code of Conduct for the Academic Dishonesty Policy.

FERPA:

Student rights concerning access to education records are spelled out in Federal Public Law 98-380 as amended by Public Law 93-568 and in regulations

published by the Department of Education. The law and regulations require educational institutions to limit the disclosure of information from the student's record to those who have the student's written consent or to officials specifically permitted within the law. Students who wish to grant access to their education (class schedule, transcript of final grades, and progress reports) or financial records (grants, loans, financial aid documents, statements and billing) may do so by submitting an Access to Student Information Consent Form to the Records and Registration Office. Access to information is only given at the Records and Registration Office or Financial Aid and Cashier Offices.

For more information, including the full Access to Student Information policy, refer to the Iowa Western Community College General Catalog or contact the Records and Registration Office.

DIVERSITY STATEMENT:

Iowa Western Community College values diversity and supports learning experiences that promote intellectual growth and human enrichment.

AMERICAN WITH DISABILITIES ACT STATEMENT:

If you are an individual with a disability who requires an accommodation to fully participate in academic programs or campus activities, please email disabilityservices@iwcc.edu or call 712-325-3299. Accommodations are arranged through the Disability Services Office, on the second floor of the Student Center on the Council Bluffs campus. Please allow adequate time to implement your accommodations.

Any student with mobility impairments should prepare for an emergency ahead of time by instructing faculty and/or classmates on how to assist in case of an evacuation.

PREGNANT AND PARENTING STUDENTS:

Iowa Western does not discriminate against any student on the basis of pregnancy or related conditions. Absences due to medical conditions relating to pregnancy will be excused for as long as deemed medically necessary by a student's doctor, and students will be given the opportunity to make up missed work. Students needing accommodations can seek assistance with accommodations from the Coordinator of Disability Services.

EQUAL OPPORTUNITY AND NON-DISCRIMINATION:

It is the policy of Iowa Western Community College to provide equal educational opportunities and not to discriminate on the basis of race, color, creed, religion, national or ethnic origin, ancestry, genetic information, physical or mental disability, age, sex, sexual orientation, gender identity or expression, pregnancy, marital status, veteran status, AIDS/HIV status, citizenship, or medical condition, as those terms are defined under applicable laws, in its educational programs, activities, or employment practices.

Questions or complaints? Contact Title IX and Equal Opportunity Coordinator, Reanna Heim, or ADA Coordinator, Samantha Larson, equity@iwcc.edu, 712-325-3200, or the Director of the Office for Civil Rights, U.S. Department of

Education, Citigroup Center, 500 W. Madison, Suite 1475, Chicago, IL 60661,
 (312)-730-1560, OCR.Chicago@ed.gov. More information at
<https://www.iwcc.edu/about/statement.asp>.

IV. COURSE TOPICAL OUTLINE AND SCHEDULE

Week	Date	Unit	Assignment	Points	Covers
1	12/2	Personal Narrative	Love/Hate Description Activity	10	Module 4
	12/3	Personal Narrative	Personal Narrative Brainstorm	10	Module 4
	12/4	Personal Narrative	Read/Discuss Jacobs "I Think You're Fat"	20	handout
	12/5	Personal Narrative	Personal Narrative Outline	50	Module 4
	12/7	Personal Narrative	Personal Narrative Essay Due	100	Module 4
2	12/8	Compare and Contrast	Reboot Writing Activity	10	Module 6
	12/9	Compare and Contrast	Compare and Contrast Brainstorm	10	Module 6
	12/10	Compare and Contrast	Read/Discuss Williams "Songs of the Summer of 1963...and 2013"	20	Module 6
	12/11	Compare and Contrast	Compare and Contrast Outline	50	Module 6
	12/14	Compare and Contrast	Compare and Contrast Essay Due	100	Module 6
3	12/15	Process Analysis	Instructions Writing Activity	10	Module 7
	12/16	Process Analysis	Process Analysis Brainstorm	10	Module 7
	12/17	Process Analysis	Read/Discuss Eighner "Dumpster Diving"	20	Module 7
	12/18	Process Analysis	Process Analysis Outline	50	Module 7
	12/21	Process Analysis	Process Analysis Essay Due	100	Module 7

Week	Date	Unit	Assignment	Points	Covers

NOTES ABOUT SCHEDULE

Clicking on an assignment link will take the student to a page that includes everything they need to complete the assignment: Description of assignment, instructions, attached files or directions to outside files, and the dropbox to submit their assignment. All assignments except for discussion questions will utilize a dropbox for submissions. Discussion questions instead use a discussion forum – just click the Reply button to submit your answers and respond to others.

Students will note that the schedule follows a certain general pattern. The assigned readings and discussion questions illustrate in certain ways the type of paper we are working on next. The writing and brainstorm activities will help students in coming up with an appropriate idea for their upcoming paper. Students should note that, while there are no banned topics, there are topics that work better than others for certain types of essays.

I'm a big fan of outlining – I think it's an over-looked part of the writing process. Hence, I like for students to devote a significant amount of time to composing a thorough outline. Students will find that by doing this, the process of writing the essay itself becomes much easier. The outline will help students organize their essay and ensure they incorporate all the required elements of the essay and meet the objectives of the assignment.

All assignments are due on the dates designated in the schedule. All assignments are due before 11:55pm on the dates designated in the schedule. Students can work ahead if they desire. Don't wait until the last minute to submit anything! Allow yourself plenty of time to do each activity thoroughly, thoughtfully, and honestly. Please keep in mind that I teach multiple classes and will grade assignments as soon as possible. Most assignments will be graded and updated in the gradebook within a couple of days of their submission, but essays may take a little longer.

There is no formal Final for this class. Instead, students can consider the last essay they write as their Final.