

CALL TO ORDER

The Regular Meeting of the Board of Trustees of Iowa Western Community College was held at 2:00 pm on Monday, August 17, 2020, on the Council Bluffs Campus.

The meeting was called to order by President Brent Siegrist.

ROLL CALL

Members present: Dr. Stan Sibley, Dr. John Marshall, Scott Robinson, Brent Siegrist, Scott Williams, Kirk Madsen, Connie Hornbeck and Randy Pash. Absent: John McBride. Also present: Dr. Dan Kinney, President of the College; Erin McKee, Board Secretary; Eddie Holtz, Board Treasurer; Kim Henry, Don Kohler, Molly Noon, Mark Stanley and Dr. Marjorie Welch.

**APPROVE
AGENDA**

Motion was made by Mr. Williams, seconded by Mr. Pash, to approve the agenda. All aye votes were recorded. Motion carried.

**APPROVE
MINUTES**

Motion was made by Mrs. Hornbeck, seconded by Mr. Williams, to approve the minutes of the Regular Board Meeting held on July 20, 2020, as presented. All aye votes were recorded. Motion carried.

**MONITORING
INFORMATION
ABOUT COLLEGE
OPERATIONS****President's Report**

Dr. Dan Kinney, President of the College, reported on the following:

- A meeting with the Audit Committee was scheduled
- Dr. Kinney introduced David Miller, the new Athletic Director. David shared with the group his background, what drew him to Iowa Western and his philosophy for the Athletic Department.
- Dr. Kinney shared an article from Inside Higher Education regarding community college enrollment across the country.
- The college has been approved to be a Test Iowa site. Mass testing will not be allowed, it will only be available for students and employees.
- Erin will be sending out the Trustee Self-evaluation form
- ACCT Leadership Congress – This event will be held virtually this year on October 5th through October 8th. We will share the schedule as soon as it is available.

IACCT Report

Connie Hornbeck, IACCT Representative, reported on the following:

- The IACCT Board will meeting in early September. There will also be an lowans for Skilled Workforce meeting tomorrow and a meeting of the Executive Committee on August 24th to review applications for the IACCT Director position.

Other Reports

Economic and Workforce Development Report

Mark Stanley, presented the Board with the Economic and Workforce development report. Highlights from the report include:

- Several trainings are taking place with companies including: NSK AKS in Clarinda, NSK, Advanced Machine, Bungee North America and Perfection Learning
- The Iowa Community Colleges are pursuing a Strengthening Iowa's Community College's grant with a focus on guided pathways.
- The SBDC has been active in providing trainings to local business focused on COVID-19.

Information Technology

Bill Shelton, Director of the Information Technology Center, presented the Trustees with the Information Technology report. Highlights from the report include:

- Priorities changed in 2020, due to COVID-19. The IT staff repurposed laptops for faculty use, brought Zoom online and managed remote access.
- Several new projects include cloud backup of critical systems, increased internet bandwidth and new firewall, new laptops and cloudflare website protection.
- This year the Information Technology Department received a new college award – the Difference Maker Award. For all the hard work dedicated to remote learning and telecommuting this spring.

Presidential Search Update

Brent Siegrist shared an update on the Presidential Search.

- There are currently 30 applications for the Presidency
- Dr. Julie Golder is very happy with the interest so far.
- ACCT continues to do outreach and is seeing state, regional and national interest in the position
- The target date for applications is September 9th

Motion was made by Dr. Sibley, seconded by Mr. Robinson, to approve the Consent Agenda as presented. All aye votes were recorded. Motion carried.

Personnel Report

**CONSENT
AGENDA**

**EXECUTIVE
SESSION**

Eddie Holtz, presented the Board with the Personnel Report.

New employees include: Kristin Gill, Accounts Receivable Clerk; Jermaine Brown, Assistant Soccer Coach; Peter Brown, Assistant Football Coach; Robert Naubert, Assistant Men's Basketball Coach; Lindsey Jarvinen, Childcare Associate; Dayna Potter, Childcare Associate; Anthony Borders, Assistant Sports Shooting Coach; Aaron Schultz, Strength & Conditioning Coach

Employees leaving include: Megan Ehlers, Residence Life Coordinator; Lisa Walker, Director of Continuing Education

Financial Report

Eddie Holtz, Vice President of Finance, presented the Board with the Financial Summary. Highlights from the report include:

- For FY20 the General Operating fund for the college realized revenues of \$39,786,761 that is an increase from FY19 of \$530,582 due to increased tuition per credit hour to offset lower enrollments.
- FY20 Audit – The business office has started planning for the annual audit.

Curriculum

Dr. Marjorie Welch, Vice President of Academic Affairs, presented a summary of curriculum updates.

Program Deletion

Computers: Computer Science (AA) – The Computer Science AA degree does not articulate to any transfer institution. The degree will not be recognized by the Iowa Department of Education without a clear articulation.

Collective Bargaining

Motion was made by Mrs. Hornbeck, seconded by Dr. Marshall, to enter into an Executive Session to conduct a strategy meeting of public employer concerning employees covered by a collective bargaining agreement as provided in Section 20.17 of the Code of Iowa. All aye votes were recorded. Motion carried.

The Board entered into a closed session at 3:07pm.

Motion was made by Dr. Sibley, seconded by Mr. Madsen, to enter into a Regular Session. All aye votes were recorded. Motion carried.

The Board entered into a regular session at 4:04pm.

No action was taken.

President's Evaluation

Motion was made by Mr. Robinson, seconded by Mr. Pash, to enter into an Executive Session to evaluate the professional competency of an individual or individuals whose appointment, hire and performance, or discharge is being considered when necessary to prevent needless and irreparable injury to that individual's reputation and that individual requests a closed session as provided in Section 21.5(l)(i) of the Code of Iowa. All aye votes were recorded. Motion carried.

The Board entered into a closed session at 4:06pm.

Motion was made Mrs. Hornbeck, seconded by Mr. Williams, to enter into a Regular Session. All aye votes were recorded. Motion carried.

The Board entered into a regular session at 4:29pm.

No action was taken.

ADJOURNMENT

Motion was made by Mr. Robinson, seconded by Mr. Pash, to adjourn. All aye votes were recorded. Motion carried.

The meeting adjourned at 4:32pm.

Brent Siegrist, Board President

Erin McKee, Board Secretary