



Board of Trustees : Meeting Minutes

Minutes for the Regular meeting of the Board of Directors of
Iowa Western Community College

August 16, 2021 | 2:00pm

CALL TO ORDER

The Regular Meeting of the Board of Trustees of Iowa Western Community College was held at 2:00 pm on Monday, August 16th, 2021, on the Council Bluffs Campus.

The meeting was called to order by President Connie Hornbeck.

ROLL CALL

Members present: Dr. Stan Sibley, Dr. John Marshall, Scott Robinson, Matt Johnson, Scott Williams, Connie Hornbeck and Randy Pash.
Absent: John McBride and Kirk Madsen. Also present: Dr. Dan Kinney, President of the College; Eddie Holtz, Board Treasurer; Tina Mackland, Interim Board Secretary, Kim Henry, Don Kohler, Matt Mancuso, Molly Noon, Jenny Kruger and Shane Larson.

APPROVE AGENDA

Motion was made by Mr. Johnson, seconded by Mr. Pash, to approve the agenda. All aye votes were recorded. Motion carried.

APPROVE MINUTES

Motion was made by Dr. Sibley seconded by Mr. Williams, to approve the minutes of the Regular Board Meeting held on July 19, 2021, as presented. All aye votes were recorded. Motion carried.

COMMUNITY DIALOGUE

Diversity, Equity and Inclusion Report

Ambe White, Dean of Social Sciences and Business presented to the Trustees. Highlights from the report include:

- The purpose of the DEI Committee is to educate, promote awareness, and create accountability at Iowa Western Community College for faculty, staff, and students around the following: valuing diversity, promoting inclusion, and striving for equity.
- The DEI Committee has four established goals.
- DEI week will be held August 23 – August 27.
- The DEI Committee along with a keynote speaker will facilitate training during Professional Development Day on September 7.

MONITORING INFORMATION ABOUT COLLEGE OPERATIONS

President's Report

Dr. Dan Kinney, President of the College, reported on the following:

- Matt Mancuso has been hired as the Executive Director of Economic and Workforce Development.

- Today is the first day of school and there is a full week of activities planned for the students.
- Enrollment is too early to report until after the 10th day.
- The roofing project in Ashley Hall is complete along with the parking lots in front of the Welcome Center and the Suites.

IACCT Report

Connie Hornbeck, IACCT Representative, stated that they don't meet in July so there is no report at this time.

Other Reports

Iowa Western Center Taskforce Update

Dr. Kinney stated that the taskforce has not met since the last Board meeting.

COVID Update

Kim Henry, Dean of Student Services, gave an update on COVID.

Highlights from the report include:

- The COVID Recovery Guide has been updated and will be posted on the website.
- There has been two student vaccine clinics on campus and we will have two additional clinics this week.
- There is a COVID vaccine reward for students. Iowa Western is offering a \$100 reward to every student who chooses to get vaccinated and each qualified student will be entered to win one of five, \$1,000 scholarships.
- Cabinet is currently working on a COVID vaccine reward to include employees.

CONSENT AGENDA

Motion was made by Dr. Marshall, seconded by Mr. Pash, to approve the Consent Agenda as presented. All aye votes were recorded. Motion carried.

Personnel Report

Eddie Holtz, presented the Board with the Personnel Report.

New employees include: Shane Larson, Athletic Director; Erinn Baker, Cook; Alicia Livingston, Childcare Associate; Trevor Ward, Assistant Soccer Coach; Stephanie Bailey, Instructor – CCF; Korie Tetzlaff, Assistant Volleyball Coach; Sarah Woelfel, Athletic Trainer

Employees leaving include: Tim Standifer, Coordinator of Rec Programs; Phil Ruhe, Grants Manager

Financial Report

Eddie Holtz, Vice President of Finance, presented the Board with the Financial Summary.

- FY21 Audit – The business office has started planning for the annual audit.
- Denman met with the appointed audit committee prior to the meeting today.

Curriculum

Dr. Jenny Kruger, Interim Vice President of Academic Affairs, presented a summary of curriculum updates:

Program Modifications:

Principles of Design (CAD 203) – Removal of "Solid Edge" from the course description and replace with "CAD software" to allow more flexibility on what CAD software is used in the course.

Veterinary Technology (AAS) - Reorder course sequencing to require AGV-104 - Veterinary Technology Anatomy and Physiology I as a prerequisite course prior to admission into the program. AGV 108 - Veterinary Technology Anatomy and Physiology II is moved to the first semester of course load to evenly distribute credit hours.

Program Deletions:

Fire Science Technology (AA) - Program deletion is to comply with Iowa Department of Education transfer major requirements.

Elementary Spanish II (FLS 142) - This course is being deleted because it is no longer required in any program.

Intermediate Spanish I (FLS 241) - This course is being deleted because it is no longer required in any program.

Intermediate Spanish II (FLS 242) - This course is being deleted because it is no longer required in any program.

Health Sciences (AS) - Program deletion is to comply with Iowa Department of Education transfer major requirements.

Human Services: Addictive Studies (AA) - Program deletion is to comply with Iowa Department of Education transfer major requirements.

Human Services: Youth Worker (AA) - Program deletion is to comply with Iowa Department of Education transfer major requirements.

Marketing Management (AA) - Program deletion is to comply with Iowa Department of Education transfer major requirements.

Recording Project IV (MUS 313) - This course is not part of any program and has not been offered in recent years. Delete to clean up catalog.

Pre-Law (AA) - Program deletion is to comply with Iowa Department of Education transfer major requirements.

ACTION ITEMS

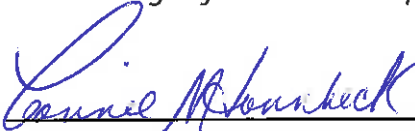
Approval of Academic Calendar

Motion was made by Dr. Marshall, seconded by Mr. Johnson, to approve the 2022 – 2023 Academic Calendar as presented. All aye votes were recorded. Motion carried.


ADJOURNMENT

Motion was made by Mr. Robinson, seconded by Mr. Williams, to adjourn. All aye votes were recorded. Motion carried.

The meeting adjourned at 3:37 pm.



Connie Hornbeck, Board President



Erin McKee, Board Secretary

Erin McKee