



## Board of Trustees : Meeting Minutes

Minutes for the Regular meeting of the Board of Directors of  
Iowa Western Community College

February 15, 2021 | 2:00pm

### CALL TO ORDER

The Regular Meeting of the Board of Trustees of Iowa Western Community College was held at 2:00 pm on Monday, February 15, 2021, on the Council Bluffs Campus.

The meeting was called to order by President Connie Hornbeck.

### ROLL CALL

Members present: Dr. Stan Sibley, Dr. John Marshall, Scott Robinson, Matt Johnson, Scott Williams, Connie Hornbeck and Randy Pash.  
Absent: John McBride and Kirk Madsen. Also present: Dr. Dan Kinney, President of the College; Erin McKee, Board Secretary; Eddie Holtz, Board Treasurer; Kim Henry, Don Kohler, David Miller, Molly Noon, Mark Stanley and Dr. Marjorie Welch.

### APPROVE AGENDA

Item 6.04.1 Economic and Workforce Development Report was removed from the agenda.

Motion was made by Mr. Williams, seconded by Mr. Pash, to approve the agenda. All aye votes were recorded. Motion carried.

### APPROVE MINUTES

Motion was made by Mr. Pash, seconded by Mr. Williams, to approve the minutes of the Regular Meeting held on January 11, 2021, as presented. All aye votes were required. Motion carried.

### MONITORING INFORMATION ABOUT COLLEGE OPERATIONS

#### President's Report

Dr. Dan Kinney, President of the College, reported on the following:

- CRRSA Act – We are working on getting this information out to students and also gathering guidance on the distribution process.
- First 100 Days – Things continue to go well. Dr. Kinney will begin meeting with external stakeholders in March. He has been busy helping the Admissions Department with a re-organization and reviewing our shared governance structure.

#### Legislative Report

Dr. Kinney and Connie Hornbeck shared some details of the current legislative session.

- IACCT has a joint emergency committee. An important bill the community colleges are watching is related to the 1619 Project. The community colleges have registered against this bill.

### **IACCT Report**

Connie Hornbeck, IACCT Representative, reported on the following:

- Dr. Michael Ash shared a virtual tour of Southeastern Community College.
- As part of the Department of Education Report the Annual Condition of Iowa's Community Colleges was shared. This publication is available on the Iowa Department of Education's website.
- IACCT is moving to online services.
- Last year's IACCT Conference was cancelled due to COVID. Western Iowa Tech Community College is scheduled to host again this year. They are asking for feedback. Connie asked the Board who would be interested in attending in person and who would prefer a virtual conference.

### **Other Reports**

#### *Spring Enrollment Report*

Don Kohler, Vice President of Marketing, Public Relations and Enrollment Services, shared the Spring Enrollment Report with the Trustees.

- Enrollment is up 4.2% in head count and up 2.6% in credit hours.
- High school numbers are still coming in.
- There was a concern with the enrollment numbers at the centers. The Board asked Dr. Kinney to concentrate his efforts on identifying opportunities to build enrollment at the centers. They would like an update added to future agendas.

#### *ACCT National Legislative Summit Update*

The National Legislative Summit was held virtually last week. Connie, Dr. Sibley and Dr. Kinney attended.

- The conference was well received by all attendees.
- The First Lady, Jill Biden spoke. The topic of free community college continues to come up.

Motion was made by Dr. Sibley, seconded by Dr. Marshall, to approve the Consent Agenda as presented. All aye votes were recorded. Motion carried.

#### **Personnel Report**

Eddie Holtz, presented the Board with the Personnel Report.

**CONSENT  
AGENDA**

New employees include: Alina Lopez, Continuing Education Coordinator; Griffen Farrar, Director of Residence Life; Joseph Cleary, College Success Advisor; Kelley Bolte, Instructor of Nursing; Ronald Schmidt, Instructor of Construction Technology; Dr. Daniel Kinney, President; Aidan Campin, Maintenance

Employees leaving include: Dr. Dan Kinney, President; Don Howard, Radio/TV Engineer; Brenda Peak, Cook; Chris Grala, Director of TRiO; Rafael Ferreira, Admissions Advisor

### ***Financial Report***

Eddie Holtz, Vice President of Finance, presented the Board with the Financial Summary. Highlights from the report include:

- The FY22 Published Budget will be presented later in the meeting.
- Property Tax Valuation reports from all 13 counties reported increases ranging from 1.65% in Fremont County to 26.84% in Monona County. Overall Iowa Western's valuations increased 4.43% and the increase will generate approximately \$95,171 in tax revenue for the General Fund.
- A summary of the FY21 audited financial results for the Iowa Western Foundation were shared.

### ***Curriculum Report***

Dr. Marjorie Welch, Vice President of Academic Affairs, presented a summary of curriculum updates.

#### ***Degree Modification***

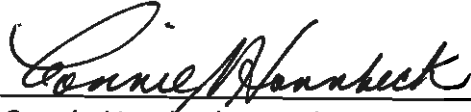
Human Services Generalist (AA) – State of Iowa transfer major changes: MAT 157 Statistics, SOC 261 Human Sexuality and SOC 120 Marriage and Family are being specified as recommended courses in place of program electives.

Criminal Justice (AA) – State of Iowa transfer major changes: SOC 110 Introduction to Sociology, MAT 157 Statistics, POL 111 American National Government, SOC 230 Juvenile Delinquency and SOC 240 Criminology are being specified as recommended courses in place of program electives.


General Studies (AA) – The number of recommended credit hours in the fourth semester had previously been listed incorrectly. This proposal reduced the number of credit hours from 14 to 13 for the fourth semester and the program credit hours have been reduced from 61 to 60.

#### ***New Courses***

The meeting adjourned at 4:37pm.



Connie Hornbeck, Board President



Erin McKee, Board Secretary