

**CALL TO ORDER**

The Regular Meeting of the Board of Trustees of Iowa Western Community College was held at 2:00 pm on Monday, July 18, 2022, at the Cass County Center.

The meeting was called to order by President Connie Hornbeck.

**ROLL CALL**

Members present: John McBride, Dr. Stan Sibley, Dr. John Marshall, Chris Blake, Matt Johnson, Scott Williams, Kirk Madsen, Connie Hornbeck and Randy Pash. Absent: None. Also present: Dr. Dan Kinney, President of the College; Eddie Holtz, Board Treasurer; Erin McKee, Board Secretary; Kim Henry, Molly Noon, Dr. Jenny Kruger, Matt Mancuso and Shane Larson.

**APPROVE  
AGENDA**

Motion was made by Mr. Johnson, seconded by Mrs. Blake, to approve the agenda. All aye votes were recorded. Motion carried.

**APPROVE  
MINUTES**

Motion was made by Mr. McBride, seconded by Mr. Johnson, to approve the minutes of the Regular Board Meeting held on June 13, 2022, as presented. All aye votes were recorded. Motion carried.

**COMMUNITY  
DIALOGUE****Cass County Center Update**

Matt Mancuso, Executive Director of Workforce and Economic Development, updated the Trustees on the happenings at the Cass County Center. Highlights from the report include:

- Cindy Wetterlind, is the Director of the Cass County Center. She has been in her role for a year.
- Atlantic is the largest of our centers in terms of enrollment; high school plays a big role in that.
- Matt is working with his team to build the non-credit offerings at the centers.

**MONITORING  
INFORMATION  
ABOUT COLLEGE  
OPERATIONS****President's Report**

Dr. Dan Kinney, President of the College, reported on the following:

- There are numerous technology updates happening at the college this summer. Cabinet met to prioritize. These updates will help us be more efficient in many areas like assessment, scheduling and recruitment.

- Facility updates are moving forward. Missouri Valley and Harlan projects continue to move forward.
- Hiring continues to be a challenge.
- Enrollment numbers continue to look good for fall.

### **Community Colleges for Iowa Report**

Connie Hornbeck, IACCT Representative, reported on the following:

- The Board has not met.
- Connie will be attending a joint legislative meeting to talk about the legislative priorities.
- The Iowans for Skilled Workforce Board will meet tomorrow to talk about the distribution of pact funds.

### **Other Reports**

#### *Economic and Workforce Development Update*

Matt Mancuso, Executive Director of Economic and Workforce Development, shared an update with the Board:

- Matt provided a list of the companies that we have worked with on 260F awards and the trainings provided.
- Moving forward Matt would like to focus on offering 260F opportunities for businesses in all seven counties in our region, he would like to increase our continuing education capacity and offer opportunities to both large and small businesses.

#### *Commencement Ceremony Updates*

Dr. Kinney shared with the Board a proposal for changes to our commencement ceremonies.

- The spring ceremony would be moved to a Friday and split into two ceremonies.
- The summer ceremony would no longer take place.
- The winter ceremony would remain the same.

The Board was okay with these changes as presented. Dr. Kinney will take this proposal to the Faculty Senate for their feedback.

## **CONSENT AGENDA**

Motion was made by Mr. Pash, seconded by Dr. Sibley, to approve the Consent Agenda as presented. All aye votes were recorded. Motion carried.

### ***Personnel Report***

Eddie Holtz, presented the Board with the Personnel Report.

New employees include: Angela Blackstrom, Secretary; Joshua Baker, SBDC Coordinator; Mitchell Blazek, Cook; James Evans, Residence Life Coordinator; Sarah Hempel, Cashier; Kaitlin Linkenhoker, Childcare

Associate; Kimberly Miller, Registration Specialist; Jillian Flores Bennett, Head Women's Basketball Coach

Employees leaving include: Brian Sutter, Facilities Director; Bailey Shirley, Student Care Specialist; Threasa Settlemeyer, Facilities Secretary; Patty McAfee, Secretary; Travis Penke, Cook; Shavonda Price, Assistant Women's Basketball Coach; Kayla Plowman, Childcare Associate; Trisha Lancaster, Secretary

**Financial Report**

There were no financial statements to share. Eddie will present the year-end financials at the August meeting.

**ACTION ITEMS**

**Appoint Audit Committee**

Motion was made by John McBride, seconded by Mrs. Blake, to appoint Matt Johnson and Dr. Marshall to serve on the Audit Committee with President Connie Hornbeck. All aye votes were recorded. Motion carried.

**Approval of Quality Faculty Plan**

Motion was made by Mr. Johnson, seconded by Mr. Pash, to approve the Quality Faculty Plan as presented. All aye votes were recorded. Motion carried.

**Approval of Salary Increase for Engineers**

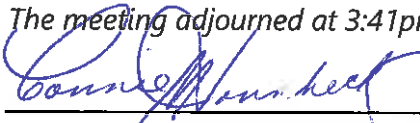
Dr. Kinney presented a salary increase of \$1,150 + 1% for staff making less than \$60,000 and a flat 3% increase for staff making more than \$60,000.

Motion was made by Mr. McBride, seconded by Mrs. Blake, to approve the salary increase as presented. All aye votes were recorded. Motion carried.

**ADJOURNMENT**

Motion was made by Dr. Marshall, seconded by Mr. Johnson, to adjourn. All aye votes were recorded. Motion carried.

*The meeting adjourned at 3:41pm.*



Connie Hornbeck, Board President



Erin McKee, Board Secretary