



Board of Trustees : Meeting Minutes

Minutes for the Regular meeting of the Board of Directors of
Iowa Western Community College

July 17, 2023 | 2:00pm

CALL TO ORDER

The Regular Meeting of the Board of Trustees of Iowa Western Community College was held at 2:00 pm on Monday, July 17, 2023, at the Cass County Center.

The meeting was called to order by President Connie Hornbeck.

ROLL CALL

Members present: Dr. Stan Sibley, Chris Blake, Matt Johnson, Tom Riley, Kirk Madsen, Connie Hornbeck and Randy Pash. Absent: John McBride and Dr. John Marshall. Also present: Dr. Dan Kinney, President of the College; Eddie Holtz, Board Treasurer; Erin McKee, Board Secretary; Kim Henry, Don Kohler, Molly Noon, Dr. Jenny Kruger, Matt Mancuso and Shane Larson.

APPROVE AGENDA

Motion was made by Mr. Pash, seconded by Mr. Riley, to approve the agenda. All aye votes were recorded. Motion carried.

APPROVE MINUTES

Motion was made by Mr. Johnson, seconded by Mrs. Blake, to approve the minutes of the Regular Board Meeting held on June 12, 2023, as presented. All aye votes were recorded. Motion carried.

COMMUNITY DIALOGUE

Cass County Center Update

Cindy Wetterlind, Director of the Cass County Center, updated the Trustees on the happenings at the Cass County Center. Highlights from the report include:

- Services offered at the center include: individualized student services, testing, computer access, HiSET classes and continuing education classes.
- During the 2022/2023 school year the center awarded 21 CAN certificates, 5 CAD certificates, 2 Design Technology degrees, proctored over 100 TEAS, HiSET and pesticide tests.
- Programs offers include: CNA certificate, prep nursing courses, and many arts and sciences courses.
- There have been many discussions and a community meeting about programing at the center. The Design Tech program has not been sustainable at the center. The administration is working to determine what program would be best for Cass County.

**MONITORING
INFORMATION
ABOUT COLLEGE
OPERATIONS**

President's Report

Dr. Dan Kinney, President of the College, reported on the following:

- The college has finalized a contract with BibliU for online textbooks.
- The college participated in the RISC survey for a third year.
- Dr. Kinney and staff continue to dig into data (enrollment and retention).
- The strategic planning process continues to move forward. We have held listening tours in Council Bluffs, Shenandoah and Clarinda. Sessions are coming in Atlantic and Harlan, with a Spanish speaking session in Council Bluffs and another community session in Council Bluffs. The plan is to bring a completed strategic plan to the Board in January.
- CAIF Grant - The College was awarded a Career Academy Incentive Fund Grant to develop a Career Academy with East Mills School District. The programs in the academy will be advanced manufacturing, diesel/auto tech, CNA, construction tech, early childhood education.
- Football move-in went well. The student service and business office staff tried a new process and it was very successful. The next step is scaling this process for all students.
- Shared Governance is up and going.
- Construction – Iowa Western Blvd. is being repaired, Looft Hall is almost complete and put back together, parking lot repairs are complete and the Arts Center entryway repair will be starting soon.
- The Community Colleges for Iowa Conference is this week.

Community Colleges for Iowa Report

Connie Hornbeck, IACCT Representative, reported on the following:

- Kat Callahan gave a presentation about Last Dollar Scholarship.
- A draft of the 2024 Legislative Priorities was shared. This will be approved at the conference.
- The insurance renewal was approved.
- A strategic planning dashboard has been created. Connie will share with the group.
- Roy Salcedo gave a DEI presentation to the group.

Motion was made by Mr. Johnson, seconded by Mr. Riley, to approve the Consent Agenda as presented. All aye votes were recorded.

Motion carried.

Personnel Report

Eddie Holtz, presented the Board with the Personnel Report.

**CONSENT
AGENDA**

New employees include: Jesse Kracht, Athletic Trainer; Whitney Shaw, College Success Advisor.

Employees leaving include: Jameson Bridges, Systems Administrator; Kelley McAtee, Apprenticeship Coordinator; Colton Sherman, Athletic Trainer; Dayne Stoller, Maintenance Groundskeeper; Sarah Woelfel, Athletic Trainer.

Financial Report

There were no financial statements to share. Eddie will present the year-end financials at the August meeting.

ACTION ITEMS

Approval of Quality Faculty Plan

Dr. Kruger presented the Board with the annual updates to the Quality Faculty Plan.

Motion was made by Mr. Madsen, seconded by Dr. Sibley, to approve the Quality Faculty Plan as presented. All aye votes were recorded. Motion carried.

Approval of Resolution Naming Depositories

Motion was made by Mr. Riley, seconded by Mrs. Blake, to approve the resolution naming depositories as presented. All aye votes were recorded. Motion carried.

Approval of Concurrent Enrollment MOU with Council Bluffs Community School District

HVAC and plumbing have been added and the MOU with Council Bluffs Community School District was updated to reflect the tool cost.

Motion was made by Mr. Pash, seconded by Mr. Madsen, to approve the MOU as presented. All aye votes were recorded. Motion carried.

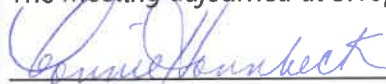
Appoint Audit Committee

Motion was made by Dr. Sibley, seconded by Mr. Pash, to appoint Tom Riley and Chris Blake to serve on the Audit Committee with President Connie Hornbeck. All aye votes were recorded. Motion carried.

ADJOURNMENT

Motion was made by Mr. Madsen, seconded by Mr. Johnson, to adjourn. All aye votes were recorded. Motion carried.

The meeting adjourned at 3:10pm.



Connie Hornbeck, Board President

Erin McKee

Erin McKee, Board Secretary