



## Board of Trustees : Meeting Minutes

Minutes for the Regular meeting of the Board of Directors of  
Iowa Western Community College

June 21, 2021 | 2:00pm

### **CALL TO ORDER**

The Regular Meeting of the Board of Trustees of Iowa Western Community College was held at 2:00 pm on Monday, June 21, 2021, on the Council Bluffs Campus.

The meeting was called to order by President Connie Hornbeck.

### **OATH OF OFFICE ADMINISTERED TO INTERIM BOARD SECRETARY ROLL CALL**

The oath of office was administered to the Interim Board Secretary by the Board President Connie Hornbeck.

Members present: John McBride, Dr. Stan Sibley, Scott Robinson, Matt Johnson, Scott Williams, Kirk Madsen, Connie Hornbeck and Randy Pash. Absent: Dr. John Marshall. Also present: Dr. Dan Kinney, President of the College; Erin McKee, Board Secretary; Tina Mackland, Interim Board Secretary, Eddie Holtz, Board Treasurer; Kim Henry, Don Kohler, Molly Noon and Mark Stanley.

### **APPROVE AGENDA**

Motion was made by Mr. Johnson, seconded by Mr. Robinson, to approve the agenda. All aye votes were recorded. Motion carried.

### **APPROVE MINUTES**

Motion was made by Mr. Madsen seconded by Mr. McBride, to approve the minutes of the Regular Board Meeting held on May 17, 2021, as presented. All aye votes were recorded. Motion carried.

### **COMMUNITY DIALOGUE**

#### **Page/Fremont County Center Update**

Julie Goergen, Advisor and Community Relations at the Page/Fremont County Center, updated the Trustees on the happenings at the Page/Fremont County Center. Highlights from the report include:

- The Page/Fremont County staff members are: Kristin Smith, Center Director; Julie Goergen, Advisor/Community Relations; Melinda Norton, HiSET Instructor; June Rush, Evening Support Staff.
- Pesticide testing number: 82 testers since January 2021.
- The HiSET program started the year with 13 students; 6 graduated and 2 are still in the program.
- "Over a Cup of Coffee" series also continues to be popular. The series was cancelled in spring 2020 through spring 2021.

## **MONITORING INFORMATION ABOUT COLLEGE OPERATIONS**

- The Spirits for Scholarships will be held on October 10<sup>th</sup> in the Clarinda Center Edith Lisle Library. In 2019, 36 people attended the event.

### **President's Report**

Dr. Dan Kinney, President of the College, reported on the following:

- Dr. Kinney gave an update on the executive positions that are currently open. Shane Larson will be the new Athletic Director. The Executive Director of Economic Development position currently has 17 applications and Dr. Kinney is in the process of setting up a committee to review the applications. The VP of Academic Affairs position is vacant as Dr. Welch has accepted a presidency position at Southwestern Community College.
- A Meet and Greet will be held in the Reiver Room on July 13<sup>th</sup> from 5:00 – 7:00pm.
- Dr. Kinney has met with most of the local school districts in our region to build partnerships and now he is beginning to meet with local businesses.
- There are various roofing, new/repairing sidewalks and miscellaneous summer projects being done on campus.
- The ACCT Leadership Congress is October 13 – 16 in San Diego.

### **IACCT Report**

Connie Hornbeck, IACCT Representative, reported on the following:

- The IACCT Annual Conference will be held virtually on July 21 and July 22.
- Dave Palmer, Legislative Consultant, will be retiring.
- Terry Murrell is transitioning off as the President's Representative on the IACCT Board. Steve Schulz will be taking his place as the representative.
- The IAACCT Awards Committee has chosen the award winners but are not announcing to the public until the winners are notified.

### **Legislative Report**

Dr. Kinney stated there is no update at this time and he would like to remove the line item from the agenda and include the report in the President's Report.

### **Other Reports**

#### **Art Center Update**

Tim Dickmeyer, Director of the Arts Center, presented the Trustees with an update. Highlights from the report include:

- Constituents include: Iowa Western Instrumental Music, Vocal Music, Music Technology, Theater and Visual Art departments;

Other Iowa Western departments including Continuing Education, HiSET and Student Life; National Performance Series; Youth Performance Series; Community Groups including Iowa Western Community Band, Southwest Iowa Chorus, Council Bluffs Community School District, Omaha Academy of Ballet, Omaha Symphony; and Outside Rentals.

- Effects of COVID-19 – Cancelled two National Performance Season shows in FY20 and didn't reschedule, cancelled 11 rental events in FY20 but most were rescheduled into July-October.
- Arts Center was closed March 14 -June 23, 2020
- The Arts Center re-opened in June and remained open for the remainder of the year with capacity restrictions.
- Ended FY20 \$10,806 in the red, which was the first Arts Center deficit since 2010, but they anticipate ending FY21 in the black.
- Current capacity is 50%, but will be at 100% by the fall.
- Performance Space Usage – 131 days of usage, outside of normal fine and performing arts academic classes; 64% Iowa Western usage, 28% outside rental, 6% National and Youth Performance Season and 2% community and non-profit.
- Annual Attendance – 12,290 people through the end of FY21.
- National Performance Series – 6 performances from September through February; 1,071 tickets sold; average attendance was 153 per performance.
- Youth Performance Series – 8 performances in October and March; 4 school performances each by Omaha Symphony and Hiplet Ballerinas; provided free of charge to local schools through grant funds from Iowa West Foundation; 3,519 in attendance (mostly children grade k-5).
- In 2019, the IWCC Foundation received an unrestricted gift of stocks from the Frank Fauble estate, valued at just over \$1.2 million. The gift was used to create an endowment for the Arts Center. The previously unnamed main stage within the Arts Center was renamed to the Frank Fauble Theater.

#### [Economic and Workforce Development Report](#)

Mark Stanley, Vice President of Economic and Workforce Development, presented the Board with the Economic and Workforce Development Report. Highlights from the report include:

- Iowa Manufacturing 4.0 is a significant initiative taking place in Iowa right now due to the rising healthcare costs, inadequate availability of hourly workforce and rising labor costs.
- Industry 4.0 opens a new set of ways to solve problems.

**CONSENT  
AGENDA**

[Iowa Western Center Taskforce Update](#)

The Center Taskforce has not had the opportunity to meet since the last Board meeting. There was no update.

Motion was made by Mr. Williams, seconded by Mr. Johnson, to approve the Consent Agenda as presented. All aye votes were recorded. Motion carried.

***Personnel Report***

Eddie Holtz, presented the Board with the Personnel Report.

New employees include: Kelsey Marr, Admissions Advisor; Janeice Garrard, Grant Writer and April Morris, Director ECEC

Employees leaving include: Taylor Santana, HRIS Specialist and Kristina Price, Secretary IV

***Financial Report***

Eddie Holtz, Vice President of Finance, presented the Board with the Financial Summary. Highlights from the report include:

- The May 31, 2021 financial statements were presented. Most of the revenues for the year have been recorded but many of the expenses are recorded during the month of June. These include salary and benefit accruals (faculty contracts through August), debt service, as well as other year-end expense accruals. July will show a preview of what our year-end financials even though they will not be presented until the August meeting. As shown with the most recent forecast, every indication is that Iowa Western will have another successful year and that revenues will exceed expenses.
- FY21 Audit -The end of our fiscal year is rapidly approaching, we have started the planning process with Denman & Associates for our annual audit. Part of this process is a pre-audit meeting with Denman & Associates and the Trustee audit committee. This will be scheduled in conjunction with the August board meeting. The on-site audit will take place in Council Bluffs at the end of September thru the first half of October.

**ACTION ITEMS**

**Appoint a Committee for President's Evaluation**

The Board would like to adjust the timing of the President's evaluation to better align with the contract. The evaluation will be moved to another month. No action was taken.

**Approval of the Write-Off List**

Motion was made by Mr. Pash, seconded by Mr. Williams, to approve the write-off list as presented by Eddie Holtz. All aye votes were recorded. Motion carried.

**Approval of Amendment to President’s Contract**

Motion was made by Mr. Madsen, seconded by Mr. Williams, to approve the amendment to the President’s contract as presented with a three year rolling contract and a start date of July 1, 2021 with a salary of \$249,200. All aye votes were recorded. Motion carried.

**Approval of New Athletic Program | E Sports**

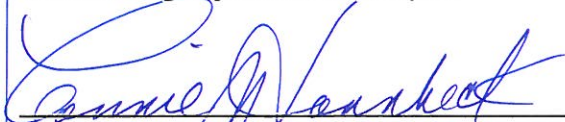
Dr. Kinney presented a proposal to the Board to add E Sports to our athletic programs. The program will begin in the fall of 2021.

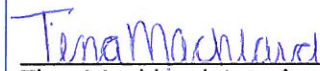
Motion was made by Mr. Johnson, seconded by Mr. Pash, to approve the addition of E Sports to begin in the fall of 2021. All Aye votes were recorded. Motion carried.

**ADJOURNMENT**

Motion was made by Mr. McBride, seconded by Mr. Madsen, to adjourn. All aye votes were recorded. Motion carried.

*The meeting adjourned at 4:25pm.*

  
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Connie Hornbeck, Board President

  
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Tina Mackland, Interim Board Secretary