



## Board of Trustees : Meeting Minutes

Minutes for the Regular meeting of the Board of Directors of  
Iowa Western Community College

March 8, 2021 | 2:00pm

### CALL TO ORDER

The Regular Meeting of the Board of Trustees of Iowa Western Community College was held at 2:00 pm on Monday, March 8, 2021, on the Council Bluffs Campus.

The meeting was called to order by President Connie Hornbeck.

### ROLL CALL

Members present: John McBride, Dr. Stan Sibley, Dr. John Marshall, Scott Robinson, Matt Johnson, Scott Williams, Kirk Madsen, Connie Hornbeck and Randy Pash. Absent: None. Also present: Dr. Dan Kinney, President of the College; Erin McKee, Board Secretary; Eddie Holtz, Board Treasurer; Kim Henry, Don Kohler, David Miller, Molly Noon, Mark Stanley and Dr. Marjorie Welch.

### APPROVE AGENDA

Motion was made by Mr. Johnson, seconded by Dr. Marshall, to approve the agenda. All aye votes were recorded. Motion carried.

### APPROVE MINUTES

Motion was made by Mr. Madsen, seconded by Mr. McBride, to approve the minutes of the Regular Meeting held on February 15, 2021, as presented. All aye votes were required. Motion carried.

### COMMUNITY DIALOGUE AND ENVIRONMENTAL SCANNING

#### **DEWALT Trade Scholarship Award Recipient**

The Board was introduced to Collin Pries, recipient of the DEWALT Trade Scholarship.

#### **Shelby County Update**

Lori Stitz, Director of the Shelby County Center, updated the Board with on services offered at the Shelby County Center.

### MONITORING INFORMATION ABOUT COLLEGE OPERATIONS

#### **President's Report**

Dr. Dan Kinney, President of the College, reported on the following:

- First 100 Days – Things continue to go well. Dr. Kinney has begun meetings with external stakeholders. The reorganization of the Admissions Department is complete and he will now start looking at retention.
- Outdoor sports have started and are open to everyone. Indoor sports require your name on a pass list.

#### **Legislative Report**

Dr. Kinney and Connie Hornbeck shared some details of the current legislative session.

- This week is funnel week. The second round of the revenue estimating committee will be Friday.

### **IACCT Report**

Connie Hornbeck, IACCT Representative, reported on the following:

- The IACCT Board has not met.
- Connie participated in a panel discussion with the LINC group.
- A list of upcoming IACCT Webinars was shared with the Board.

### **Other Reports**

#### *Economic and Workforce Development Update*

Mark Stanly introduced Libby Woods, Director of Adult Education, and Rachel Jensen, Education 2 Employment Coordinator, to the Board.

Libby and Rachel shared an over view of the programs they oversee.

The Clarinda Correctional Facility, HiSET and ESL are housed in this department.

#### *Academic Affairs Update*

Dr. Marjorie Welch, shared an update on things happening in the Academic Affairs Division. Highlights from the report include:

- 717 students qualified to be on the Fall 2020 President's Honor Roll
- 25 juniors and 26 seniors are currently attending classes at Iowa Western as part of Council Bluffs Schools Early College Academy. All seniors are on track to graduate from Iowa Western this spring.
- All Iowa Academic Team selected to represent Iowa Western. Banquet details still being finalized.
- Phi Theta Kappa – Council Bluffs Chapter
  - Kara Jo Bader was elected Regional President and Brandon Palomino-Alonso was elected as one of the Regional Vice Presidents.
  - Mallory Klocke, Chapter Advisor, won "Honorable Mention for Distinguished Advisor of the Year" –she a won it last year. Dr. Murrell President at WITCC won it this year. Mallory also received the "Horizon Award" for advisors
  - The Council Bluffs chapter earned recognition as a Five Star Chapter! This is the highest level possible and is based upon the level and quality of programming completed during the FY.

- The Iowa Region was also recognized as a Five Star Region
- The Council Bluffs chapter and the Centers chapter both earned REACH Rewards. This is based upon the percentage membership increased in the chapter compared to the previous year.
- Veteran's Center
  - Working with Tom Gilmore, Dean of Enrollment Services, to obtain Home Base Iowa Certified Higher Academic Military Partners (CHAMPS) certification. Waiting for approval or request for more information from the Iowa National Guard.
  - Coordinating with Pottawattamie County Veteran Affairs Outreach office coming to the Veteran's Center to meet with Veteran students to enroll them in VA benefits.
  - Coordinating with regional VA Vocational Rehabilitation and Education agent to provide on-site visits for IWCC enrolled veteran students.
  - Collaborating with Aviation Maintenance program and Nebraska Vietnam Veteran's Association to restore a Huey helicopter.
- Each year, the Dental Assisting program participates in numerous community projects. This year, the Dental Assisting program received the Oral Health Champion Award from Family Inc. for its volunteer work in the "Give Kids a Smile® event," which provides dental services to underserved kids in the community.
- The Nursing program went through an IBON virtual site review in September. Both programs have received unconditional approval for 6 years.
- Vet Tech program recently had the highest pass rate of VTNE test pass rate of the 6 Iowa community colleges that offer Vet Tech.
  - Iowa Western: 90.5%
- Regan Pufall won the New Media Artist category of the 2021 Omaha Entertainment Arts Awards.

#### *Iowa Western Center Taskforce Update*

Dr. Kinney presented the Board with an update on the progress of the Center Taskforce.

- Members of the committee have been identified and a list was shared with the Board.

**CONSENT  
AGENDA**

- A charter for the group was developed and shared with the Board.

Motion was made by Mr. Pash, seconded by Dr. Marshall, to approve the Consent Agenda as presented. All aye votes were recorded. Motion carried.

***Personnel Report***

Eddie Holtz, presented the Board with the Personnel Report.

New employees include: Travis Penke, Full-time Cook; Breanna Jackson, Full-time Child Care Associate

Employees leaving include: Taylor Caughey, Maintenance Supervisor

***Financial Report***

Eddie Holtz, Vice President of Finance, presented the Board with the Financial Summary. Financial statements for the period ending February 28, 2021 were shared.

**ACTION ITEMS**

**Public Hearing for the Approval the FY22 Published Budget**

Motion was made by Dr. Sibley, seconded by Mr. Madsen, to enter into a Public Hearing for the approval the FY22 Published Budget. All aye votes were recorded. Motion carried.

*The Board entered into a Public Hearing at 3:31pm.*

There were no comments from the public.

Motion was made by Mr. Madsen, seconded by Mr. Johnson, to enter into Regular Session. All aye votes were recorded. Motion carried.

*The Board entered into Regular Session at 3:32pm.*

**Approval of the FY22 Published Budget**

Motion was made by Mr. Williams, seconded by Mr. Johnson, to approve the FY22 Published Budget as presented. All aye votes were recorded. Motion carried.

**Approval of High School Concurrent Enrollment Contracts**

Motion was made by Mr. Pash, seconded by Mr. Madsen, to approve the concurrent enrollment contracts as presented. All aye votes were recorded. Motion carried.

**Approve resolution Setting the Date of Sale, Approving Preliminary Official Statement and Approving Electronic Bidding**

**Procedures, Dormitory Revenue Refunding Bonds, Series 2021A, not to exceed \$7,900,000**

Motion was made by Mr. McBride, seconded by Dr. Marshall, to approve the resolution Setting the Date of Sale, Approving Preliminary Official Statement and Approving Electronic Bidding Procedures, Dormitory Revenue Refunding Bonds, Series 2021A, not to exceed \$7,900,000. A roll call vote was taken with all aye votes recorded. Motion carried.

**Approve resolution Fixing the Date of Sale, Approving Electronic Bidding Procedures and Approving the Official Statement, General Obligation School Refunding Bonds, Series 2021, approximately \$6,200,000**

Motion was made by Dr. Sibley, seconded by Mr. Robinson, to approve the resolution Fixing the Date of Sale, Approving Electronic Bidding Procedures and Approving the Official Statement, General Obligation School Refunding Bonds, Series 2021, approximately \$6,200,000. A roll call vote was taken with all aye votes recorded. Motion carried.

**Approve resolution Instituting Proceedings to Take Additional Action and Directing Publication of Notice, Dormitory Revenue Refunding Bonds, Series 2021B, not to exceed \$8,600,000**

Motion was made by Mr. Madsen, seconded by Mr. Johnson, to approve the resolution Instituting Proceedings to Take Additional Action and Directing Publication of Notice, Dormitory Revenue Refunding Bonds, Series 2021B, not to exceed \$8,600,000. A roll call vote was taken with all aye votes recorded. Motion carried.

**Approval of Amendment to Deferred Compensation Agreement for former President of IWCC**

Motion was made by Mr. Williams, seconded by Dr. Marshall, to approve the amendment to deferred compensation agreement for former President of Iowa Western Community College. All aye votes were recorded. Motion carried.

**Approval of Dance Team Revitalization**

Dr. Kinney presented a proposal to revitalize the Iowa Western Dance Team, with a start date of fall 2021.

Motion was made by Dr. Sibley, seconded by Mr. Johnson to approve the revitalization of the Iowa Western Dance Team. All aye votes were recorded. Motion carried.

Motion was made by Dr. Marshall, seconded by Mr. Madsen, to enter into an Executive Session to conduct a strategy meeting of a public employer concerning employees covered by a collective bargaining agreement as provided in Section 20.17 of the Code of Iowa. All aye votes were recorded. Motion carried.

*The Board entered into an Executive Session at 4:07pm*

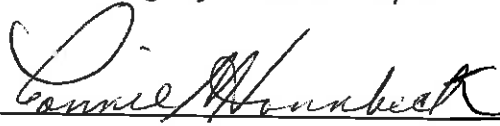
Motion was made by Mr. Williams, seconded by Mr. Johnson, to enter into Regular Session. All aye votes were recorded. Motion carried.

*The Board entered into Regular Session at 4:36pm.*

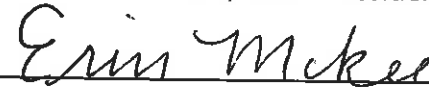
## **ADJOURNMENT**

Motion was made by Dr. Marshall, seconded by Mr. Madsen, to adjourn. All aye votes were recorded. Motion carried.

*The meeting adjourned at 4:38pm.*



Connie Hornbeck, Board President



Erin McKee, Board Secretary