



CALL TO ORDER

The Regular Meeting of the Board of Trustees of Iowa Western Community College was held at 2:00 pm on Monday, May 17, 2021, on the Council Bluffs Campus.

The meeting was called to order by President Connie Hornbeck.

ROLL CALL

Members present: John McBride, Dr. Stan Sibley, Dr. John Marshall, Scott Robinson, Matt Johnson, Scott Williams, Kirk Madsen, Connie Hornbeck and Randy Pash. Absent: None. Also present: Dr. Dan Kinney, President of the College; Erin McKee, Board Secretary; Eddie Holtz, Board Treasurer; Kim Henry, Don Kohler and Molly Noon.

**APPROVE
AGENDA**

Item 6.05 Review of Iowa Western Master Facilities Plan was added to the agenda.

Motion was made by Mr. Williams, seconded by Mr. Johnson, to approve the agenda. All aye votes were recorded. Motion carried.

**APPROVE
MINUTES**

Motion was made by Dr. Marshall, seconded by Dr. Sibley, to approve the minutes of the Regular Meeting held on April 19, 2021, as presented. All aye votes were required. Motion carried.

**COMMUNITY
DIALOGUE AND
ENVIRONMENTAL
SCANNING**

School Board Recognition Month

May is School Board Recognition month. Dr. Kinney thanked the Trustees for their service to Iowa Western and presented them with a certificate from the Iowa Association of School Boards.

**MONITORING
INFORMATION
ABOUT COLLEGE
OPERATIONS**

President's Report

Dr. Dan Kinney, President of the College, reported on the following:

- Dr. Kinney has had several discussions with the Clarinda School District and is working with their superintendent on a partnership bringing high school classes to the Clarinda Center.
- Five Board members will be up for re-election this year. They include: Scott Robinson, Matt Johnson, Scott Williams, Kirk Madsen and Randy Pash.
- ACCT will be hosting a virtual regional meeting.
- The ACCT Leadership Congress is October 13-17. Registration is open for those interested in attending.

- The Athletic Director search is underway. Zoom interviews will be taking place next week with eight candidates.
- We are currently taking applications for the position of Executive Director of Economic and Workforce Development.
- The steam line project is almost complete. Sod is being laid and they are addressing areas water is pooling.
- Dr. Kinney is meeting with the school districts in our region to discuss opportunities for partnerships.
- Dance Team Update – sixteen potential members have expressed interest. An official try-out will be held in the near future.

Legislative Report

Dr. Dan Kinney, President of the College, reported on the following:

- The legislative session should wrap-up Thursday.
- The Freedom of Speech Bill passed. We will need to look at our policies and implementing new rules. The community college system is discussing doing something together.

IACCT Report

Connie Hornbeck, IACCT Representative, reported on the following:

- The Trustees received a presentation about Iowa Valley's Gun Smithing program.
- The IACCT Annual Conference will be held virtually in July.
- The Legislative Priorities process was reviewed and changes were discussed. The Presidents will review them at their retreat before the IACCT Conference.

Other Reports

Marketing and Public Relations Update

Don Kohler, Vice President of Marketing and Public Relations, shared with the Board details of the college's social media marketing efforts.

Iowa Western Center Taskforce Update

The Center Taskforce has not had the opportunity to meet since the last Board meeting. There was no update.

Master Facilities Plan

Dr. Marshall asked for an update on facilities planning. Dr. Kinney shared that we have a Master Facilities Plan that is updated on an annual basis.

Dr. Kinney would like to focus on the needs of our current facilities before we look into adding additional buildings.

**CONSENT
AGENDA**

Motion was made by Mr. Johnson, seconded by Mr. Williams, to approve the Consent Agenda as presented. All aye votes were recorded. Motion carried.

Personnel Report

Eddie Holtz, presented the Board with the Personnel Report.

New employees include: Travis Jacobson, Sports Information & Social Media Assistant

Employees leaving include: Emily Schlater, Student Care Specialist; Harold Sargus, Director of Continuing Education; David Miller, Athletic Director

Financial Report

Eddie Holtz, Vice President of Finance, presented the Board with the Financial Summary. Highlights from the report include:

- A copy of the April 30, 2021 financial statements were provided. Most of the revenues for the year have been recorded but many of the expenses are recorded during the month of June. These include salary and benefit accruals (faculty contracts through August), debt service, as well as other year-end expense accruals. Every indication is that the college will have another successful year and that revenues will exceed expenses.
- Iowa Western has been awarded over \$23m in federal and state funding in connection to the COVID pandemic, with almost 50% of that going directly to students that were impacted. The college is using the institutional portion to cover related expenses such as housing refunds, meal plan refunds, and lost revenues relating to credit tuition and non-credit training. These lost revenues and expenses to be covered by this funding spans a timeframe from last year, FY20, to potentially a portion of FY23 which is four fiscal years. The College continues to receive additional guidance on a weekly basis and the guidance continues to change on a weekly basis. We have many projects and initiatives in the works to maximize the benefit to our students will insuring the fiscal responsibilities of the College.
- A forecast for Fiscal Year 2022 based on the updated FY21 forecast as well as known and estimated additional revenues and expenses for FY22 was provided. These estimates include flat enrollment, no increase health insurance, and many other considerations. State Aid are not known at this time being estimated at the \$6m level for the community college system as a whole. Salary increases are reflected for the amounts approved by the Board and health insurance is reflected with no increases.

ACTION ITEMS

Approval of Tuition Rates

Motion was made by Dr. Marshall, seconded by Mr. Williams, to approve a \$7/credit hour increase in tuition. All aye votes were recorded. Motion carried.

Approval of High School Concurrent Enrollment Contracts

Motion was made by Mr. Pash, seconded by Mr. Johnson, to approve the amendment to the high school concurrent enrollment contract with Saint Albert Schools. All aye votes were recorded. Motion carried.

Resolution Approving Preliminary Industrial New Jobs Training Agreement (Pella Corporation)

Motion was made by Mr. McBride, seconded by Mr. Madsen, to approve the resolution approving Preliminary Industrial New Jobs Training Agreement with Pella Corporation. A roll call vote was taken with all aye votes recorded. Motion carried.

Resolution Approving Preliminary Industrial New Jobs Training Agreement (Highline-Warren, LLC)

Motion was made by Mr. Pash, seconded by Dr. Marshall, to approve the Resolution Approving Preliminary Industrial New Jobs Training Agreement with Highline-Warren, LLC. A roll call vote was taken with all aye votes recorded. Motion carried.

Approval of Contract with Construct Inc. for Kanesville Office Arena Renovations

Motion was made by Mr. Williams, seconded by Mr. Johnson, to approve the contract with Construct Inc. for the renovations in the Kanesville Office Area. All aye votes were recorded. Motion carried.

Consideration of Sealed Bid Opened and Reviewed by the Vice President of Finance, Secretary of the Board, and the Financial Advisor; \$8,600,000 Dormitory Revenue Refunding Bonds, Series 2021B

Motion was made by Mr. Pash, seconded by Mr. McBride to approve the Consideration of Sealed Bid Opened and Reviewed by the Vice President of Finance, Secretary of the Board, and the Financial Advisor; \$8,600,000 Dormitory Revenue Refunding Bonds, Series 2021B. All aye votes were recorded. Motion carried.

Resolution Directing the Sale of \$8,600,000 Dormitory Revenue Refunding Bonds, Series 2021B

Motion was made by Mr. Madsen, seconded by Mr. Williams, to approve the Resolution Directing the Sale of \$8,600,000 Dormitory

Revenue Refunding Bonds, Series 2021B. A roll call vote was taken with all aye votes recorded. Motion carried.

Approval of Tax Exemption Certificate of \$8,600,000 Dormitory Revenue Refunding Bonds, Series 2021B

Motion was made by Mr. Johnson, seconded by Mr. Madsen, to approve the Tax Exemption Certificate of \$8,600,000 Dormitory Revenue Refunding Bonds, Series 2021B. A roll call vote was taken with all aye votes recorded. Motion carried.

Approval of Continuing Disclosure Certificate of \$8,600,000 Dormitory Revenue Refunding Bonds, Series 2021B

Motion was made by Dr. Marshall, seconded by Mr. Pash, to approve the Continuing Disclosure Certificate of \$8,600,000 Dormitory Revenue Refunding Bonds, Series 2021B. A roll call vote was taken with all aye votes recorded. Motion carried.

Resolution Authorizing the Issuance of Bonds for the \$8,600,000 Dormitory Revenue Refunding Bonds, Series 2021B

Motion was made by Mr. Williams, seconded by Dr. Sibley, to approve the Resolution Authorizing the Issuance of Bonds for the \$8,600,000 Dormitory Revenue Refunding Bonds, Series 2021B. A roll call vote was taken with all aye votes recorded. Motion carried.

Appointment of Interim Board Secretary

Motion was made by Mr. Robinson, seconded by Dr. Sibley, to appoint Tina Mackland at the Interim Board Secretary. She will be serving in this roll while Erin McKee is on maternity leave. All aye votes were recorded. Motion carried.

**EXECUTIVE
SESSION**

Personnel

Motion was made by Dr. Marshall, seconded by Dr. Sibley, to enter into an Executive Session to evaluate the professional competency of an individual whose appointment, hire and performance, or discharge is being considered when necessary to prevent needless and irreparable injury to that individual's reputation and that individual as provided in Section 21.5(1)(i) of the Code of Iowa. All aye votes were recorded. Motion carried.

The Board entered into an Executive Session at 4:15pm

Motion was made by Mr. Pash, seconded by Mr. Madsen, to enter into Regular Session. All aye votes were recorded. Motion carried.

The Board entered into Regular Session at 4:20pm.

ADJOURNMENT

Motion was made by Mr. Williams, seconded by Dr. Sibley, to adjourn.
All aye votes were recorded. Motion carried.

The meeting adjourned at 4:21pm.



Connie Hornbeck, Board President



Tina Mackland, Board Secretary