

## Board of Trustees : Meeting Minutes

Minutes for the Regular meeting of the Board of Directors of  
Iowa Western Community College

May 15, 2023 | 2:00pm

### CALL TO ORDER

The Regular Meeting of the Board of Trustees of Iowa Western Community College was held at 2:00 pm on Monday, May 15, 2023, on the Council Bluffs Campus.

The meeting was called to order by President Connie Hornbeck.

### ROLL CALL

Members present: John McBride, Dr. Stan Sibley, Dr. John Marshall, Chris Blake, Matt Johnson, Tom Riley, Kirk Madsen, Connie Hornbeck and Randy Pash. Absent: None. Also present: Dr. Dan Kinney, President of the College; Eddie Holtz, Board Treasurer; Erin McKee, Board Secretary, Dr. Jenny Kruger, Kim Henry, Don Kohler, Matt Mancuso, Molly Noon and Shane Larson.

### APPROVE AGENDA

Item 5.03 Artificial Intelligence Discussion was added to the agenda.

Motion was made by Mr. Pash, seconded by Mrs. Blake, to approve the agenda with the changes. All aye votes were recorded. Motion carried.

### APPROVE MINUTES

Motion was made by Mr. Madsen, seconded by Mrs. Blake, to approve the minutes of the Regular Board Meeting held on April 17, 2023, as presented. All aye votes were recorded. Motion carried.

### COMMUNITY DIALOGUE

#### **School Board Recognition Month**

May is School Board Recognition month. Dr. Kinney thanked the Board members for their service to Iowa Western and presented them with a certificate.

#### **Recognition of National Championship E Sports Team**

The Board welcomed and congratulated the Reiver E Sports players on their national titles.

#### **Artificial Intelligence**

The Board had a discussion about a document shared by board member, Tom Riley. The document was titled "Chat GPT and Artificial Intelligence in Higher Education".

### MONITORING INFORMATION

#### **President's Report**

Dr. Dan Kinney, President of the College, reported on the following:

## ABOUT COLLEGE OPERATIONS

- There were 930 students registered for graduation this spring. We had 300 graduates walk in the first ceremony and 150 graduates walk in the second ceremony on May 12.
- Clarinda had a Nursing Alumni event for the 100<sup>th</sup> Anniversary Celebration.
- Dr. Kinney shared a list of summer projects with the Board:
  - The facilities staff has finalized the capital outlay plan and deferred maintenance plan.
  - The Looft Hall heating & air project will be complete mid-July.
  - Parking lots will be resurfaced
  - Shenandoah HVAC/Plumbing Lab
  - Arts Center doors need to be upgraded and equipped for a lockdown.
  - Restrooms and concessions at the softball/baseball complex.
- It is the end of the legislative session. Community colleges received a 3% increase in state general aid. This equates to \$440,075 in new money for Iowa Western.
- The gun bill did not pass
- The HiSED Graduation will be May 17 at 6:30pm
- The college will have a table for the Mercy Heritage Awards on June 8. Dr. Kinney asked if any Board members were interested in attending.
- The Community Colleges for Iowa Conference will be July 19 and 20 at Kirkwood Community College.

### Community Colleges for Iowa Report

Connie Hornbeck, Community Colleges for Iowa Representative, reported on the following:

- The Board voted to approve a 4% increase in membership dues.
- Lissah Bellinger will be going full-time and they will be adding another staff member to help with engagement.
- They will be moving forward with Connectify.
- The Board had conversations about having two conferences.

### Other Reports

#### *Faculty Professional Development*

Dr. Jenny Kruger, Vice President of Academic Affairs, provided an update on what Iowa Western does for faculty professional development.

Motion was made by Mr. Pash, seconded by Mr. Johnson, to approve the Consent Agenda as presented. All aye votes were recorded. Motion carried.

## CONSENT AGENDA

### **Personnel Report**

Eddie Holtz, presented the Board with the Personnel Report.

New employees include: Kelley McAtee, Apprenticeship Coordinator; Mashila Fisher, College Success Advisor; DeQuaan Haggerty, Assistant Men's Basketball Coach; William (Andy) Shaw, Head Men's Basketball Coach; Dayne Stoller, Maintenance-Groundskeeper; Debbie Croson, Pathway Navigator

Employees leaving include: Andrea Koehling, Distance Education Coordinator; Anthony Koehling, Assistant Football Coach; Brittany Schaben, Financial Aid Specialist

### **Financial Report**

Eddie Holtz, Vice President of Finance, presented the Board with the Financial Statements for the period ending April 30, 2023.

## **ACTION ITEMS**

### **Approval of Resolution Naming Depositories**

Motion was made by Mr. Madsen, seconded by Dr. Sibley, to approve the resolution naming depositories as presented. All aye votes were recorded, with Mr. McBride abstaining. Motion carried.

### **Approval of Tuition Rates**

Motion was made by Mr. Johnson, seconded by Mr. Riley, to approve an \$8/credit hour increase in tuition for the 2023/2024 academic year. All aye votes were recorded. Motion carried.

### **Approval of Salary Increase for Faculty and Staff**

Motion was made by Mr. Pash, seconded Mrs. Blake to approve the proposed salary increase for faculty and staff:

- Faculty - \$2,340 increase across the board
- Staff – above \$60,000 will receive a 4% increase, below \$60,000 will receive a \$2,340 increase

The Engineers have not settled. Their increase will be approved at the June meeting.

All aye votes were recorded. Motion carried.

### **Approval of Concurrent Enrollment MOU with Hamburg Schools**

Motion was made by Mr. Madsen, seconded by Mr. Johnson, to approve the proposed MOU with Hamburg Schools. All aye votes were recorded. Motion carried.

## **ADJOURNMENT**

Motion was made by Mr. Johnson, seconded by Mr. Madsen, to adjourn. All aye votes were recorded. Motion carried.

*The meeting adjourned at 4:04pm.*

A handwritten signature in black ink, appearing to read "Connie Hornbeck". The signature is written in a cursive style with a large initial "C".

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Connie Hornbeck, Board President

A handwritten signature in black ink, appearing to read "Erin McKee". The signature is written in a cursive style.

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Erin McKee, Board Secretary