

**CALL TO ORDER**

The Regular Meeting of the Board of Trustees of Iowa Western Community College was held at 2:00 pm on Monday, November 20, 2023, on the Council Bluffs Campus.

The meeting was called to order by President Connie Hornbeck.

**ROLL CALL**

Members present: Dr. John Marshall, Chris Blake, Matt Johnson, Scott Williams, Kirk Madsen, Connie Hornbeck and Randy Pash. Absent: John McBride and Dr. Stan Sibley. Also present: Dr. Dan Kinney, President of the College; Eddie Holtz, Board Treasurer; Erin McKee, Board Secretary, Kim Henry, Don Kohler, Matt Mancuso, Molly Noon, Dr. Jenny Kruger and Shane Larson.

**APPROVE  
AGENDA**

Recognition of the National Championship Women's Soccer Team was added to the agenda.

Motion was made by Dr. Marshall, seconded by Mr. Madsen, to approve the agenda. All aye votes were recorded. Motion carried.

**APPROVE  
MINUTES**

Motion was made by Mr. Johnson, seconded by Mrs. Blake, to approve the minutes of the Regular Board Meeting held on September 18, 2023, as presented. All aye votes were recorded. Motion carried.

**COMMUNITY  
DIALOGUE AND  
ENVIRONMENTAL  
SCANNING****National Championship Women's Soccer Team**

The Board welcomed and congratulated the members of the 2023 National Championship Women's Soccer Team.

**Employee Award Recognition**

The Board recognized and congratulated the 2023 Employee Award recipients. The award recipients include:

*Living Our Mission Award*

Caring – Dave Cherrington

Commitment – Stacy Shockey

Challenge – Whitney Heinold

*Difference Maker Award*

Human Resources Department

**MONITORING  
INFORMATION  
ABOUT COLLEGE  
OPERATIONS**

*Distinguished Teaching Award*

Mackenzie Shinbara

*President's Outstanding Service Award*

Janson Hannah

*Community Colleges for Iowa Award*

Libby Woods – Outstanding Staff Member

Alan Fredericksen – Outstanding Teacher

**President's Report**

Dr. Dan Kinney, President of the College, reported on the following:

- Winterim numbers are looking okay. We continue to be up in new students but down in continuing students.
- The college will be applying for another CAIF grant with Glenwood schools.
- Dr. Kinney visited Wichita State University to meet with their President and staff to see how they are using TRANE for the HVAC program. We may be sending some more staff for a visit.
- The Omaha Truck Center donated a 2020 freight liner
- Dr. Kinney met with new management at Black Hills Energy to talk about a non-credit technician program.
- The theater program did a great performance of It's a Wonderful Life.
- The football playoff game will be December 3 at 2:00pm. We will host.
- Dr. Kinney has been asked to serve on the Methodist Physicians Board.
- The January Board Retreat will be held on January 5th. Some items for discussion include: Strategic Planning, President's Evaluation and President's Goals.

**Community Colleges for Iowa Report**

Connie Hornbeck, Community Colleges for Iowa Representative, shared a summary from the President and Trustee joint meeting. The summary includes a discussion on Board-President Relations and Trustee Development.

The Community Colleges for Iowa Holiday event and retirement celebration will be December 12<sup>th</sup>.

**Other Reports**

*Enrollment Report & Student Profile*

Kim Henry, Vice President of Student Services, shared the fall enrollment report and student profile.

**CONSENT  
AGENDA**

*Business & Community Education Update*

Matt Mancuso, Executive Director of Business & Community Education, shared an update on enrollment trends in the community education department.

Motion was made by Mr. Riley, seconded by Mr. Pash, to approve the Consent Agenda as presented. All aye votes were recorded. Motion carried.

***Personnel Report***

Eddie Holtz, presented the Board with the Personnel Report.

New employees include: Cydney Willard, Accounting Cashier; Stephanie Graham, Admissions Advisor/Recruiter; Jenna Jelinek, Dean of High School Partnerships.

Employees leaving include: Holly Pearson, Human Resources Coordinator.

***Financial Report***

Eddie Holtz, Vice President of Finance, presented the Board with the Financial Summary for the month ending October 31, 2023.

***Curriculum***

Dr. Kruger, Vice President of Academic Affairs, presented the Board with the Curriculum updates approved by the Curriculum Committee on October 12, November 2 and November 9.

**ACTION ITEMS**

***Approval of Early Retirement Incentive***

Motion was made by Mr. Madsen, seconded by Mrs. Blake, to approve the early retirement incentive for 14 Iowa Western employees. All aye votes were recorded. Motion carried.

***Approval of Resolution Allowing the Removal of all ERISA Language from Current HAS and FLEX Plans***

Motion was made by Mrs. Blake, seconded by Mr. Johnson, to approve the resolution as presented. All aye votes were recorded. Motion carried.

***Approval of Iowa Western Board of Trustees Policy Revisions***

The Board discussed the changes to the policy manual made by the committee. A question about the language of Policy 3.2 Presidential Profile relating to the President's presences during deliberations was brought up. Dr. Kinney will revise this policy and bring this back to the December meeting.

Motion was made by Mr. Johnson, seconded by Dr. Marshall, to approve the first reading of Board Policy Manual with policy 3.2 removed. All aye votes were recorded. Motion carried.

***Resolution Directing the Publication of Notice on the Proposition of the Issuance of Not to Exceed \$2,300,000 Industrial New Jobs Training Certificate.***

Motion was made by Mr. Pash, seconded by Dr. Marshall, to approve the resolution as presented. All aye votes were recorded. Motion carried.

**Resolution Approving Preliminary Official Statement and Approving Electronic Bidding**

Motion was made by Dr. Marshall, seconded by Mr. Madsen, to approve the resolution as presented. All aye votes were recorded. Motion carried.

**ADJOURNMENT**

Motion was made by Dr. Marshall, seconded by Mr. Madsen, to adjourn. All aye votes were recorded. Motion carried.

*The meeting adjourned at 4:32pm.*



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Connie Hornbeck, Board President



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Erin McKee, Board Secretary