



Board of Trustees : Meeting Minutes

Minutes for the Regular meeting of the Board of Directors of
Iowa Western Community College

October 17, 2022 | 2:00pm

CALL TO ORDER

The Regular Meeting of the Board of Trustees of Iowa Western Community College was held at 2:00 pm on Monday, October 17th, 2022, on the Council Bluffs Campus.

The meeting was called to order by President Connie Hornbeck.

ROLL CALL

Members present: John McBride, Dr. Stan Sibley, Dr. John Marshall, Chris Blake, Matt Johnson, Scott Williams, Kirk Madsen, Connie Hornbeck and Randy Pash. Absent: None. Also present: Dr. Dan Kinney, President of the College; Eddie Holtz, Board Treasurer; Erin McKee, Board Secretary, Kim Henry, Don Kohler, Matt Mancuso, Molly Noon, Dr. Jenny Kruger and Shane Larson.

APPROVE AGENDA

Motion was made by Mr. Williams, seconded by Mr. Johnson, to approve the agenda. All aye votes were recorded. Motion carried.

APPROVE MINUTES

Motion was made by Dr. Sibley, seconded by Dr. Marshall, to approve the minutes of the Regular Board Meeting held on September 19, 2022, as presented. All aye votes were recorded. Motion carried.

COMMUNITY DIALOGUE

Iowa Western Employee Award Recognition

Dr. Kinney recognized this year's employee award recipients. The 2022 Employee Award recipients include:

- **President's Outstanding Service Award**
JJ Davis, Iowa Western TV Director
- **Distinguished Teaching Award**
Lori Robeson, Professor of Mathematics
- **Living Our Mission Awards**
CARING – Alan Fredericksen, Instructor of Speech
COMMITMENT – Libby Woods, Director of Adult Education
CHALLENGE – Abby Kline, Assistant Director of Accounting
- **Difference Maker Award**
Keith Christie, Arts Center Technical Director

**MONITORING
INFORMATION
ABOUT COLLEGE
OPERATIONS**

President's Report

Dr. Dan Kinney, President of the College, reported on the following:

- The Spirits for Scholarships event in Shenandoah went well.
- The IACCT retreat was last week – there were many discussions about funding.
- The ACCT Conference is next week in New York.

IACCT Report

Connie Hornbeck, IACCT Representative, reported on the following:

- They talked about Strategic Planning at their retreat.

Other Reports

Information Technology Report

Vicki Hoskovec, Director of Information Technology, presented the Board with an Information Technology Update. Highlights from the report include:

- Continued focus on security in 2022
 - Password policies
 - Two-factor authentication for all users
 - Carbon Black protection software for servers and PCs
 - Cloudflare – DNS protection
 - Bi-weekly scanning for vulnerabilities and remediation
 - FRSecure vCISO contracted services
 - Malwarebytes virus/malware protection
 - Security awareness training for all employees
- Non-Security Projects
 - Over 700 new PCs for replaced
 - 56 classroom Zoom Room upgrades
 - Moving Colleague ERP to cloud SaaS – go live Dec 2022
 - Ellucian CRM Recruit & CRM Advise – relationship management
 - Ellucian Experience
 - Reiver Alert replacement
 - Wireless upgrade

Iowa Western Insurance Update from HUB/Silverstone

Representatives from HUB/Silverstone attended the meeting to share updates on what is happening with property/casualty and cyber security.

Early Childhood Education Center Update

Stacy Bauder, Director of the Early Childhood Education Center, presented the Trustees with an update about the center.

- As a new director Stacy has been focuses on professional development and morale.

- They will be having a licensing visit this summer.
- Began doing fire and tornado drills with the children.
- The new pre-toddler room has opened up.
- The center was recently evaluated for the CACFP food program. They received one minor notation for a meal not recorded.
- They will also be starting the NACE Accreditation soon – this happens every five years.

Economic Impact Study

Dr. Kinney shared the results of the Economic Impact Study recently completed by EMSI for the college with the Trustees.

**CONSENT
AGENDA**

Motion was made by Mr. Johnson, seconded by Mr. Williams, to approve the Consent Agenda as presented. All aye votes were recorded. Motion carried.

Personnel Report

Eddie Holtz, presented the Board with the Personnel Report.

New employees include: Olivia Coulter, Admissions Advisor/Recruiter; Sara Earl, Director of Community Standards; Bobby Lund, Director of Recruitment

Employees leaving include: Stephen Bryant, Director of Food Service; Wendy Hunter Williams, Director of Nursing Assistant Program; Samantha Larson, Dean of Academic Support and Student Assistance; Kelsey Marr, Admissions Advisor; Javier Torres, Admissions Advisor

Financial Report

Eddie Holtz, Vice President of Finance, presented the Board with the Financial Summary for the month ending September 30, 2022

ACTION ITEMS

Set the Date for the Annual Board Retreat

Motion was made by Mr. Madsen, seconded by Mrs. Blake, to set Saturday, January 7, 2023, as the date of their annual retreat.

ADJOURNMENT

Motion was made by Mr. McBride, seconded by Mrs. Blake, to adjourn. All aye votes were recorded. Motion carried.

The meeting adjourned at 4:30pm.

Connie Hornbeck, Board President

Erin McKee, Board Secretary