



Board of Trustees : Meeting Minutes

Minutes for the Regular meeting of the Board of Directors of
Iowa Western Community College

October 16, 2023 | 2:00pm

CALL TO ORDER

The Regular Meeting of the Board of Trustees of Iowa Western Community College was held at 2:00 pm on Monday, October 16th, 2023, on the Council Bluffs Campus.

The meeting was called to order by Vice President Dr. John Marshall.

ROLL CALL

Members present: John McBride, Dr. Stan Sibley, Dr. John Marshall, Chris Blake, Matt Johnson, Scott Williams, Kirk Madsen and Randy Pash. Absent: Connie Hornbeck. Also present: Dr. Dan Kinney, President of the College; Eddie Holtz, Board Treasurer; Erin McKee, Board Secretary, Kim Henry, Don Kohler, Matt Mancuso, Molly Noon, Dr. Jenny Kruger and Shane Larson.

APPROVE AGENDA

Motion was made by Mr. Pash, seconded by Mr. Johnson, to approve the agenda. All aye votes were recorded. Motion carried.

APPROVE MINUTES

Motion was made by Dr. Sibley, seconded by Mr. Johnson, to approve the minutes of the Regular Board Meeting held on September 18, 2023, as presented. All aye votes were recorded. Motion carried.

MONITORING INFORMATION ABOUT COLLEGE OPERATIONS

President's Report

Dr. Dan Kinney, President of the College, reported on the following:

- New benefits for regular part-time employees were recently approved and added to Administrative Policy. Regular part-time employees now receive 20 hours of vacation and 10 hours of sick leave. They will receive pay for holidays and snow days they were scheduled to work and will receive tuition reimbursement benefits at 50%.
- Area superintendents will be on campus tomorrow. The DE will be in attendance to update the newer superintendents on supplemental weighted dollar. They will also update MOU's.
- The college will have an SRP drill next wee to test a new app.
- The ACCT National Legislative Summit will be February 4 through the 7 in DC. Registration is now live.

Community Colleges for Iowa Report

Connie Hornbeck, Community Colleges for Iowa Representative, was absent from the meeting. The group shared their feedback from the ACCT Leadership Congress held last week in Las Vegas.

- Jay Nardini from Hawkeye Community College took office at the Chair of the ACCT Board. He will be the third chair from the state of Iowa.
- Reanna presented on our SOS services. She did a great job and had many people approach her with questions.

Other Reports

Early Childhood Education Center Update

Stacy Bauder, Director of the Early Childhood Education Center, joined meeting to share some struggles the center is facing as well as some updates.

- Staffing at the center continues to be a struggle. The center continues to work hard to retain current staff by offering incentives and professional development opportunities.
- A goal of Stacy's is to get back to full capacity.
- The center is working to renew their 5-star accreditation.
- Improvements to the playground are coming soon.

CONSENT AGENDA

Motion was made by Mr. Pash, seconded by Mrs. Blake, to approve the Consent Agenda as presented. All aye votes were recorded. Motion carried.

Personnel Report

Eddie Holtz, presented the Board with the Personnel Report.

New employees include: Mark Thalken, Apprenticeship Coordinator; Rayce Salsbury, Industrial Trainer; Sean Toppi, Institutional Researcher; Jo Owens, Registration Specialist.

Employees leaving include: Ashlyn Holt, Financial Aid Specialist; Thomas Gilmore, Dean of Enrollment Services; Breanna Hember, Admissions Advisor/Recruiter; Brittany Robe, Childcare Lead Associate.

Financial Report

Eddie Holtz, Vice President of Finance, presented the Board with the Financial Summary for the month ending September 30, 2023.

Curriculum

Dr. Kruger, Vice President of Academic Affairs, presented the Board with the Curriculum updates approved by the Curriculum Committee on September 28.

ACTION ITEMS

Set the Date for the Annual Board Retreat

Motion was made by Mr. Madsen, seconded by Mrs. Blake, to set Friday, January 5, 2023, as the date of their annual retreat.

Approval of Last Dollar Scholarship Local Selection

The Administration would like to add Chef/Head Cook (Culinary Arts AAS) to our local Last Dollar Scholarship list.

Motion was made by Mr. Johnson, seconded by Mr. Madsen, to approve the Last Dollar Scholarship Local Selection as presented. All aye votes were recorded. Motion carried.

ADJOURNMENT

Motion was made by Mr. Riley, seconded by Mr. Pash, to adjourn. All aye votes were recorded. Motion carried.

The meeting adjourned at 3:12pm.



Connie Hornbeck, Board President



Erin McKee, Board Secretary

