

CALL TO ORDER

The Regular Meeting of the Board of Trustees of Iowa Western Community College was held at 2:00 pm on Monday, September 20th, 2021, on the Council Bluffs Campus.

The meeting was called to order by President Connie Hornbeck.

ROLL CALL

Members present: John McBride, Dr. Stan Sibley, Dr. John Marshall, Scott Robinson, Matt Johnson, Scott Williams, Kirk Madsen, Connie Hornbeck and Randy Pash. Absent: None. Also present: Dr. Dan Kinney, President of the College; Eddie Holtz, Board Treasurer; Erin McKee, Board Secretary, Kim Henry, Don Kohler, Matt Mancuso, Molly Noon, Jenny Kruger and Shane Larson.

**APPROVE
AGENDA**

Item 8.02 Objection Panel on Signature Line Petition was added to the agenda.

Motion was made by Mr. Johnson, seconded by Mr. Madsen, to approve the agenda. All aye votes were recorded. Motion carried.

**APPROVE
MINUTES**

Motion was made by Mr. Pash, seconded by Dr. Marshall, to approve the minutes of the Regular Board Meeting held on August 16, 2021, as presented. All aye votes were recorded. Motion carried.

**COMMUNITY
DIALOGUE****Clarinda Center Update**

Kristin Smith, Director of the Clarinda Center, presented to the Trustees. Highlights from the report include:

- CEAM Cohort 20 currently has 4 students and CEAM Cohort 21 has 11 students
- The Center has a new mobile welding truck and trailer
- Opitz Hall office and Rowland Hall science labs are being updated
- The Spirits for Scholarships fundraiser will be Sunday, October 10th at 4:00pm in the Edith Lisle Library

**MONITORING
INFORMATION
ABOUT COLLEGE
OPERATIONS****President's Report**

Dr. Dan Kinney, President of the College, reported on the following:

- The semester is going well. Enrollment continues to look good, we are up 6.1% in headcount and up 4.3% in credit hours. Occupancy in housing is up and dual enrollment is up.

- The ACCT Leadership Congress in October is still happening. Connie Hornbeck is no longer able to attend therefore we will need another Trustee to introduce our presentation. Randy Pash volunteered.
- The Center Taskforce is working on finalizing the Strategic Plan for the Centers.
- Dr. Kinney continues to meet with the superintendents in our region, but has begun to meet with business and industry leaders.
- Dr. Kinney attended the Future Ready Iowa Summit last week.
- Fall HEERF Funds have been distributed.

IACCT Report

Connie Hornbeck, IACCT Representative, reported on the following:

- Jean Torgeson will be resigning from the IACCT Board and the North Iowa Area Community College Board.
- Additional turnover on the IACCT Board – Dave Schuller from Northeast Iowa Community College and Bruce Clark from Hawkeye Community College will be leaving.
- IACCT has hired a new part-time Administrative Assistant, her name is Lissah Beglinger.
- IACCT will be going through a re-branding.
- A redistricting will be happening in 2023.
- Iowans for Skilled Workforce is waiting on the redistricting before they begin discussions.
- ACCT has appointed Jee Hang Lee as the new President and CEO.

Other Reports

Performing Arts Update

Shelli Inness, Interim Dean of Communication and Fine Arts, presented the Board with a Performing Arts Update. Highlights from the report include:

- Band – There are 30 members of the marching band, 31 members of the pep band and 29 members of the jazz band.
- Vocal – The department hosted a summer camp with ten high schools and 55 students. They will be hosting an event for all of Southwest Iowa in October
- Madrigal Feast – This event will be held on October 7th and 8th.

Economic and Workforce Development Update

Matt Mancuso, Executive Director of Economic and Workforce Development, presented the Board with an Economic and Workforce Development Update. Highlights from the report include:

CONSENT AGENDA

- A non-credit CDL program is being added. They are looking into a credit program as well.
- The Continuing Education Department is offering 100 free CAN trainings.
- Economic Development currently has trainings with Duke Rentals, Conductix and NSK.

Motion was made by Dr. Sibleyl, seconded by Mr. Johnson, to approve the Consent Agenda as presented. All aye votes were recorded. Motion carried.

Personnel Report

Eddie Holtz, presented the Board with the Personnel Report.

New employees include: Martins Idahosa, Instructor of Computer Information Technology; Derrick Cedar, Assistant Golf Coach; Jordan Valla, Instructor of Biology; Shane Doyle, Assistant Men's Basketball Coach; Matthew Dance, Instructor of Social Science; Steven McGahan, Director of Instructional Design and Innovation; Erica Heller, Instructor of Communication; Bart Vargas, Instructor of Art; Jeffrey Roberts, Instructor of Speech; Jamison Parkhill, Assistant Women's Soccer Coach; Nicole DeLong, Human Resources Specialist; Zachary Gasior, Instructor of Communication Arts; Dianna Blake, Cass County Center Instructor; Blake Wilder, Coordinator of Recreation Programs; Jean Nzumgang-Fonkoua, Instructor of Business; Wenjing Li, Instructor of Math and Science; Jonathan Shaad, Assistant Men's Soccer Coach; Jonathan Haney, Clarinda Correctional Facility Instructor; Colleen Peterson, Dental Hygiene Instructor; Nicole Conway, Instructor of Math and Science; Daniel Gillins, Assistant Football Coach

Employees leaving include: Barb Godden, Dean of Science and Math; Robert Naubert, Assistant Men's Basketball Coach; Matthew Ridge, Instructor of Biological Science; Maegan Drummond, Instructor of Nursing; Dean Stier, Instructor of Speech; Stephanie Baily, Clarinda Correctional Facility Instructor; Laura Ratcliff, Instructor of Dental Hygiene.

Financial Report

Eddie Holtz, Vice President of Finance, presented the Board with the Financial Summary. Highlights from the report include:

- The fall term is underway with enrollment numbers continuing to trickle in. Some enrollments are in processing so it is still too early to know exactly where this number will land. A few key items from the financial statements:
 - Revenues - General fund revenues are higher than last year due to an increase in cost per credit hour.

Additional information will be provided in the coming months including enrollment reports and detailed forecasts. Most other revenue differences are because of timing.

- o Expenses - Salaries are higher than last year because of increases in salaries, payroll taxes, retirement (IPERS & TIAA).
- o Auxiliary operations- Food Service, College Store and Housing are off to strong starts for the fiscal year but please keep in mind that these areas book all the revenues for the semester at the start and expenses as they incur throughout the semester.
- The College recently renewed our insurance policy portfolio with all policies seeing increases. Also, insurance deductibles continue to see a significant increase, we are continuing to review options with our insurance providers. The insurance industry has seen many changes this past year ranging from auto insurance, property & casualty insurance, and most recently Cybersecurity Insurance. We will continue to work closely with Silverstone to make sure the College is insured at the optimal levels with competitive rates from reputable carriers.

Curriculum

Dr. Jenny Kruger, Interim Vice President of Academic Affairs, presented a summary of curriculum updates:

Program Deletion

Health Recreations AA – Program deletion is to comply with Iowa Department of Education transfer major requirements.

Music, Concert Choir Concentration - Program deletion is to comply with Iowa Department of Education transfer major requirements.

Music, Jazz Ensemble Concentration - Program deletion is to comply with Iowa Department of Education transfer major requirements.

Music, Marching/Concert Band Concentration - Program deletion is to comply with Iowa Department of Education transfer major requirements.

ACTION ITEMS

Select Voting Delegate for ACCT Conference

Motion was made by Dr. Marshall, seconded by Mr. Madsen, to appoint Randy Pash as Iowa Western's voting delegate at the ACCT Leadership Congress. All aye votes were recorded. Motion carried.

**EXECUTIVE
SESSION**

Objection Panel on Signature Line Petition

A community member has made an objection to the nomination petition for Kirk Madsen. The Board must select a panel to review this objection. The panel will consist of the Board Chair, Board Secretary and one additional Board member.

Motion was made by Mr. McBride, seconded by Mr. Pash, to appoint Dr. Marshall as the Board member to serve on this panel with Connie Hornbeck and Erin McKee. All aye votes were recorded with Mr. Madsen abstaining. Motion carried.

Real Estate

Motion was made by Mr. Madsen, seconded by Mr. Pash, to enter into a closed session to discuss real estate. All aye votes were recorded. Motion carried.

The Board entered into a closed session at 3:27pm.

Motion was made by Mr. Johnson, seconded by Mr. McBride, to enter into a regular session. All aye votes were recorded. Motion carried.

The Board entered into Regular Session at 4:16pm

ADJOURNMENT

Motion was made by Mr. McBride, seconded by Mr. Johnson, to adjourn. All aye votes were recorded. Motion carried.

The meeting adjourned at 4:19 pm.



Connie Hornbeck, Board President



Erin McKee, Board Secretary