

CALL TO ORDER

The Regular Meeting of the Board of Trustees of Iowa Western Community College was held at 2:00 pm on Monday, September 19, 2022, at the Clarinda Center.

The meeting was called to order by President Connie Hornbeck.

ROLL CALL

Members present: John McBride, Dr. Stan Sibley, Dr. John Marshall, Chris Blake, Matt Johnson, Scott Williams, Connie Hornbeck and Randy Pash. Absent: Kirk Madsen. Also present: Dr. Dan Kinney, President of the College; Eddie Holtz, Board Treasurer; Erin McKee, Board Secretary, Don Kohler, Matt Mancuso, Molly Noon, Jenny Kruger and Shane Larson.

**APPROVE
AGENDA**

Motion was made by Mr. Williams, seconded by Mrs. Blake, to approve the agenda. All aye votes were recorded. Motion carried.

**APPROVE
MINUTES**

Motion was made by Mr. Pash, seconded by Dr. Sibley, to approve the minutes of the Regular Board Meeting held on August 15, 2022, as presented. All aye votes were recorded. Motion carried.

**COMMUNITY
DIALOGUE****Clarinda Center Update**

Kristin Smith, Director of the Clarinda Center, presented to the Trustees. Highlights from the report include:

- The Iowa Western Cheer Team and Rocky the Reiver participated in the Clarinda homecoming.
- CEAM Cohort 21 currently has 8 students and CEAM Cohort 22 has 12 students
- Non-credit programs include: Paramedic classes, jitterbug dance classes, mandated OWI/DUI, Cosmetology and ServeSafe.
- Rowland Hall science lab update is complete
- The Spirits for Scholarships fundraiser will be Saturday, October 8 at 4:00pm at the Elks Lodge in Shenandoah.

**MONITORING
INFORMATION
ABOUT COLLEGE
OPERATIONS****President's Report**

Dr. Dan Kinney, President of the College, reported on the following:

- The HLC site visit will be October 3 and 4. There will be a lunch with the Board on October 3.

- The RCCA Conference on campus last week was a success. All attendees were impressed with the campus and facilities.

Community Colleges for Iowa Report

Connie Hornbeck reported on the following:

- Connie will be meeting with Executive Director Emily Shields to talk about the Financial Oversight Committee.

Other Reports

Economic and Workforce Development Update

Matt Mancuso, Executive Director of Workforce and Economic Development, reported on the following:

- The division name will be changing to Business and Community Education.
- CEAM Program in Clarinda has 20 students with 5 companies involved.
- CEAM in Harlan as 10 students with 5 companies involved.
- Looking at bringing CEAM to Council Bluffs
- The Truck Driving Program has begun.
- Progress is being made at the Iowa Western Business and Community Education Training Center.
- There were 53 enrolled in the Paraeducator Program.

CONSENT AGENDA

Motion was made by Dr. Sibley, seconded by Mr. Williams, to approve the Consent Agenda as presented. All aye votes were recorded. Motion carried.

Personnel Report

Eddie Holtz, presented the Board with the Personnel Report.

New employees include: Dua Alsuqaier, Computer Information Technology Instructor; Gretchen Boxdorfer, Math Success Coach; Benjamin Breitbach, Digital Social Media Director; David Burnett, Head Track and Field Coach; Allyne Clark, Assistant Softball Coach; Wade Devries, Assistant Track and Field Coach; Roy Hayslip, Industrial Technical Instructor; Toni Parra, Nursing Instructor; Colton Sherman, Certified Athletic Trainer; Robert Ulveling, HVAC Instructor; Ryan Welker, Director of Vocal Music; Zachary Wilkins, Assistant Baseball Coach; Anthony Wilson, Building Trades Instructor

Employees leaving include: Morgan Albracht, Grants & Contracts – Non-credit; Timothy Barr, Associate Head Coach of Men’s Wrestling; Brian Church, Assistant Professor of Design Technology; Abigail Davis, ITC Healthcare Lab Facilitator; Samantha Delagarza, Assistant Professor of Social Science; Sara Dew, Director of Community Standards; Peyton Ellis, College Success Advisor; Rafael Ferreira, Admissions Advisor; Rusty

Haack, Assistant Professor of Industrial Technology; John Heining, Instructor of Building Trades; Rachel Jensen, Director of Continuing Education; Richard Kennedy, Instructor of Culinary Arts; Kristine Kohlmeier, Instructor of Criminal Justice; Lucas Lovegood, Director of Vocal Music; Curt Neuharth, Instructor of HVAC; Lisa Rew, Sports Medicine Tech

Financial Report

Eddie Holtz, Vice President of Finance, presented the Board with the Financial Summary.

- The August 31, 2022 financial statements were shared with the Board. The fall term is underway with enrollment numbers continuing to trickle in. Some enrollments are in processing so it is still too early to know exactly where this number will land. A few key items from the financial statements:
 - Revenues - General fund revenues are higher than last year due to an increase in cost per credit hour. Additional information will be provided in the coming months including enrollment reports and detailed forecasts. Most other revenue differences are because of timing.
 - Expenses - Salaries are higher than last year because of increases in salaries, payroll taxes, retirement (IPERS & TIAA).
 - Auxiliary operations - Food Service, College Store and Housing are off to strong starts for the fiscal year but please keep in mind that these areas book all the revenues for the semester at the start and expenses as they incur throughout the semester.
- The College recently renewed our insurance policy portfolio with all policies seeing increases. Also, insurance deductibles continue to see a significant increase, we are continuing to review options with our insurance providers. The insurance industry has seen many changes this past year ranging from auto insurance, property & casualty insurance, and most recently Cybersecurity Insurance. We are working with our insurance company to present an overview at our October board meeting.

ACTION ITEMS

Select Voting Delegate for ACCT Conference

Motion was made by Dr. Marshall, seconded by Dr. Sibley, to appoint Randy Pash as the voting delegate at this year's ACCT Leadership Congress.

ADJOURNMENT

Motion was made by Mr. Johnson, seconded by Mr. Pash, to adjourn.
All aye votes were recorded. Motion carried.

The meeting adjourned at 3:36 pm.



Connie Hornbeck, Board President



Erin McKee, Board Secretary