

## Board of Trustees : Meeting Minutes

Minutes for the Regular meeting of the Board of Directors of  
Iowa Western Community College

September 18, 2023 | 2:00pm

### CALL TO ORDER

The Regular Meeting of the Board of Trustees of Iowa Western Community College was held at 2:00 pm on Monday, September 18, 2023, at the Clarinda Center.

The meeting was called to order by President Connie Hornbeck.

Connie welcomed Gilbert Thomas to the meeting. Gilbert is a resident of Clarinda and will be running for the District I seat in November.

### ROLL CALL

Members present: Dr. Stan Sibley, Dr. John Marshall, Chris Blake, Matt Johnson, Tom Riley, Kirk Madsen, Connie Hornbeck and Randy Pash. Absent: John McBride. Also present: Dr. Dan Kinney, President of the College; Eddie Holtz, Board Treasurer; Erin McKee, Board Secretary, Kim Henry, Don Kohler, Matt Mancuso, Molly Noon, Jenny Kruger and Shane Larson.

### APPROVE AGENDA

Motion was made by Mr. Pash, seconded by Mr. Madsen, to approve the agenda. All aye votes were recorded. Motion carried.

### APPROVE MINUTES

Motion was made by Dr. Sibley, seconded by Mrs. Blake, to approve the minutes of the Regular Board Meeting held on August 21, 2023, as presented. All aye votes were recorded. Motion carried.

### COMMUNITY DIALOGUE

#### Clarinda Center Update

Kristin Smith, Director of the Clarinda Center, presented to the Trustees. Highlights from the report include:

- The Clarinda Center is currently celebrating its 100<sup>th</sup> Anniversary
- This year's Outstanding Alum is a Clarinda graduate, Elaine Armstrong
- The Iowa Western Cheer Team will be participating in the Clarinda homecoming parade again this year.
- CEAM Cohort 22 currently has 11 (5 mech tech and 6 tool & die) students and CEAM Cohort 23 has 11 students
- Non-credit programs include: dance classes, mandated OWI/DUI, and ServeSafe.
- The Spirits for Scholarships fundraiser will be Saturday, October 14 at 4:00pm in the Edith Lisle Library in Clarinda.

**MONITORING  
INFORMATION  
ABOUT COLLEGE  
OPERATIONS**

**President's Report**

Dr. Dan Kinney, President of the College, reported on the following:

- Strategic planning continues to move forward. Dr. Kinney shared the list of nine goals that have been developed from the feedback gathered through listening sessions and surveys.
- Enrollment is looking good, with not all high school numbers are in at this point. Numbers are up on housing as well.
- The annual Black Tie Harvest for Scholarships will be this Saturday.
- The policy review committee is continuing to look at Board policy. They hope to wrap things up in October and have a final draft to share with the full board at the November meeting.

**Community Colleges for Iowa Report**

Connie Hornbeck reported on the following:

- The Board received an update from Todd Holcomb, President of the President's group.
- Bob Jennings will be the new Chair of the Trustees group.
- The audit report was presented to the Board, along with the strategic priorities.
- The group will meet Wednesday for an update on Community Colleges for Iowa staffing (new positions, titles and salaries).

**CONSENT  
AGENDA**

Motion was made by Mr. Pash, seconded by Mr. Johnson, to approve the Consent Agenda as presented. All aye votes were recorded. Motion carried.

***Personnel Report***

Eddie Holtz, presented the Board with the Personnel Report.

New employees include: Sherman Petite, Admissions Advisor/Recruiter; Anna Patterson, College Career & Transition Counselor; Kaylee Harris, Director of Academic Support; Gilberto Watson, Welding Instructor; Samantha Nerem, Early Childhood Education Center Lead Associate; Kathryn Anderson, Nursing Instructor; Jason Siciliano, Programmer/Analyst

Employees leaving include: Tim Branan, Welding Instructor; Ayse Kizilkaya, Math/Science Instructor; Wenjing Li, Math/Science Instructor; Leah Logan, Nursing Instructor; Robert Ulveling, Instructor of Robotics; Elizabeth Vincent, Instructor of Nursing; Anthony Wilson, Construction Technology Instructor; Duelly Baxter, Research Analyst; Deborah Pryor, Early Childhood Education Center Lead Associate

***Financial Report***

Eddie Holtz, Vice President of Finance, presented the Board with the financial statements ending August 31, 2023.

**Curriculum**

Dr. Jenny Kruger, Vice President of Academic Affairs, presented the Board with updates to curriculum.

**ACTION ITEMS**

**Select Voting Delegate for ACCT Conference**

Motion was made by Dr. Marshall, seconded by Mr. Johnson, to appoint Randy Pash as the voting delegate at this year's ACCT Leadership Congress. All aye votes were recorded. Motion carried.

**Approval of Last Dollar Scholarship Local Selection**

Motion was made by Dr. Marshall, seconded by Mr. Riley, to approve the removal of Medical Assist from our local selection and replace it with Industrial Technology AAS. All aye votes were recorded. Motion carried.

**Approval of Early Retirement**

Motion was made by Dr. Sibley, seconded by Dr. Marshall, to approve the early retirement incentive as presented. All aye votes were recorded. Motion carried.

**ADJOURNMENT**

Motion was made by Mr. Johnson, seconded by Mr. Pash, to adjourn. All aye votes were recorded. Motion carried.

*The meeting adjourned at 3:29 pm.*



Dr. John Marshall, Vice President



Erin McKee, Board Secretary

