



Board of Trustees Meeting | July 21, 2025

Minutes

Iowa Western Community College

7/21/2025 2:00 PMCDT

@ Council Bluffs Campus, 2700 College Rd, Council Bluffs, IA 51503

Attendance

Present:

Members: Chris Blake, Connie Hornbeck, Matt Johnson, Kirk Madsen, John Marshall MD, Kerry Newman, Randy Pash, Tom Riley, Gilbert Thomas

Guests: Eddie Holtz, Vicki Hoskovec, Dan Kinney, Jenny Kruger, Shane Larson, Matt Mancuso, Erin McKee, Molly Noon, Kimberly Vrba

1. Call to Order

The meeting was called to order by Board Chair Connie Hornbeck at 2:00pm.

2. Roll Call

Board Chair Hornbeck asked for the roll. Roll call was taken by the Board Secretary.

3. Approve Agenda

Board Chair Hornbeck asked if there were any additions or deletions to agenda. Dr. Kinney shared that we have not yet received the one outstanding High School Concurrent Enrollment contract and therefore need to remove it from the agenda. It will be added to the August agenda.

Motion:

A motion was made to approve the agenda with the deletion as presented.

All aye votes were recorded. Motion carried.

4. Correct, Amend and Approve Minutes from the Regular Meeting held June 16, 2025

Board Chair Hornbeck asked if there were any corrections to the minutes from the June 16th meeting. Hearing none, she asked for a motion to approve the minutes as presented.

 [Board of Trustees Meeting June 16, 2025 Minutes.pdf](#)

Motion:

A motion was made to approve the minutes from the June 16th meeting as presented.

All aye votes were recorded. Motion carried.

5. Public Comment

Board Chair Hornbeck asked if there were any members from the public present for comment. There were no members from the public present and nothing was submitted in writing.

6. Monitoring Information About College Operations

6.1. President's Report (Presenters: Dr. Dan Kinney, President)

Dr. Kinney congratulated Kirk Madsen for being recognized for 15 years of service to the Iowa Western Community College Board of Trustees at this year Community Colleges for Iowa Summer Trustees Conference.

Summer enrollment is up 1.26% in credit hours and 3.61% in head count. Fall enrollment is up 16.3% up in credit hours. The report attached includes numbers from July 16.

Dr. Kinney will be presenting at the NC3 Annual Summit this week.

Dr. Kinney asked the Trustees to send him feedback on what they learned or enjoyed at the annual Community Colleges for Iowa Trustees Summer Conference held earlier this month at Iowa Central Community College.

 [Summer Daily Enrollment July 16.pdf](#)

 [Fall Daily Enrollment July 16.pdf](#)

6.2. Community Colleges for Iowa Report (Presenters: Tom Riley, Community Colleges for Iowa Representative)

Tom shared that he is planning to attend the August meeting at DMACC in person and is looking forward to serving in the role of Community Colleges for Iowa Representative.

7. Consent Agenda

Board Chair Hornbeck asked for a motion to approve the Consent Agenda.

Motion:

A motion was made to approve the Consent Agenda as presented.

All aye votes were recorded. Motion carried.

7.1. Personnel Report (Presenters: Eddie Holtz, Vice President of Finance & Operations)

Eddie Holtz, Vice President of Finance & Operations, presented the Trustees with the personnel report.

New employees include: Avery Tilley, Assistant Athletic Trainer; MaKenna Bray, Assistant Women's Basketball Coach; and Tung Dang, Aviation Tech Coordinator.

Employees leaving including: Elizabeth Christensen, Small Business Development Center Director.

 [Board Report July 2025.pdf](#)

7.2. Presentation of Bills for Payment

Kerry Newman and Dr. John Marshall reviewed the financial statements. There were no questions or concerns with the bills.

8. Action Items

8.1. Appointment of Audit Committee Members

Board Chair Hornbeck asked if there were any members of the Board willing to serve on the Audit Committee this year.

The following Trustees volunteered to serve this year: Gilbert Thomas, Matt Johnson, Dr. Marshall and Connie Hornbeck.

The Audit Committee will meet with Denman & Company prior to the August Board meeting on August 18.

8.2. Resolution Approving New Jobs Training Agreement, \$570,000 New Jobs Training Certificates, Series 2025 (Cross Trailers, LLC Project)

Matt Mancuso, Vice President of Business & Community Education, shared that this resolution has been updated to reflect the change from two companies to one company and was inadvertently missed at the July meeting. Board Chair Hornbeck asked for a motion to approve the resolution as presented.

 [IWCC - Resol approving Final Cross Trailers, LLC NJT 2025-1.pdf](#)

Motion:

A motion was made to approve the resolution approving New Jobs Training Agreement, New Jobs Training Certificates, Series 2025 (Cross Trailers, LLC Project) as presented.

A roll call vote was taken with all aye votes recorded. Motion carried.

8.3. Approval of Contract with TRANE for Lewis Hall Air Handler Replacement in the Amount of \$544,659

Eddie Holtz, Vice President of Finance & Operations, presented the Trustees with a contract to replace the air handler in Lewis Hall. He shared that this is part of the deferred maintenance plan. Board Chair Hornbeck asked for a motion to approve the contract as presented.

Motion:

A motion was made to approve the contract with TRANE for the Lewis Hall Air Handler replacement in the amount of \$544,659.

All aye votes were recorded. Motion carried.

8.4. Approval of Quality Faculty Plan (Presenters: Dr. Jenny Kruger, Vice President of Academic Affairs)

Dr. Jenny Kruger, Vice President of Academic Affairs, presented the Trustees with the updates to the Quality Faculty Plan as required by Iowa Code.

This year's changes were minor and include updating the membership, updating the mission, vision and core values, changes were made to the method feedback is gathered to ensure consistency across divisions, the mentorship piece was removed as this is now the responsibility of Department Chairs, diversity was removed and, the non-discrimination was updated.

Board Chair Hornbeck requested a summary with the updates be included next time.

Board Chair Hornbeck asked if there were any questions or concerns with the updates as presented. Hearing none, she asked for a motion to approve the Quality Faculty Plan as presented.

 [IWCC Quality Faculty Plan Policy 2025-2026 7.14.25.pdf](#)

Motion:

A motion was made to approve the Quality Faculty Plan as presented.

All aye votes were recorded. Motion carried.

8.5. Approval of Resolution Ordering an Election on the Issuance of \$55,000,000 General Obligation School Bonds

Dr. Kinney presented the Trustees with the finalized resolution ordering an election on the issuance of \$55,000,000 General Obligation School Bonds. With Board approval this will be on the ballot in November. There were no concerns with the language on the resolution. Board Chair Hornbeck asked for a motion to approve the resolution as presented.

 [Election Resolution Iowa Western CC GO for November 2025 Election.pdf](#)

Motion:

A motion was made to approve the resolution ordering an election on the issuance of \$55,000,000 General Obligation School Bonds as presented.

A roll call vote was taken with all aye votes recorded. Motion carried.

9. Future Agenda Items

Dr. Kinney's goals will be on the agenda for approval at the August meeting and the administration hopes to have the one outstanding High School MOU for approval.

10. Adjournment

Board Chair Hornbeck asked for a motion to adjourn the meeting and proceed with the campus tour.

Motion:

A motion was made to adjourn.

All aye votes were recorded. Motion carried. The meeting was adjourned at 2:30pm.