



## Board of Trustees Meeting | June 15, 2026

### Minutes

Iowa Western Community College

6/15/2026 2:00 PMCDT

@ Shelby County Center, 1901 Hawkeye Ave, Suite 102, Harlan, IA 51537

### Attendance

#### Present:

Members: Chris Blake, Connie Hornbeck, Matt Johnson, Kirk Madsen, John Marshall MD, Kerry Newman (remote), Tom Riley, Gilbert Thomas, Randy Pash

Guests: Eddie Holtz, Vicki Hoskovec, Dan Kinney, Jenny Kruger, Shane Larson, Matt Mancuso, Erin McKee, Molly Noon (remote), Kim Vrba

#### 1. Call to Order

The meeting was called to order by the Board Chair Connie Hornbeck.

#### 2. Roll Call

Board Chair Hornbeck asked for the roll call vote. Roll was taken and recorded by the Board Secretary.

#### 3. Approve Agenda

Board Chair Hornbeck asked if there were any additions to the agenda. Hearing none, she asked for a motion to approve the agenda as presented.

#### Motion:

A motion was made to approve the agenda as presented.

Motion moved by Gilbert Thomas and motion seconded by Matt Johnson. All aye votes were recorded. Motion carried.

#### 4. Correct, Amend and Approve Minutes from the Regular Meeting held May 18, 2026

Board Chair Hornbeck asked if there were any corrections to the minutes from the Regular meeting held on May 18. Hearing none, she asked for a motion to approve the minutes as presented.

 [Board of Trustees Meeting May 18, 2026 Minutes.pdf](#)

#### Motion:

A motion was made to approve the minutes from the May 18th meeting as presented.

Motion moved by Randy Pash and motion seconded by Gilbert Thomas. All aye votes were recorded. Motion carried.

#### 5. Public Comment

There were no members of the public present for comment and nothing was submitted in writing prior to the meeting.

## 6. Monitoring Information About College Operations

### 6.1. President's Report (Presenters: Dr. Dan Kinney, President)

Dr. Dan Kinney, President of the College, reported on the following:

- Enrollment - Dr. Kinney shared summer and fall enrollment as of June 1.
- Occupancy in housing is up 8% year to date.
- Matt Mancuso, Vice President of Business & Community Education, shared the details of the trainings his department is doing with Turner Construction. As Council Bluffs continues to attract significant investments in technology and infrastructure, the demand for skilled construction professionals continues to grow. To help develop a local workforce prepared for these opportunities, Turner Construction Company partnered with the college to launch a Trade Career Accelerator, a paid six-week workforce training program designed to introduce participants to skilled trades careers and connect them with employment opportunities. The inaugural program ran April 13 through May 22 combining classroom instruction, hands on training, career exploration, industry recognized certifications and job site experiences. Turner requested training in concrete forming, HVAC, and plumbing. The first cohort started with nine, seven graduated. Matt shared that they are still evaluating the program, but feel over all things went well. They are planning for three to four years of quarterly trainings. Turner Construction has another project coming up and will work with Iowa Western for all Iowa projects. Turner is paying for the tuition. Dr. Kinney added that we are seeing businesses in Omaha turning to Iowa Western for training because we are adaptable.
- Matt shared a document with the 2025 and 2026 spotlights for his department. This includes student, program and faculty spotlights.
- Google Grant - Matt shared the details of a Google grant the college received.
- Workforce Pell - Iowa Western had two programs accepted for Workforce Pell, they are CDL and EMT. Matt shared that data collection was a struggle, but Dr. Kinney has a plan that he will share with the Trustees. Gilbert shared that he sat on a webinar for non-credit data and it is an issue nation wide
- AI - Dr. Kinney shared that the college has a Finance intern this summer working with Eddie's accounting team. He is working with AI on some projects that his team doesn't have time for. Projects include: looking at better forecasting and budgeting tool; using AI to predict future budgets; OEPI - breaking down how we are using it and the trends; uploading p-card data in AI with the p card policy and have AI audit it for what should be audited. Dr. Kinney shared that it might be interesting to have him come present to the Board.
- July Meeting - Dr. Kinney asked what parts of campus the Board would like to see on a tour. He is planning to show them the progress on the Transportation & Logistics Building.
- The Summer Trustees Conference is coming up in July.
- The Foundation has some leases with the college that we would like to pay off early. Eddie shared with the Trustees the logic and process behind why the college worked with the Foundation for leases The college had a need for cash (new vehicles, or renovations) and the interest helped to build the Foundation. Now the Foundation is in a strong position. Eddie and Dr. Kinney recommended using the ERC money from COVID to pay off the leases. \$1 million in principal payments to pay it off the leases. This will still need to be discussed by the Foundation Board, but Dr. Kinney wanted to make sure the Board of Trustees is in favor, and they were.

- CB STEM School Update - At the previous Board meeting, Lot 5 was identified as a potential site for a land lease. Since then, concerns have been raised regarding that location, including that it could leave the school landlocked and dependent on College roads.

HGM has proposed an alternative site on Circle Drive. The proposed location would have access from College Road, with the school responsible for its own water and sewer infrastructure. The parcel is approximately seven acres, though the school is expected to require only four acres.

Eddie reported that representatives met with CB Schools last week, and the new location was well received. In addition to a lease, the College could consider selling the property; however, any sale would require appropriate legal agreements addressing contingencies if the school project does not move forward or if the property is later resold.

Dr. Kinney requested Board approval to present both the lease and purchase options to CB Schools. Further discussions with legal counsel are still needed.

Matt expressed concerns based on the school's previous handling of the Target building. Several Board members indicated a preference for leasing rather than selling the property, while others remain undecided. The Board also discussed the financial implications of leasing versus selling.

With Vicki's departure, the College's primary contacts at CB Schools are Jared Tripp, the district's project consultant, and donor Bob Schlott.

- Dr. Kinney presented Trustees with an overview of Athletic Department revenues and expenditures. The discussion noted that academic program costs for student-athletes cannot be directly compared because athletes are enrolled across a variety of programs. Additional discussion included the significant role student-athletes play in campus housing, with approximately 70% of residential students participating in athletics. The use of the terms profit/loss was questioned and discussed. Trustees also discussed the limitations of traditional profit-and-loss reporting in measuring the overall value of athletic programs, emphasizing the marketing, recruitment, and publicity benefits athletics provides to the College. Dr. Kinney also shared that the College is considering implementing vitality reports for athletic programs as part of its ongoing review of athletic budgets and financial performance.

 [Summer Enrollment as of June 1, 2026.pdf](#)

 [Fall Enrollment as of June 1, 2026.pdf](#)

 [Athletic Department Revenues-Expenditures.pdf](#)

 [Workforce Pell Data on Approved State Programs.pdf](#)

## 6.2. Community Colleges for Iowa Report (Presenters: Tom Riley, Community Colleges for Iowa Representative)

Tom Riley, Community Colleges for Iowa Representative, reported on the following:

- The CC4IA Board met in May and finalized PAC disbursements last week, with funding strategically directed toward candidates demonstrating strong support for community colleges. The Board discussed the history and purpose of the PAC.
- The CC4IA Board voted 11–3 to approve changes to the Summer Conference. Beginning in 2027, the Summer Conference will be combined with the Convention & Tradeshow. The combined format will be evaluated after the 2027 event to assess its effectiveness and overall success.

## 6.3. Institutional Information

### 6.3.1. Shelby County Center Update (Presenters: Lori Stitz, Shelby County Center Director)

Lori Stitz, Director of the Shelby County Center, updated the Trustees on programs and services offered at the Shelby County Center.

- Videos of both the Shelby County Center and the Buss Center were shared.
- Services offered include: Individualized student services, testing center, computer access, HiSET classes and continuing education classes. Pesticide testing remains popular.
- Programs and certificates offered at the center include: Diesel Maintenance Certificate, Automotive Maintenance Certificate, Nurse Aid Certificate, Practical Nursing Diploma and CDL.
- Harlan High School continues to offer the Class A CDL High School Training Program.
- Programs and certificates offered at the Buss Center include: Construction Management Certificate, Welding Certificate, Electrical Technology Certificate.
- Lori shared that this summer Pork Belly Ventures will be using the center on July 19th and 20th for RAGBRAI.
- The Shelby County Community Appreciation Day will be held Friday, September 11.

 [Board Meeting Presentation June 2026.pptx](#)

## 7. Consent Agenda

Board Chair Hornbeck asked for a motion to approve the Consent Agenda as presented.

### **Motion:**

A motion was made to approve the consent agenda as presented.

Motion moved by Matt Johnson and motion seconded by Kirk Madsen. All aye votes were recorded. Motion carried.

### 7.1. Personnel Report (Presenters: Eddie Holtz, Vice President of Finance)

Eddie Holtz, Vice President of Finance & Operations, presented the Trustees with this month's personnel report.

New hires include: Abby McIntyre, Assistant Women's Wrestling Coach.

Employees leaving include: Larissa Hernandez, College Success Advisor; Sirena Salazar, Social & Digital Media Coordinator; Alexa Garcia, Assistant Women's Wrestling Coach; Lindsay Johnson, Director of Institutional Grants.

 [June Personnel Report 2026.pdf](#)

### 7.2. Presentation of Bills for Payment

There were no questions or discussion on this month's bills for payment.

 [Approval of the Board 6.8.26.pdf](#)

 [Board Report 6.8.26.pdf](#)

 [FNB May 2026 Board Report.pdf](#)

 [Virtual Cards 6.8.26.pdf](#)

 [Voided Check Report 6.8.26.pdf](#)

### 7.3. Financial Report (Presenters: Eddie Holtz, Vice President of Finance)

Eddie Holtz, Vice President of Finance & Operations, presented the Trustees with this month's financial report.

He shared that financials are shaping up well, with the college store, vending, housing and food service all looking good. Enrollment is holding.

 [June 2026 Financials.pdf](#)

## 8. Action Items

### 8.1. Approval of Board Policy Chapter 3 Updates

Dr. Kinney presented the Trustees with the updates to Chapter 3 of the Board Policy Manual. The addition of "of the College" or "of the Board" when referring to the President was also made to chapter 3. Other changes include: Under Delegations to the President, "without pay" was removed from the following sentence, "In addition, the President of the College shall have the authority to discipline Licensed Employees, including suspension without pay." Under Presidential Profile, Human Resources "promotions" and "demotions" were removed from the following sentence, "All appointments, promotions, demotions, and discharges shall be reported to the Board for ratification."

Board Chair Hornbeck asked if there were any questions relating to the proposed updates. Hearing none, she asked for a motion to approve Chapter 3 of the Board Policy Manual as presented.

 [Board Policy - 2026 Review - Chapter 3.pdf](#)

#### **Motion:**

A motion was made to approve the updates to Chapter 3 of the Board Policy Manual as presented.

Motion moved by Kirk Madsen and motion seconded by Tom Riley.

### 8.2. Approval of Write-Off List

Eddie Holtz, Vice President of Finance & Operations, presented the Trustees with the 2026-2026 write-off list. The request made was to write-off \$914,302.36.

Board Chair Hornbeck asked for a motion to approve the write-off list as presented.

 [Write Off List June 2026.pdf](#)

#### **Motion:**

A motion was made to approve the write-off list as presented.

Motion moved by Randy Pash and motion seconded by Tom Riley. All votes were recorded. Motion carried.

### 8.3. Approval of High School Concurrent Enrollment Contracts

The Trustees were presented with concurrent enrollment contracts for the following high schools: Atlantic, Essex, and Tri-Center.  
Board Chair Hornbeck asked for a motion to approve the contract as presented.

**Motion:**

A motion was made to approve the high school concurrent enrollment contracts as presented.

Motion moved by Matt Johnson and motion seconded by John Marshall MD. All aye votes were recorded. Motion carried.

9. Executive Session

Board Chair Hornbeck asked for a motion to enter into a closed session on personnel.

**Motion:**

A motion was made to enter into a closed session on personnel.

Motion moved by Matt Johnson and motion seconded by Tom Riley. All aye votes were recorded. Motion carried. The Board entered into a closed session at 3:52pm.

**Motion:**

A motion was made to enter into regular session.

Motion moved by Kirk Madsen and motion seconded by Matt Johnson. All aye votes were recorded. Motion carried. The Board entered into Regular session at 4:59pm.

10. Action Items

10.1. Presidential Evaluation

10.1.1. Approval of Salary Increase and Contract Renewal for President

The Board recommended a \$12,500 salary increase for Dr. Kinney and the addition of one year to his three year rolling contract. Board Chair Hornbeck asked for a motion.

**Motion:**

A motion was made to increase Dr. Kinney salary by \$12,500 and extend his three year rolling contract by one year.

Motion moved by John Marshall MD and motion seconded by Tom Riley. All aye votes were recorded. Motion carried.

11. Future Agenda Items

Members shared that they really like the Business Spotlight that Matt Mancuso shared and would like to see more. They expressed interest in a presentation from John Deere on the AgriVision program.

## 12. Adjournment

Board Chair Hornbeck asked for a motion to adjourn the meeting.

**Motion:**

A motion was made to adjourn the meeting.

Motion moved by Matt Johnson and motion seconded by John Marshall MD. All aye votes were recorded. Motion carried. The meeting was adjourned at 5:06pm.