



Board of Trustees Meeting | June 16, 2025

Minutes

Iowa Western Community College

6/16/2025 2:00 PMCDT

@ Page/Fremont County Center, 1001 West Sheridan Ave, Shenandoah, IA 51601

Attendance

Present:

Members: Chris Blake, Connie Hornbeck, Matt Johnson (remote), Kirk Madsen (remote), John Marshall MD, Kerry Newman, Randy Pash, Tom Riley, Gilbert Thomas

Guests: Eddie Holtz (remote), Dan Kinney, Jenny Kruger, Shane Larson, Matt Mancuso, Erin McKee, Kimberly Vrba

Absent:

Guests: Molly Noon

1. Call to Order

The meeting was called to order by the Board Chair Connie Hornbeck at 2:00pm at the Page Fremont County Center.

2. Roll Call

Board Chair Hornbeck asked for a the roll. Roll call was taken by the Board Secretary.

3. Approve Agenda

Board Chair Hornbeck asked if there were any additions or deletions to the agenda. Hearing none she asked for a motion to approve the agenda as presented.

Motion:

A motion was made to approve the agenda as presented.

All aye votes were recorded. Motion carried.

4. Correct, Amend and Approve Minutes from the Regular Meeting held May 19, 2025

Board Chair Hornbeck asked if there were any amendments to the minutes from the regular meeting held on May 19. Hearing none, she asked for a motion to approve the minutes as presented.

 [Board of Trustees Meeting May 19, 2025 Minutes.pdf](#)

Motion:

A motion was made to approve the minutes from the May 19th meeting as presented.

All aye votes were recorded. Motion carried.

5. Public Comment

There were no members from the public present for comment and there was nothing submitted in writing.

6. Monitoring Information About College Operations

6.1. President's Report (Presenters: Dr. Dan Kinney, President)

Dr. Kinney updated the Trustees on the following:

The Legislative session has ended, and was overall a good session. We continue to deal with a lot at the federal level - things are changing constantly.

Enrollment Report - We are up 102 applications in Housing this year. This is the first time in a number of years that we will be full in housing.

Dr. Kinney will be speaking to the Greater Omaha Chamber top site selectors - Dr. Kinney is going to talk with them about education.

The CEAM graduation was last week, with 12 graduates.

Athletics - Iowa Western has won the CASE Cup for the fourth year in a row, and women's soccer player Oruha Hayashi was named NJCAA female player of the year.

May 18 - July 20 there were 82 separate events on campus mainly in the athletic fields. High school, other college and semi pro teams using the baseball/softball field. Dr. Kinney credits the boost in enrollment a bit to this. We are also getting publicity from the CWS with AJ Singer and Noah Bush.

High school camps are starting and Omaha Pathways is on campus with 600 individuals staying on campus.

Iowa DOGE - The President's have had two meetings with them to talk about our workforce training programs.

Dr. Kinney shared enrollment data for summer and fall. The CTE enrollment trends will be discussed under the Bond resolution.

 [CTE Enrollment Trend - Pres Report.pdf](#)

 [Summer Enrollment Report 06-09-2025 - Pres Report.pdf](#)

 [Fall Enrollment Report 06-09-2025.pdf](#)

6.2. Community Colleges for Iowa Report (Presenters: Connie Hornbeck, Community Colleges for Iowa Representative)

Connie did not have any thing to report at this time. Tom Riley will be stepping into the role of Community Colleges for Iowa Representative starting next month.

6.3. Other Reports

6.3.1. Page Fremont County Center Update (Presenters: Matt Mancuso)

Matt Mancuso presented the Trustees with an update on the Page Fremont County Center. Highlights from the report include:

- Active members of the Page Fremont County Advisory Board were listed.
- The center continues to offer the Over a Cup of Coffee Series to community members.
- Center programming includes: EMT, HiSET, State Pesticide Testing and Proctoring Services.

Trustees had questions on enrollment at the center locations based on the numbers shared in President's report. Dr. Kinney reiterated that this report is only a picture in time comparing last year today compared to this year today. Credit enrollment doesn't reflect non-credit, testing services and community activities at the center locations. The Board asked for the breakout of the afore mentioned activities.

 [Shen Board Meeting 2025.pptx](#)

6.3.2. Pilot Program (Presenters: Matt Mancuso)

Matt Mancuso presented the Trustees with the details of a pilot program the Business and Community Education team is offering.

Dr. Chris Johnson, assistant professor at Embry-Riddle Aeronautical University in Daytona Beach, Florida, is the program's developer and will oversee its management. The curriculum is already set up and determined by the FAA. Iowa Western will hire an adjunct instructor with help identifying qualified applicants.

Last August the flight school reached out to Iowa Western to see if we would be interested in partnering. Iowa Western is providing the classroom exercises to the students, then the college is partnering with the Nebraska Flight Center out at Eppley Airfield to do the flight school there. The cost of the program is about the same as a four year institution, but this program will allow student to work at the same time. An open house was held to kick off the recruitment - 12 to 13 individuals attended. It was a mix of half high school students and half adult learners.

7. Consent Agenda

Board Chair Hornbeck asked for a motion to approve the Consent Agenda as presented.

Motion:

A motion was made to approve the Consent Agenda as presented.

All aye votes were recorded. Motion carried.

7.1. Personnel Report (Presenters: Eddie Holtz, Vice President of Finance)

Eddie presented the Board with the Personnel Report.

New employees include: Christine McCoy, Economic Development Coordinator; Jami Reichenberger, Assistant Women's Soccer Coach; Bruce Erickson, Head Women's Soccer Coach; Tyler Nester, Parts Department Lab Assistant.

Employees leaving include: Lori Fenn, Secretary; Cathleen Porter, Admission Assistant; Korbin Meink, Head Men's Wrestling Coach; Adam Sanchez, Head Women's Soccer Coach.

 [Board Report June 2025.pdf](#)

7.2. Presentation of Bills for Payment

Randy Pash and Gilbert Thomas reviewed the financial statements. There were no questions or concerns with the bills.

7.3. Financial Report (Presenters: Eddie Holtz, Vice President of Finance)

Eddie Holtz presented the Board with the Financial report ending May 31.

Next month the Board will need to appoint an audit committee and schedule a pre-audit committee meeting with Denman & Associates.

8. Action Items

8.1. Receipt of Bids, Not to Exceed \$1,100,000 Industrial New Jobs Training Certificates, Series 2025-1

NSK has made the decision to withdraw from the 260E, leaving one company Cross Trailers in the amount of \$540,000 Industrial New Jobs Training Certificates.
The winning bidder was UMB Bank with an interest rate of 4.8757%

 [IWCC - Agenda page for June Bd Meeting.pdf](#)

Motion:

A motion was made to approve the receipt of bids, not to exceed \$1,100,000 Industrial New Jobs Training Certificates, Series 2025-1 as presented.

All aye votes were recorded. Motion carried.

8.2. Approval of Resolution Instituting Proceedings to Take Additional Action, Not to Exceed \$1,100,000 Industrial New Jobs Training Certificates, Series 2025-1

Motion:

A motion was made to approve the resolution instituting proceedings to take additional action, not to exceed \$1,100,000 Industrial New Jobs Training Certificates, Series 2025-1 as presented.

All aye votes were recorded. Motion carried.

8.3. Approval of Resolution Directing the Sale and Delivery of Industrial New Jobs Training Certificates, Not to Exceed \$1,100,000 Industrial New Jobs Training Certificates, Series 2025-1

Riley/Thomas

Motion:

A motion was made to approve the resolution directing the sale and delivery of Industrial New Jobs Training Certificates, not to exceed \$1,100,000 Industrial New Jobs Training Certificates, Series 2025-1 as presented.

All aye votes were recorded. Motion carried.

8.4. Approval of Resolution Authorizing the Issuance of Industrial New Jobs Training Certificates, Series 2025-1, Not to Exceed \$1,100,000 Industrial New Jobs Training Certificates

Approval of Resolution Authorizing the Issuance of Industrial New Jobs Training Certificates, Series 2025-1, Not to Exceed \$1,100,000 Industrial New Jobs Training Certificates, Providing for

the Securing of Such Certificates for the Purpose of Carrying Out an Industrial New Jobs Training Program Project Designated as the 2025-1 Multiple Project, Approval of Continuing Disclosure Certificate

Motion:

A motion was made to approve the resolution authorizing the issuance of Industrial New Jobs Training Certificates, Series 2025-1, not to exceed \$1,100,000 Industrial New Jobs Training Certificates, providing for the securing of such certificates for the purpose of carrying out an Industrial New Jobs Training Program Project designated as the 2025-1 Multiple Project, approval of Continuing Disclosure Certificate as presented.

All aye votes were recorded. Motion carried.

8.5. Approval of Write-Off List

The Board was presented with the 2024-2025 write-off list for review and approval.

 [FY25 Write-Off Memo \(004\).pdf](#)

Motion:

A motion was made to approve the write-off list as presented.

All aye votes were recorded. Motion carried.

8.6. Approval of Resolution Ordering an Election on the Issuance of \$55,000,000 General Obligation School Bonds

Dr. Kinney shared that he would not be asking for any action on this resolution, but wanted to have a discussion. The CTE enrollment report was shared with the Board to see the numbers in the programs impacted by the new building. We currently have large numbers of students in labs that were built for smaller numbers, and are at capacity in many programs.

We are still gathering numbers for the non-credit side and the need for lab space in this area, but are at capacity for lab space at the 23 Ave location.

Dr. Kinney and Eddie worked with Bond Counsel to revise the language for the ballot. Proposed language is as follows: Shall the Board of Directors of the Iowa Western Community College (Merged Area XIII) in the Counties of Adair, Adams, Audubon, Cass, Crawford, Fremont, Harrison, Mills, Monona, Montgomery, Page, Pottawattamie and Shelby, State of Iowa, be authorized to contract indebtedness and issue General Obligation Bonds in an amount not to exceed \$55,000,000 to provide funds to defray the cost of any one or more of the following purposes: to construct, furnish, and equip a new Career and Technical Education facility for automotive/diesel mechanic, commercial drivers' license, and logistics programming; to expand, improve, remodel, repair, furnish and equip existing buildings for expanded programming including HVAC, plumbing, welding, electrical, and construction technology for credit and non-credit programming.

Will go on the agenda for approval for next month for Board approval.

Dr. Kinney shared a document on what can be done in regards to an election with public funds, and then also what can be said by Board members and the President. Dr. Kinney asked to board to review and share any questions that they might have.

Dr. Kinney shared a preliminary recommendation from Victory Enterprise for a timeline of promoting the bond.
The dollar amount will stay the same at \$55 million. Everything has reviewed with three parties and \$55 million is still accurate.
The Board would like Brian Dumas with Victory Enterprise to join a future meeting to share information on what groups to target with promotional materials and talking in the community.

Motion:

A motion was made to table the approval of this resolution until the July meeting.

All aye votes were recorded. Motion carried.

8.7. Approval of High School Concurrent Enrollment Contracts

Dr. Kinney asked for the Board's approval of seven more High School Concurrent Enrollment Contracts with the following school districts: Fremont Mills, Atlantic, Boyer Valley, Council Bluffs, Lewis Central, Underwood and Harlan
As of now there are still two outstanding: Essex and Iowa Connections Academy.

Motion:

A motion was made to approve the high school concurrent enrollment contracts as presented.

All aye votes were recorded. Motion carried.

8.8. Approval of Update to Board of Trustees Meeting Calendar

The Board reviewed the updated calendar of meeting dates to reflect the location changes in July and August discussed at the May meeting. The July meeting will be moving to Council Bluffs and the August meeting will be moving to Atlantic.

Board Chair Hornbeck asked for a motion to approve the updated calendar as presented.

 [Board Calendar of Events 2025 Updated 6.16.25.pdf](#)

Motion:

A motion was made to approve the calendar of meeting dates as presented.

All aye votes were recorded. Motion carried.

8.9. Presidential Evaluation

The Board shared with Dr. Kinney the results of his annual evaluation. The process began with the re-evaluation of the tool. It is better, but still have some work to do. Connie thanked the group for the thoughtfulness of the Board when completing the evaluation and also the committee for the time they invested in updating the process.

The results of the evaluation were very positive. Connie met with Dr. Kinney and reviewed all comments. Dr. Kinney asked for some comments on the things that he can do better next year. Four things from the committee - 1. A process for moving forward with the bond and what assistance can the board provide, 2. The committee's desire to have the KPIs completed with measurable data, 3. Present the data in a formal way (dashboard), Dr. Kinney's style is very

conversational, but the board would like to see more data in written format, 4. The committee acknowledges that his work is superior, but worry about possible burnout and would like to encourage Dr. Kinney to take more vacation to encourage a work/life balance. Connie asked for feedback from the committee. There was some discussion on the Board's responsibility to stay high level and concerns that more data can create issues with this. Dr. Kinney expressed his satisfaction with the process. Board Chair Hornbeck recommended the same annual salary increase as faculty and staff at 4.5%, the extension of Dr. Kinney's three year rolling contract by one year, and a \$15,000 increase to his annuity.

8.9.1. Approval of Salary Increase and Contract Renewal for President

Motion:

A motion was made to approve the recommended salary increase and contract renewal for Dr. Kinney as presented.

All aye votes were recorded. Motion carried.

9. Future Agenda Items

Dr. Kinney shared that at the next meeting he will take the Trustees on a campus tour to highlight recent completed projects. The tour will include: Housing, Kinney Hall, Dodge Hall, the marketing at The Port and 23rd Ave if Trustees would like to drive down there. Chris shared that she would like to see the Early Childhood Education Center.

10. Adjournment

Board Chair Hornbeck asked for a motion to adjourn the meeting.

Motion:

A motion was made to adjourn.

All aye votes were recorded. Motion carried. The meeting adjourned at 4:29pm.