



## Board of Trustees Meeting | March 17, 2025

### Minutes

Iowa Western Community College

3/17/2025 2:00 PMCDT

@ Shelby County Center, 1901 Hawkeye Ave, Suite 102, Harlan, IA 51537

### Attendance

#### Present:

Members: Chris Blake, Connie Hornbeck, John Marshall MD, Kerry Newman, Randy Pash, Gilbert Thomas

#### Absent:

Members: Matt Johnson, Kirk Madsen, Tom Riley

#### 1. Call to Order

The meeting was called to order by Board Chair Connie Hornbeck.

#### 2. Roll Call

Board Chair Hornbeck asked for the roll. Roll call was taken by the Board Secretary.

#### 3. Approve Agenda

Board Chair Hornbeck asked if there were any additions or deletions to the agenda. Hearing none, she asked for a motion to approve the agenda as presented.

#### Motion:

A motion was made to approve the agenda as presented.

All aye votes were recorded. Motion carried.

#### 4. Correct, Amend and Approve Minutes

##### 4.1. Board Retreat Held on January 10, 2025

Board Chair Hornbeck asked if there were any corrections to the minutes from the annual Board Retreat held on January 10. Hearing none, she asked for a motion to approve the minutes as presented.

 [Board of Trustees Annual Retreat Minutes.pdf](#)

#### Motion:

A motion was made to approve the minutes from the January 10th Board Retreat as presented.

All aye votes were recorded. Motion carried.

#### 4.2. Regular Meeting Held on January 13, 2025

Board Chair Hornbeck asked if there were any corrections to the minutes from the Regular Board Meeting held on January 13. Hearing none, she asked for a motion to approve the minutes as presented.

 [Board of Trustees Meeting January 13, 2025 Minutes \(1\).pdf](#)

##### **Motion:**

A motion was made to approve the minutes from the January 13th meeting as presented.

All aye votes were recorded. Motion carried.

#### 5. Public Comment

There were no members of the public present for comment and nothing was submitted in writing.

#### 6. Monitoring Information About College Operations

##### 6.1. President's Report (Presenters: Dr. Dan Kinney, President)

Dr. Kinney reported on the following:

The ACCT Leadership Congress is coming up in October. Dr. Kinney asked the Trustees who was planning to attend. The college will also be submitting a presentation proposal on fraud.

Dr. Kinney shared GPA of the Iowa Western student athletes broken out by team.

Dr. Kinney provided the Board with a legislative update for both federal and state. At the federal level DEI is still big and we are still trying to interpret everything. The OCR based out of Chicago is closing and moving everything to Kansas City. Several bills at the state level were discussed, including the DEI bill, the retainage fee bill, the property tax bill, the dental assist bill, the study bill for a four-year institution in Pottawattamie county and the study bill to offer high demand four-year degrees at community colleges.

Center Advisory Committees are continuing to go well. The college continues to look at how to improve the communication process with K-12 schools. Starting this Friday there will be High School Partnership meetings following the center advisory committee meeting.

Dr. Kinney shared the details of the NJCAA Same Game Same Rules Campaign. NCAA not equitable for student athletes in the NJCAA to transfer in. NCAA student athletes can enter the portal with a GPA of 1.8 or 2.0 but an NJCAA student athlete has to have a GPA of 2.5 to transfer in. The NJCAA would like to make the requirements the same for all student athletes. Coaches Associations at the national level are all on board with the change except men's basketball. National news has picked up on the campaign and NCAA is now willing to talk with NJCAA leadership. Dr. Kinney also shared that NCAA football going to 120 man roster, but don't have to make cuts until one week before their first game. We could see some of these students coming to Iowa Western.

Last week ended the employee giving campaign. In 2022 43.5% of employees participated giving \$29,000 - this year 74% of employees participated giving \$40,000. Dr. Kinney will share the survey results from the Unbelievable Workplace survey at the April meeting.

Yesterday the college hosted the KMA Southwest Iowa All Star Game.

Dr. Kinney shared copies for the IPEDS data report with the Trustees.

Enrollment Update - 8 weeks started today. We are up 14 students and 815 credit hours.

## 6.2. Community Colleges for Iowa Report (Presenters: Connie Hornbeck, Community Colleges for Iowa Representative)

Connie was unable to attend last months meeting. She will share the meeting minutes with the Board.

## 6.3. Institutional Information

### 6.3.1. Shelby County Center Update (Presenters: Lori Stitz)

Lori Stitz, Director of the Shelby County Center, updated the Board on programs and services offered at the Shelby County Center.

- Services offered at the center include: individualized student services, testing center, computer access, HiSET classes and continuing education classes.
  - The center has already administered 106 pesticide tests this year.
- The Nurse Aid and LPN programs continues to be popular.
- Lori shared that Harlan High School, through a grant, received a CDL Simulator. There are currently six high school students doing online portion of CDL training. After graduation they can start the program with driving time. Ther will have to complete the final phases of the program to be licensed.
  - Matt shared grant for one at CCF to start a program there.

 [Board Meeting Presentation March 2025.pptx](#)

## 7. Consent Agenda

Board Chair Hornbeck asked for a motion to approve the Consent Agenda as presented.

### **Motion:**

A motion was made to approve the Consent Agenda as presented.

All aye votes were recorded. Motion carried.

### 7.1. Personnel Report | February 2025 (Presenters: Eddie Holtz)

Eddie Holtz, presented the Trustees with the Personnel Report.

New employees include: Donald Wright, Electrical Instructor; Paige Tennigkeit, High School

Student Success Coach; Christine Nehring, Continuing Education Marketing Coordinator

Employees leaving include: Caitlin Harrison, Nursing Instructor; Winston Norris, Programmer Analyst II

 [Personnel Report Feb 2025.pdf](#)

### 7.2. Personnel Report | March 2025 (Presenters: Eddie Holtz)

Eddie Holtz, presented the Trustees with the Personnel Report.

New employees include: Riley Harms, Assistant Football Coach; Michael Moses, Lead Steward

Employees leaving include: Derrick Smith, Lead Steward; Guillermo Laguna, Assistant Soccer Coach

 [Personnel Report March 2025.pdf](#)

### 7.3. Presentation of Bills for Payment | February 2025

Gilbert Thomas and Dr. John Marshall served as auditors for the February bills. There were no questions or concerns.

7.4. Presentation of Bills for Payment | March 2025

Kerry Newman and Chris Blake served as auditors for the March bills. There were no questions or concerns.

7.5. Financial Report | February 2025 (Presenters: Eddie Holtz)

Eddie Holtz presented the Trustees with the financial statements ending January 31, 2025.

 [Financials Feb 2025.pdf](#)

7.6. Financial Report | March 2025 (Presenters: Eddie Holtz)

Eddie Holtz presented the Trustees with the financial statements ending February 28, 2025.

 [Financials March 2025.pdf](#)

8. Action Items

8.1. Presentation & Approval of FY26 Preliminary Budget (Presenters: Eddie Holtz)

Eddie Holtz shared the presentation of the FY26 preliminary budget with the Trustees.

**Motion:**

A motion was made to approve the FY26 Preliminary Budget as presented.

All aye votes were recorded. Motion carried.

8.2. Set Public Hearing for the Approval of the FY26 Published Budget

Board Chair Hornbeck asked for a motion to set April 21, 2025, as the date for the Public Hearing for the Approval of the FY26 Published Budget.

**Motion:**

A motion was made to set April 21, 2025, as the date for the Public Hearing for the approval of the FY26 Published Budget.

All aye votes were recorded. Motion carried.

8.3. Resolution Authorizing Redemption of GO School Bonds, Series 2020C, Dated June 4, 2020, Approving a Third Amendment to Escrow Agent Agreement, and Levying a Tax for Fiscal Year 2026 for the Redemption of GO School Bonds, Series 2020C, Dated June 4, 2020

Board Chair Hornbeck asked for a motion to approve the resolution authorizing redemption of GO School Bonds, Series 2020C, Dated June 4, 2020, approving a third amendment to Escrow Agent Agreement, and levying a tax for fiscal year 2026 for the redemption of GO School Bonds, Series 2020C, Dated June 4, 2020 as presented.

**Motion:**

A motion was made to approve the resolution as presented.

A roll call vote was taken with all aye votes recorded. Motion carried.

8.4. Resolution Authorizing Redemption of General Obligation School Bonds, Series 2017, Dated June 8, 2017, and Levying a Tax for Fiscal Year 2026 for the Redemption of General Obligation School Bonds, Series 2017, Dated June 8, 2017

Board Chair Hornback asked for a motion to approve the resolution authorizing redemption of General Obligation School Bonds, Series 2017, Dated June 8, 2017, and levying a tax for fiscal year 2026 for the redemption of General Obligation School Bonds, Series 2017, Dated June 8, 2017 as presented.

**Motion:**

A motion was made to approve the resolution as presented.

A roll call vote was taken with all aye votes recorded. Motion carried.

8.5. Approval of High School MOU's

Dr. Kinney presented the Trustees with some history of our current MOU with the high schools and an updated version for approval.

Our MOU's have not been updated since 2008 and are not consistent across schools. All community colleges were doing something different, and president's have been looking into it at the state level. Dr. Kinney was part of the study at the state level.

Changes to the document include:

- NACEP - all schools joined and has been brought criteria into the document
- Breaks out all responsibility
- Updated terms - break even for a course will be 8 students. Smaller schools will pay for all 8 seats even if not full.
- Pay scale changes - IWCC site/IWCC instructor was at 75% is now at 90% - others will stay at 75% or 50%, online will change to 80%

Supplemental weighted dollar hasn't been increased in a long time. The community colleges and K12s are looking at working together to get more money in that fund.

This document will be reviewed on an annual basis and brought to the board for approval.

Dual Enroll was piloted with Council Bluffs schools, and we will be rolling out trainings soon.

This will help us continue to improve communication with the schools.

We have also added an \$85 per student per course fee for the online textbook.

The college is doing a better job of updating course fees.

Superintendents have been received communication that these changes are coming.

Marshall/Newman

 [High School MOU 2025 - 2026 rev. 3.3.25.pdf](#)

**Motion:**

A motion was made to approve the updated High School MOU as presented.

All aye votes were recorded. Motion carried.

8.6. Approval of Proposed Date Change for the Winter Commencement Ceremony

Kim's team has recommended changing the date of the Winter Commencement Ceremony from Saturday to Friday. This change was already made for the spring commencement and

things are going well. If approved the time of the ceremony would be 1:00pm. Staff this this will create better attendance at the ceremony and it will also benefit staff who would no longer have to work on Saturday.

**Motion:**

A motion was made to approve the date change for the Winter Commencement Ceremony.

All aye votes were recorded. Motion carried.

9. Future Agenda Items

At the April meeting the Trustees will receive an update on the Strategic Enrollment Plan, will need to take action to amend the academic calendars with the new date for Winter Commencement and several National Championship Athletic Teams will be recognized. Connie shared details from the Presidential Evaluation Sub Committee meeting with the group.

10. Adjournment

Board Chair Hornbeck asked for a motion to adjourn the meeting.

**Motion:**

A motion was made to adjourn the meeting.

All aye votes were recorded. Motion carried. The meeting was adjourned at 4:35pm.