



Board of Trustees Meeting | May 19, 2025

Minutes

Iowa Western Community College

5/19/2025 2:00 PMCDT

@ Reiver Room of the Student Center, Iowa Western Community College, 2700 College Rd, Council Bluffs, IA 51503

Attendance

Present:

Members: Chris Blake (remote), Matt Johnson, Kirk Madsen, Kerry Newman (remote), Randy Pash, Tom Riley, Gilbert Thomas, Connie Hornbeck

Guests: Eddie Holtz, Vicki Hoskovec (remote), Dan Kinney, Jenny Kruger, Shane Larson, Matt Mancuso, Erin McKee, Molly Noon, Kimberly Vrba

Absent:

Members: John Marshall MD

1. Call to Order

The meeting was called to order by Board Chair Connie Hornbeck at 2:00pm on Monday, May 19.

2. Roll Call

Board Chair Hornbeck asked for the roll. The roll call was taken by the Board Secretary.

3. Approve Agenda

Board Chair Hornbeck asked if there were any additions or deletions to the meeting agenda. Dr. Kinney recommended the addition of item 8.10 Approval of High School Concurrent Enrollment MOUs. She then asked for a motion to approve the agenda with the addition.

Motion:

A motion was made to approve the agenda as presented.

All aye votes were recorded. Motion carried.

4. Correct, Amend and Approve Minutes from the Regular Meeting held April 21, 2025

Board Chair Hornbeck asked if there were any corrections or amendments to the minutes of the regular meeting held on April 21, 2025. Hearing none, she asked for a motion to approve the minutes as presented.

 [Board of Trustees Meeting April 21, 2025 Minutes.pdf](#)

Motion:

A motion was made to approve the minutes from the April 21 regular meeting as presented.

All aye votes were recorded. Motion carried.

5. Public Comment

Board Chair Hornbeck asked if there were any members from the public present for comment. There was no one in attendance and nothing was submitted in writing.

6. Monitoring Information About College Operations

6.1. President's Report (Presenters: Dr. Dan Kinney, President)

Dr. Kinney updated the Board on the following:

At this year's Summer Trustees Conference in July Kirk Madsen will be recognized for 15 Years of Service, and Connie will be receiving a belated 25 Years of Service recognition. The conference will be July 8, 9 and 10 at Iowa Central in Fort Dodge. Matt Johnson has volunteered to drive a college van.

Enrollment Update - Summer has picked up and is currently up 1.3% in credit hours and 2% in head count; fall continues to track at a 15.6% increase in credit hours.

Council Bluffs Community School District held their annual graduation ceremony at Arts Center for seniors also completing degrees from Iowa Western. Dr. Kinney shared that from the group there were only two going to other community colleges in Iowa next year. The rest are planning to attend Iowa Western.

Last week Dr. Kinney had the opportunity to speak to the Iowa DOGE relating to questions about our workforce programs.

Dr. Kinney shared that he would like to give the Board a tour of campus this summer to include the updates made to the Reiver Village. July would make the most sense for a tour of housing.

Dr. Kinney asked if the Board had any concerns with switching the locations for the July and August meetings. The July meeting would be held on Council Bluffs and the August meeting would be held in Atlantic. There were no concerns. This will be added to the agenda for next month as an action item.

Dr. Kinney thanked the Board for their attendance at commencement. The HiSET graduation ceremony will be this Wednesday with 30 students participating.

The Women's Outdoor Track team won the national title; the Men's Outdoor Track team placed 3rd.

May is School Board Recognition Month. Dr. Kinney presented each Trustee with a certificate from IASB and thanked them for their service to Iowa Western.

6.2. Community Colleges for Iowa Report (Presenters: Connie Hornbeck, Community Colleges for Iowa Representative)

There was no Community Colleges for Iowa Report at this time.

6.3. Other Reports

Connie shared that the Evaluation Sub-Committee has met to review the compiled results of the Presidential Evaluation. Connie will share the results with full board. There was no discussion on salary until the Board approves increases for faculty, engineers and staff. Connie will be meeting with Dr. Kinney next week and the committee will plan to have a recommendation for the June meeting.

7. Consent Agenda

Board Chair Hornbeck asked for a motion to approve the Consent Agenda.

Motion:

A motion was made to approve the Consent Agenda as presented.

All aye votes were recorded. Motion carried.

7.1. Personnel Report (Presenters: Eddie Holtz, Vice President of Finance)

Eddie Holtz, Vice President of Finance & Operations, presented the Board with the Personnel Report.

New employees include: Emma Murray, Admissions Advisor/Recruiter; Earamos Moore, Maintenance.

Employees leaving include: Lisa Jeska, Economic Development Coordinator.

 [Board Report May 2025.pdf](#)

7.2. Presentation of Bills for Payment

Kirk Madsen and Connie Hornbeck served as the auditors for the May meeting. There were no concerns with the bills.

7.3. Financial Report (Presenters: Eddie Holtz, Vice President of Finance)

Eddie Holtz, Vice President of Finance & Operations, presented the Board with the financial statements ending April 30th.

 [Financials May 2025.pdf](#)

8. Action Items

8.1. Resolution Directing the Publication of Notice on the Proposition of the Issuance of Not to Exceed \$1,100,000 Industrial New Jobs Training Certificates (2025-1 Multiple Project)

Matt Mancuso, Vice President of Business & Community Education, presented the Board with the resolution directing the publication of notice on the proposition of the issuance of not to exceed \$1,100,000 Industrial New Jobs Training Certificates (2025-1 Multiple Project).

 [IWCC - Agenda page for May Bd Meeting.pdf](#)

Motion:

A motion was made to approve the resolution as presented.

A roll call vote was taken with all aye votes recorded. Motion carried.

8.2. Resolution Approving Preliminary Official Statement and Approving Electronic Bidding Procedures Not to exceed \$1,100,000 Industrial New Jobs Training Program (2025-1 Multiple Project)

Matt Mancuso, Vice President of Business & Community Education, presented the Board with the resolution approving preliminary official statement and approving electronic bidding procedures not to exceed \$1,100,000 Industrial New Jobs Training Program (2025-1 Multiple Project).

Motion:

A motion was made to approve the resolution as presented.

A roll call votes was taken with all aye votes recorded. Motion carried.

8.3. Approval of Resolution Naming Depositories

Eddie Holtz, Vice President of Finance & Operations, presented the Board with the Resolution Naming Depositories for annual approval. There have been no changes since last year.

 [Depositories Resolution and memo May 2025.pdf](#)

Motion:

A motion was made to approve the Resolution Naming Depositories as presented.

All aye votes were recorded. Motion carried.

8.4. Contract Approval for Arena Parking Lot Resurfacing

Dr. Kinney asked the Board for approval of a contract with Parking Lot Services, LLC, for the resurfacing of the arena parking lot. The amount of the project is \$276,176.

Motion:

A motion was made to approve the contract as presented.

All aye votes were recorded. Motion carried.

8.5. Approval of Resolution Ordering an Election on the Issuance of \$55,000,000 General Obligation School Bonds

Dr. Kinney would like to request that the action on this item be tabled until the next meeting, but he would like to have a discussion on the projected increases in the amount of the bond referendum.

Dr. Kinney shared that he has worked with bond counsel and he thinks we have better language for the ballot. He shared that with the tariffs coming in to play the price is going to increase, but we need to work with HGM to get a better idea of the exact price. He is estimating that it will be more than \$55 million and could be closer to \$60 million. This would still be within the threshold of not increasing the levy. Dr. Kinney asked for the Board's opinion on moving forward with this.

The question was asked if there was anything non-essential that could be cut out of the project. The answer was no.

The College will be doing fundraising on conjunction with this project.

The Board asked for projections of students currently enrolled and what will be impacted/could be added with the new projects. There was a discussion on how this also impacts non-credit. The College needs more space to offer non-credit trainings and there is no space to start new programs. The struggle is finding lab space. There are 11 programs that could directly benefit from this project.

Motion:

A motion was made to table this action to the next Board meeting.

All aye votes were recorded. Motion carried.

8.6. Approval of Tuition Rates

The Board had a conversation on tuition and salary increases collectively.

Dr. Kinney had a goal of bringing tuition down while bringing employee salaries up. He shared the history of the funding formula and how colleges with the highest tuition have historically received the smallest increase in state aid because of the formula. This is shifting with the recent changes to the funding formula.

Salaries - Iowa Western is on the low side in the state of Iowa. Last year's increase was 4.5%. Faculty have already agreed to a 4% increase, but Dr. Kinney is not satisfied with this and wants to do better for faculty and staff.

The College could do 4% salary increase with a \$4/credit hour tuition increase, but Dr. Kinney would like to propose a 4.5% salary increase with a \$4/credit hour tuition increase. This would move us from second highest tuition in the state to 5th highest. Some of the colleges with low tuition are planning to raise tuition more this year. The projection is based on a zero percent tuition increase and we are looking at a 3% overall tuition increase this year.

Dr. Kinney also proposed a 5% salary increase, but this would require a \$5/credit hour tuition increase.

He also shared that this year we will have 27 pay periods instead of 26 pay periods. Because of this pay checks will look the same because for salaried employees as their salary will be divided among 27 pay periods instead of the typical 29 pay periods. They will get a 27th payment, but would not see the salary increase until the end of the year.

The Board had a discussion on if we are any closer to having an equitable state aid formula. Dr. Kinney shared that yes it is closer, but not perfect.

Dr. Kinney asked for approval of a tuition at \$4 per credit hours.

Insurance will be done later as it is done on a calendar year.

Motion:

A motion was made to approve the \$4 per credit hour tuition increase as presented.

All aye votes were recorded. Motion carried.

8.7. Approval of Salary Increase for Faculty

Dr. Kinney asked for approval of the recommended 4.5% salary increase for faculty pending their ratification.

Motion:

A motion was made to approve a 4.5% salary increase for the faculty pending ratification.

All aye votes were recorded. Motion carried.

8.8. Approval of Salary Increase for Engineers

Dr. Kinney asked for approval of the recommended 4.5% salary increase for engineers pending their ratification.

Motion:

A motion was made to approve a 4.5% salary increase for the engineers pending ratification.

All aye votes were recorded. Motion carried.

8.9. Approval of Salary Increase for Staff

Dr. Kinney asked for approval of the recommended 4.5% salary increase for staff, to include administration.

Motion:

A motion was made to approve a 4.5% salary increase for staff to include administration.

All aye votes were recorded. Motion carried.

8.10. Approval of MOU's for High School Concurrent Enrollment

The newly updated contract with high schools for concurrent enrollment was shared at a past meeting and the districts were okay with the proposed updates. Dr. Kinney asked for the Board's approval of the MOU's with the school districts that have already signed. There are a few outstanding simply due to timing of their Board meetings.

Board Chair Hornbeck asked for a motion to approve the MOU's as presented.

Motion:

A motion was made to approve the MOU's as presented.

All aye votes were recorded. Motion carried.

9. Future Agenda Items

The following items will be discussed at the next Board meeting:

- Updates to the board calendar with the location changed for July and August
- President's Evaluation
- Bond Referendum
- Approval of the remaining High School Concurrent Enrollment Contracts
- The next steps for the 260E

Board members requested to have some of the programs impacted by the bond referendum join a meeting to share details of their programs. Dr. Kinney will have Clint Meyer with the Diesel program come to a future meeting.

10. Adjournment

Board Chair Hornbeck asked for a motion to adjourn the meeting.

Motion:

A motion was made to adjourn the meeting.

All aye votes were recorded. Motion carried. The meeting was adjourned at 3:33pm.