



Board of Trustees Meeting | May 20, 2024

Minutes

Iowa Western Community College
5/20/2024 2:00 PMCDT

@ Reiver Room of the Student Center, Iowa Western Community College, 2700 College Rd, Council Bluffs, IA 51503

Attendance

Present:

Members: Chris Blake, Connie Hornbeck, Matt Johnson, Kirk Madsen, John Marshall MD, Kerry Newman, Randy Pash, Tom Riley, Gilbert Thomas

Guests: Kim Henry, Eddie Holtz, Dan Kinney, Jenny Kruger, Shane Larson, Matt Mancuso, Erin McKee, Molly Noon

1. Call to Order

The Regular Meeting of the Board of Trustees of Iowa Western Community College was held at 2:00pm on Monday, May 20, 2024, on the Council Bluffs Campus. The meeting was called to order by President Connie Hornbeck.

2. Roll Call

Roll call was taken and recorded.

3. Approve Agenda

Motion was made by Mr. Thomas, seconded by Mr. Johnson, to approve the agenda as presented.

Motion:

Motion was made by Mr. Thomas, seconded by Mr. Johnson, to approve the agenda as presented.

All aye votes were recorded. Motion carried.

4. Correct, Amend and Approve Minutes

4.1. Regular Meeting held April 22, 2024

Motion was made by Mr. Thomas, seconded by Mrs. Blake, to approve the minutes from the Regular meeting held April 22, 2024.

Motion:

Motion was made by Mr. Thomas, seconded by Mrs. Blake, to approve the minutes from the Regular Board meeting held April 22, 2024.

All aye votes were recorded. Motion carried.

4.2. Special Meeting held April 29, 2024

Motion was made by Mr. Thomas, seconded by Mr. Madsen, to approve the minutes of the Special Board meeting held April 29, 2024.

Motion:

Motion was made by Mr. Thomas, seconded by Mr. Madsen, to approve the minutes of the Special Board meeting held April 29, 2024.

All aye votes were recorded. Motion carried.

5. Community Dialogue

5.1. School Board Recognition Month

May is School Board Recognition Month. Dr. Kinney presented each trustee with a certificate and thanked them for their dedication to Iowa Western.

6. Monitoring Information About College Operations

6.1. President's Report (Presenters: Dr. Dan Kinney, President)

Dr. Kinney, President of the College, reported in the following:

The school year has ended. Both commencement ceremonies were great.

Legislative Update - Dr. Kinney will be serving on a committee of the President's to review DEI efforts and report back to the state.

Dual Enrollment - We are looking at implementing a software for concurrent enrollment. Many of the superintendents are wanting this. We are also reviewing MOU's with the high schools since they have not been updated since 2008. There is a push to have a common pricing structure across the state for concurrent enrollment.

Construction is still on track for the football/soccer complex.

The CMaR process continues to move forward. There will be a need for some special board meetings throughout the summer.

Dr. Kinney shared that this year 21 of our 24 NJCAA sanctioned teams made appearances in their national tournaments. If you include dance and cheer that makes 23 out of 26.

We are looking at starting a Skills USA Chapter on campus.

6.2. Community Colleges for Iowa Report (Presenters: Connie Hornbeck, Community Colleges for Iowa Representative)

Connie Hornbeck, Community Colleges for Iowa representative, reported on the following:

The funding formula was discussed. Connie was under the impression that this had been finalized, but some of the other community college Trustees were unsure and not in favor of the proposal.

Community Colleges for Iowa is currently having a facilities assessment done.

Connie shared a list of Community Colleges for Iowa committees and an acronym list developed by the Community Colleges for Iowa staff.

July 10 & 11 will be the annual Community Colleges for Iowa Trustees Conference at Hawkeye Community College in Waterloo. Erin will share the details. Please let us know if you would like to attend.

6.3. Other Reports

7. Consent Agenda

Motion was made by Mr. Pash, seconded by Mr. Riley, to approve the Consent Agenda as presented.

Motion:

Motion was made by Mr. Pash, seconded by Mr. Riley, to approve the Consent Agenda as presented.

All aye votes were recorded. Motion carried.

7.1. Personnel Report (Presenters: Eddie Holtz, Vice President of Finance)

Eddie Holtz presented the Board with the Personnel Report.

New employees include: Henry Leyva, Assistant Cheer Coach; Frank Daniels, EMS Instructor
Employees leaving include: Eric Finney, Assistant Football Coach; Amanda Oloff, Education 2
Employment Coordinator; Ryan Rogers, Assistant Director of College Success Programs; Don
Kohler, Vice President of Marketing, Public Relations & Information Technology

7.2. Presentation of Bills for Payment

7.2.1. Auditors: Gilbert Thomas & Kerry Newman

7.3. Financial Report (Presenters: Eddie Holtz, Vice President of Finance)

Eddie Holtz presented the Board with the Financial Statements for the period ending April 30, 2024.

8. Action Items

8.1. Approval of Resolution Naming Depositories

Eddie Holtz shared the Resolution Naming Depositories for annual approval with no changes to note.

Chris Blake asked if the Administration had considered using a local bank in Atlantic. Eddie will look into switching to the local bank in Atlantic and bring the revised resolution for approval.

Motion was made by Mr. Thomas, seconded by Mr. Madsen, to approve the resolution as presented with the change noted above coming at a later date. All aye votes were recorded.

Motion carried.

Motion:

Motion was made by Mr. Thomas, seconded by Mr. Madsen, to approve the resolution as presented with the change noted above coming at a later date.

All aye votes were recorded. Motion carried.

8.2. Public Hearing on Proposed Sale of Real Estate

Motion was made by Mr. Thomas, seconded by Mr. Madsen, to enter into a public hearing for the proposed sale of real estate. All aye votes were recorded. Motion carried. The Board entered into a public hearing at 2:43pm.

There were no comments from the public.

Motion was made by Mr. Pash, seconded by Mr. Thomas, to enter into a regular session. All aye votes were recorded. Motion carried. The Board entered into regular session at 2:44pm.

Motion:

Motion was made by Mr. Thomas, seconded by Mr. Madsen, to enter into a public hearing for the proposed sale of real estate.

All aye votes were recorded. Motion carried.

Motion was made by Mr. Pash, seconded by Mr. Thomas, to enter into a regular session. All aye votes were recorded. Motion carried. The Board entered into regular session at 2:44pm.

Motion:

Motion was made by Mr. Pash, seconded by Mr. Thomas, to enter into a regular session.

All aye votes were recorded. Motion carried.

8.3. Acceptance of Bids for the Sale of Real Estate

Eddie Holtz shared that there were two bids submitted for the purchase of the maintenance building at the Clarinda Center. The highest bidder was Ryan Rogers with the amount of \$93,000. The money will be used for renovations at the Clarinda Center.

Motion was made by Mr. Pash, seconded by Mr. Riley, to accept the bid for the sale of the Clarinda maintenance building. All aye votes were recorded. Motion carried.

Motion:

Motion was made by Mr. Pash, seconded by Mr. Riley, to accept the bid for the sale of the Clarinda maintenance building.

All aye votes were recorded. Motion carried.

8.4. Approval of Tuition Rates

The Administration recommends a \$5/per credit hour increase in tuition for the 2024/2025 academic year.

The Board discussed what tuition and fees are at the other colleges in Iowa and in the surrounding area.

Motion was made by Mr. Madsen, seconded by Mrs. Blake, to approve the recommended tuition increase. All aye votes were recorded. Motion carried.

Motion:

Motion was made by Mr. Madsen, seconded by Mrs. Blake, to approve the recommended tuition increase.

All aye votes were recorded. Motion carried.

8.5. Approval of Salary Increase for Faculty

The Administration has settled negotiations with the faculty union and would recommend a 4.5% salary increase.

Motion was made by Mrs. Newman, seconded by Dr. Marshall, to approve the salary increase for faculty as presented. All aye votes were recorded. Motion carried.

Motion:

Motion was made by Mrs. Newman, seconded by Dr. Marshall, to approve the salary increase for faculty as presented.

All aye votes were recorded. Motion carried.

8.6. Approval of Salary Increase for Engineers

The Administration has settled negotiations with the engineers union and would recommend a 4.5% salary increase.

Motion was made by Dr. Marshall, seconded by Mr. Madsen, to approve the salary increase for engineers as presented. All aye votes were recorded. Motion carried.

Motion:

Motion was made by Dr. Marshall, seconded by Mr. Madsen, to approve the salary increase for engineers as presented.

All aye votes were recorded. Motion carried.

8.7. Approval of Salary Increase for Staff

The Administration would recommend a 4.5% salary increase for all staff.

Motion was made by Mrs. Blake, seconded by Mrs. Newman, to approved the salary increase for staff as presented. All aye votes were recorded. Motion carried.

Motion:

Motion was made by Mrs. Blake, seconded by Mrs. Newman, to approved the salary increase for staff as presented.

All aye votes were recorded. Motion carried.

9. Executive Session

There were no closed sessions.

10. Future Agenda Items

The committee selected for the President's Evaluation will meet at 12:30pm on Tuesday, June 18th at the Page Fremont County Center.

Chapter one of the Board Policy Manual has been reviewed by Cabinet following the changes to the Mission, Vision and Values. A copy will be shared with the policy review committee before the next meeting.

11. Adjournment

Motion was made by Mr. Madsen, seconded by Mr. Thomas to adjourn.
The meeting adjourned at 3:24pm.

Motion:

Motion was made by Mr. Madsen, seconded by Mr. Thomas to adjourn.

All aye votes were recorded. Motion carried.