



Board of Trustees Meeting | September 15, 2025 Minutes

Iowa Western Community College
9/15/2025 2:00 PMCDT

@ Clarinda Center, 923 East Washington, Clarinda, IA 51632

Attendance

Present:

Members: Chris Blake, Connie Hornbeck, Kirk Madsen (remote), Randy Pash, Tom Riley, Gilbert Thomas

Guests: Eddie Holtz, Vicki Hoskovec, Dan Kinney, Shane Larson, Matt Mancuso, Erin McKee, Molly Noon, Kim Vrba

Absent:

Members: Matt Johnson, John Marshall MD, Kerry Newman

Guests: Jenny Kruger

1. Call to Order

The meeting was called to order by Board Chair Connie Hornbeck.

2. Roll Call

Board Chair Hornbeck asked for the roll. The roll call was taken by the Board Secretary.

3. Approve Agenda

Board Chair Hornbeck asked if there were any additions or deletions to the meeting agenda. Hearing none, she asked for a motion to approve the agenda as presented.

Motion:

A motion was made to approve the agenda as presented.

Motion moved by Gilbert Thomas and motion seconded by Randy Pash. All aye votes were recorded. Motion carried.

4. Correct, Amend and Approve Minutes from the Regular Meeting held August 18, 2025

Board Chair Hornbeck asked if there were any corrections or amendments to the minutes from the August 18 meeting. She asked that the minutes reflect the oversight of voting after review of the Consent Agenda that was later pointed out by Trustee Johnson.

 [Board of Trustees Meeting August 18, 2025 Minutes.pdf](#)

Motion:

A motion was made to approve the minutes from the August 18 meeting pending the correction noted above.

Motion moved by Gilbert Thomas and motion seconded by Tom Riley. All aye votes were recorded. Motion carried.

5. Public Comment

There were no members of the public present for comment and nothing was received in writing.

6. Monitoring Information About College Operations

6.1. President's Report (Presenters: Dr. Dan Kinney, President)

Dr. Dan Kinney, President of the College, presented the Trustees with the following information:

- Work continues to promote the Bond Referendum
- Dr. Kinney has talked with the Pottawattamie County Auditor about the language on the bond postcard sent by each county. She was in favor of the college sending out the postcard since the college pays for it, but she would like to run it by the state first.
- The bridges to Looft Hall have been shut down for a structural issue. A scheduled inspection reported some repairs, and they will be closed for two weeks.
- An Open House for Pathway Center has been scheduled for October 7 at 8:00am in Glenwood.

 [10th Day Enrollment Comparison 25FA.pdf](#)

 [15th Day Enrollment Comparison 25FA.pdf](#)

 [Cliff Effect Data.pdf](#)

 [Effort Tracking.pdf](#)

6.2. Community Colleges for Iowa Report (Presenters: Tom Riley, Community Colleges for Iowa Representative)

Tom Riley, Community Colleges for Iowa Representative, provided the Trustees with an update from the last Community Colleges for Iowa Board meeting.

Highlights from the report include:

- Request was made to change the audit from one year to three year, there were no concerns.
- An RFP with Matt Eide was approved for lobbying services.
- The group had a discussion on the Bachelor's Degree Study.
- Last Dollar Scholarship was a hot topic.
- The group had a discussion on citizenship checking guidelines.
- Workforce Pell was discussed.
- Renovations of the Community Colleges for Iowa building are scheduled to be completed by November 3.

6.3. Other Reports

6.3.1. Clarinda Center Update (Presenters: Kristin Smith, Clarinda Center Director)

Kristin Smith, Director of the Clarinda Center, presented the Trustees with an update on happenings at the Clarinda Center. Highlights from the report include:

- CEAM Program - The numbers for the 24 and 25 cohort were shared.
- Program Updates - Kristin provided an update on the following programs: CDL, Paramedic and CNA as well as details of a welding and nursing camp held at the center.
- Facility Updates - Kristin shared details and photos of updates to Rowland Hall, Opitz Hall, the Activity Building and exterior landscaping.
- Grants - The Center has received \$15,000 from the Clarinda Foundation for updated CEAM equipment; \$5,000 from the City of Clarinda Lori Veach Grant to update the Edith Lisle Library south entrance to handicap accessible; and 3 AEDS from the Clarinda Regional Health Center.
- Spirits for Scholarships - This year's event will be held on Friday, November 7 at the Clarinda Center

6.3.2. Business & Community Education Update (Presenters: Matt Mancuso, Vice President of Business & Community Education)

Matt Mancuso, Vice President of Business & Community Education, presented the Trustees with enrollment data and program updates for the BCE division.

Highlights from the report include:

- AY 24-25 - Contact hours were 258,952 (increase of 28.5%) and Non-credit student totaled 7,772 (increase of 10.6%).
- AY 22-23 Breakdown - 45% Male and 55%Female; 22.5% are out of state.
- EPA Grant will be starting in January of 2026.
- Skills for Success - trying to extend to other counties.
- Continuing Education is evaluating new programing to include Dog Grooming, Leadership, Drones and Bees.
- Staff is currently working with 40-60 companies per week.
- Currently have contract training opportunities with AgriVision, Jennie Edmundson and the Omaha Community Playhouse.

7. Consent Agenda

Board Chair Hornbeck asked for a motion to approve the Consent Agenda as presented.

Motion:

A motion was made to approve the Consent Agenda as presented.

Motion moved by Gilbert Thomas and motion seconded by Randy Pash. All aye votes were recorded. Motion carried.

7.1. Personnel Report (Presenters: Eddie Holtz, Vice President of Finance & Operations)

Eddie Holtz, Vice President of Finance & Operations presented the Board with this month's personnel report.

New hires include: Alexa Garcia, Assistant Coach for Women's Wrestling; Ronald Glenn, Coordinator of Academic Support Services; Molly McVay, Mental Health Practitioner; Mike West, Child Development Instructor.

Employees leaving include: Tommy Collinson, Maintenance; Jolene Miller, Work Based Learning Coordinator; Sara Minor, Baker.

 [Board Report September 2025.pdf](#)

7.2. Presentation of Bills for Payment

Tom Riley and Connie Hornbeck reviewed the financial statements. There were no questions or concerns with the bills.

7.3. Financial Report (Presenters: Eddie Holtz, Vice President of Finance & Operations)

Eddie Holtz, Vice President of Finance & Operations, presented the Trustees with the financial statements ending August 31, 2025.

There were questions on payment to Iowa Western Foundation for Skills for Success Program, and payments for security and the grass replacement to River's Edge Park after the 89.7 the River 30th Anniversary Concert.

 [Financial Summary.pdf](#)

7.4. Curriculum (Presenters: Camie McBee, Academic Dean)

Camie McBee, Dean of Effectiveness, Social Science, Communication & Business, presented the Trustees with the recommended updates to curriculum.

There were several deactivations of courses no longer required in programs. This is the formal process to remove them from the catalog.

 [Curriculum to be reviewed at 9.15.25 BOT Meeting.pdf](#)

8. Action Items

There were no items requiring Board action on the agenda.

9. Future Agenda Items

This year's Black Tie Fundraiser will be on October 18.

10. Adjournment

Board Chair Hornbeck asked for a motion to adjourn the meeting.

Motion:

A motion was made to adjourn.

Motion moved by Gilbert Thomas and motion seconded by Randy Pash. All aye votes were recorded. Motion carried. The meeting adjourned at 3:16pm.