

NOTICE TO BIDDERS

Sealed bids for the Iowa Western Community College Kanesville Conference Room/Office Renovation, Council Bluffs Campus will be received at the Clark Hall Conference Room 161, Iowa Western Community College, 2700 College Road, Council Bluffs, Iowa 51503; (712) 325-3235, **until 2:00 p.m. on Tuesday, March 16, 2021** and will be opened publicly.

Within 48 hours from bid opening, Contractor shall submit a list of subcontractors they intend to use for the Work.

If you have any questions please contact Kimberly Bogatz (kbogatz@hgmonline.com) at the office of HGM Associates Inc., 640 Fifth Avenue, Council Bluffs, Iowa 51501, Phone (712) 323-0530, Fax (712) 323-0779. We suggest you may find it faster and/or easier to email questions.

Questions will be addressed up to 24 hours before the bid opening.

LICENSED CONTRACTORS:

All Work shall be performed by contractors licensed with the city where the work is to take place. Bidders shall determine licensing requirements prior to bidding.

Bidders for Iowa projects will be evaluated in compliance with The Fair and Open Competition in Governmental Construction Act.

The Contractor shall conform in all respects with the provisions of the Federal Civil Rights Act, the Code of Iowa, Chapter 216 Civil Rights Commission and the rules and regulations adopted thereto by the Iowa Civil Rights Commission. The Contractor shall not discriminate against any employee or applicant because of race, creed, color, sex, national origin, religion, familial status, sexual orientation, gender identity, genetic information, ethnic background, or the age of the applicant. The Contractor will select qualified applicants with disabilities who can perform the essential functions of the job or position with or without reasonable accommodations. The Contractor shall comply with all other applicable federal, state and local, laws, rules, regulations, ordinances, and College policies and procedures. This shall include, but is not limited to, maintaining proper decorum and conduct while on the Owner's property, including no drug use or harassing conduct of any kind. It shall also include compliance by Iowa's Smoke Free Air Act, which prohibits smoking any tobacco product while on Owner property. For purposes of this subparagraph, Owner property shall include inside private Contractor or employee owned vehicles while parked on Owner property. The Owner reserves the right to order the Contractor to remove any person from the work or property who the Owner determines to be in violation of federal, state or local laws, Owner policies or a threat to the safety of employees, other workers, visitors, or otherwise.

Background Checks and Drug Testing Results will be required.

1 PROJECT DESCRIPTION:

2 The Work includes:

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4 The Work includes but is not limited to the construction of a new conference room and
5 office renovation inside the existing building, Kanesville Building on Iowa Western
6 Community College, Council Bluffs campus. Materials include metal stud framing,
7 wood doors hollow metal door frames, casework, insulation and interior finishes. Fire
8 sprinkler modification, mechanical and electrical systems are included in the work.
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10 **A Pre-Bid Walkthrough has been scheduled for Thursday March 4, 2021 at 10:00 a.m.** at
11 the project site for interested Contractors, Suppliers and Subcontractors to view the project site
12 and ask questions. Attendance is not mandatory but suggested. We will meet at the south
13 entrance of Kanesville Arena.

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15 A 5% bid bond is required.

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17 No bidder may withdraw their proposal within 60 days after the bid opening.

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19 A 100% Performance Bond and Payment Bond will be required.

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21 Iowa Western Community College is sales tax exempt. Exemption certificates will be issued to
22 the contractor, sub-contractors and suppliers on this project. The bidders shall not include sales
23 tax in their bids.

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25 The earliest completion date is very important to the Owner. The Contractor agrees that the
26 work can begin immediately and that the project be complete by **July 19, 2021**. If the Contractor
27 shall fail to do so, the Contractor agrees to pay the Owner as liquidated damages and not as a
28 penalty, the sum of **\$250.00** for each and every calendar day that the Contractor is in default of
29 substantial completion of the work under this Contract.

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31 Copies of the Bid Documents may be viewed and/or obtained from A & D Technical Supply
32 Company Inc., www.adtechsupply.com, 4320 South 89th Street, Omaha, Nebraska, 402-592-4950,
33 upon a refundable deposit of \$100 plus an additional amount as determined by A&D Technical
34 Supply for shipping and handling. There is a limit of 1 (one) set per plan-holder. Additional sets
35 may be purchased. Refundable deposit checks, payable to HGM Associates Inc., may be cashed
36 and the funds held by HGM Associates Inc. Interested bidders should contact A&D Technical
37 Supply Company Inc. to request plans be printed and available for pickup.

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39 Plans must be returned to A&D Technical Supply Co. within 30 calendar days from the bid date
40 or within 14 calendar days after award of the project or within 14 calendar days from the bid
41 date. After plans have been returned in good condition, a new check will be issued to the plan
42 holder. Shipping and handling costs are not refundable. NOTE: Builders Cards will be accepted.

1 The Bid Documents may also be examined at the following locations:
2

3 OMAHA BUILDERS EXCHANGE

4 4159 S. 94th Street, Omaha, NE 68127

5 Phone (402) 991-6906, Fax (402) 884-7055

6 lisa.shockey@omahaplanroom.com
7

8 MASTER BUILDERS OF IOWA

9 221 Park Street, PO Box 695, Des Moines, IA 50303

10 Phone (515) 288-8904, Fax (515) 288-2617
11

12 LINCOLN BUILDERS

13 5910 South 58th, Suite C, Lincoln, NE 68516

14 Phone (402) 421-8332, Fax (402) 421-8334
15

16 SIOUXLAND CONSTRUCTION ALLIANCE

17 3900 Stadium Drive, Sioux City, IA 51106

18 Phone (712) 255-9730, Fax (712) 255-3915
19

20 SIOUX FALLS BUILDERS EXCHANGE

21 1418 "C" Avenue, Sioux Falls, SD 57104

22 Phone (605) 357-8687, Fax (605) 357-8655
23

24 HGM ASSOCIATES INC.

25 640 Fifth Avenue, Council Bluffs, IA 51501-6427

26 Phone (712) 323-0530, Fax (712) 323-0779
27

28 Electrical – ENGINEERING TECHNOLOGIES, INC. (ETI)

29 1111 N. 13th Street, suite 216, Omaha, NE 68102

30 Contact: Shane Hoss

31 Phone (402) 330-2772, Fax (402) 330-2630

32 shoss@eti-engineers.com
33

34 Mechanical – ENGINEERING TECHNOLOGIES, INC. (ETI)

35 1111 N. 13th Street, suite 216, Omaha, NE 68102

36 Contact: Wyatt Wirges

37 Phone (402) 330-2772, Fax (402) 330-2630

38 wwirges@ eti-engineers.com
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