

IOWA WESTERN COMMUNITY COLLEGE
COURSE SYLLABUS INFORMATION
[PSY-111-OL01 INTRODUCTION TO PSYCHOLOGY]

TERM: WINTERIM 2020

I. FACULTY INFORMATION:

Instructor: Jeff Bonsall	Office: Lewis Hall 121
Phone: 712-325-3707	Office Hours: Via email
E-mail: jbonsall@iwcc.edu	

II. COURSE INFORMATION:

Course Prefix/Number	Course Name	Credits	Lecture	Lab
PSY-111-OL01	Introduction to Psychology	3	3	0

COURSE MEETING TIMES: Please note; this is not a self-paced course. Weekly online course attendance, interaction, and activity are expected and will be verified through weekly course attendance reports.

COURSE DESCRIPTION:

Introduction to Psychology provides an introduction to the subject matter, terminology, basic research findings, and current topics of interest in scientific psychology. Students explore the biological foundations of human behavior, social-environment influences, and intra-psychic elements, including perception, consciousness, personality, and motivation. A holistic approach is used to understand abnormal behavior, human growth and development, health, stress, and coping. (3/0)

PREREQUISITES: None

COURSE LOCATION: REMOTE

REQUIRED TEXTBOOKS: "PSYC", Sixth Edition, Rathus, Cengage Publishing

Some, but not all, courses at Iowa Western require a subscription to an online textbook service such as Pearson MyLab or Cengage Unlimited. When this type of subscription service is required in a course, a flat fee is charged to the student's account when the student registers for the course. Students have the option to "opt-out" of this service within the first week of classes. By opting out, the student is responsible to obtain the required course materials on their own

from a source outside the College Store. For information on how to opt-out, students should contact the Brandon Keller in the Business Office at 712-325-3226 or bkeller@iwcc.edu.

Supplemental Materials:

Students can download the free version of Office 365 Suite from their ROC Portal Page for use in their courses. Students are responsible for protecting their own computer equipment through use of anti-virus and anti-malware tools for work within their IWCC courses; they may consider these free options (click on link). Students using computers in labs and other facilities on campus are further held to the standards of IWCC Acceptable Use Policy and the Computer Ethics and Use Policy. Both are located on the ROC Student Portal Page under the Technology menu button FAQ area.

Course Learning Objectives and Course Competencies:

The Learning Objectives for this course are (upon successful completion of this course, the student will be able to):

1. Understand the biological approaches to human behavior.
2. Understand the physical, cognitive, and psychological development across the lifespan of the individual.
3. Understand the role of learning in human behavior.
4. Understand the normal and abnormal personality.
5. Understand the influence of the environment on social behavior & perception.

Course Practices:

PARTICIPATION:

Online courses require a clear pattern of participation for all students. The attendance standard for IWCC is that each student logs in and participates in some meaningful way, i.e. assignment completion, forum discussion, quiz completion, etc., inside of the online course—at a minimum—at least one time each week, as measured from Monday to Sunday. *For this accelerated course Student “attendance/participation” will be recorded on the following dates: 12/5, 12/8, 12/11, 12/14, 12/17, 12/20. It is expected that students participate in this on-line course on a regular basis. Again, this is not a self-paced course.

STANDARDS FOR WRITTEN WORK:

All assignments must be typed in standard formatting (12point, Time New Roman font, double spaced). **Work must be submitted in either a word doc or pdf format.** No other formats will be accepted and any work submitted in a different format will be given a “0” for that assignment.

LATE PAPERS & ASSIGNMENTS:

Late work will not be accepted under any circumstance unless prior arrangements have been made with the instructor BEFORE the assignment due date.

MISSED EXAMS:

Students will need to notify the instructor if they will miss an exam for any reason before the scheduled exam date. If prior arrangements are made before the exam closes the student will have the opportunity to take the exam. If a student misses an exam for any reason and has not

made prior arrangements with the instructor they will receive a zero (0) for that exam and will not be able to make-up the exam at a later date.

If you have an IWCC extra-curricular event you need to take the test before you leave.

***Exams/quizzes may not be made up and there will be no retakes of exams/quizzes.

*If the instructor becomes aware of academic dishonesty on a test, a "0" will be given for the test. This includes using a computer with the same IP address with a login time within 30 minutes of each other will be given a "0" on the test. Other examples of academic dishonesty include sharing answers/receiving answers from another student or someone other than you taking the test. I have special settings on my computer to identify these issues.

There are computers available on campus at the library and many other labs around campus for your convenience to take the test if you don't have a personal computer at home. You are welcome to take the test from your home computer.

Given the condensed nature of the Winterim there are no make-up exams.

PARTICIPATION REQUIREMENTS FOR ONLINE COURSES:

Online courses require a clear pattern of participation for all students. The attendance standard for IWCC is that each student logs in and participates in meaningful ways, i.e. assignment completion, forum discussion, quiz completion, etc., within the course outline a minimum of one time each week. A week is measured from Monday through Sunday. If this standard is not met for any week within the course term.

COMMUNICATION WITH THE INSTRUCTOR:

Email is our primary method of communication so please proofread your message before sending it. If I cannot understand or decipher your message I will not respond to it.

**Absolutely, 100%, each time, include the course/section in which you are enrolled in your message. While I endeavor to get to know each and every one of my students, it expedites the process of addressing your question or concern when I know which course it is in reference to. If you do not include this information, I will respond by asking for that information.

SOCIAL DISTANCING IN RESPONSE TO COVID-19:

Students in an online class may choose to meet with their instructor during student assistance hours on campus or at a center location. Faculty, staff, and students are expected to take reasonable precautions while in an office setting to ensure the safety and wellbeing of all parties. Whenever possible, students should stay a minimum of six feet apart from other parties. Where seats and standing room is designated off limits, students should respect boundaries. All parties (faculty, staff, and students) are required to supply their own face covering that they are required to wear at all times during a face-to-face meeting. Individuals who arrive to the meeting without a face covering will be turned away. Students exhibiting symptoms of illness will be asked to leave the office and not return until they are symptom-free or can provide a note from a physician clearing them to return. Students will also be asked to leave if they fail to comply with social distancing practices. Students who refuse to leave will be escorted out of the building by Security.

GRADING:

Full detail on all required, graded work for this course can be viewed on page 7 of this document.

FINAL GRADES:

Final grades are viewable on ROC the Tuesday after the end of the semester: Self-Services Menu, Students, and Academic Profile.

IMPORTANT DATES:

Specific dates are noted in the College Academic Calendar for the last day to withdraw from the course, holidays, in-service days, student development hours, last day to apply for graduation, etc.)

PROBLEM RESOLUTION:

Students with concerns about the course or the instruction are advised to discuss those concerns with the instructor. If this does not resolve the issue, contact Ambe White, Dean of Social Science & Business at awhite@iwcc.edu, 712-325-3371, Lewis Hall 121

NOTICE OF CLASS CANCELLATION:

Emergency closing of entire campus such as for weather – Students will be notified through the Reiver Alert system. Students must register for this service; find Reiver Alert on your ROC homepage under College Services.

Emergency cancellation of a class session such as for faculty illness – Students will be notified through an announcement to iwcc.edu email address, on the ROC course page and/or a posted note on the classroom door.

COURSE TOPICAL OUTLINE AND SCHEDULE:

Students should refer to the full course topical outline and schedule which concludes this document.

III. INFORMATION/COLLEGE POLICY**RESET PASSWORD:**

Students can reset passwords by accessing the password central page through ROC. The password central page can be found by clicking the menu tab in the upper left hand corner and opening the technology tab, then clicking on password central.

CYBER-LIBRARY:

Students can access books, magazines, journals, newspapers, films and audio books 24/7 through the Cyber-Library by clicking on the Cyber Library under Academics in ROC. Students may contact the library for assistance with research and citations. Check out the help features on the Cyber Library page in ROC. For questions about finding information at your campus or

center, email cyberlibrary@iwcc.edu (click on link) or call 712-325-3247 for the Council Bluffs Campus or 712-542-5117 for the Clarinda Campus. The library hours are posted on ROC.

ACADEMIC SUPPORT:

FREE tutoring and academic assistance for a variety of core, general FREE tutoring and academic assistance for a variety of core, general requirement classes are available through the Tutoring Center, located on the second floor of the Student Center on the Council Bluffs campus. One-on-one assistance is available on a drop-in basis. FREE online tutoring is available through Canvas or ROC. To access online tutoring click on the Online Tutoring tab next to My ROC Classes on your ROC home page or Online Tutoring in the left hand menu in Canvas. For more information about tutoring services or help in your classes, email tutoring@iwcc.edu or call 712-388-6841.

DROPPING CLASSES:

While we encourage you to do everything you can to complete your classes, it is always better to drop a class than to fail it. If it becomes necessary for you to drop a class you can drop a class online through ROC up to the last day to drop. We recommend that you always talk to your advisor and a financial aid department representative before you drop a class. For more information on dropping classes see the Advising Information Site in ROC under the Academics tab.

PERSONAL ELECTRONIC DEVICES:

To provide an environment conducive to learning, Iowa Western Community College requires that cellular phones, pagers, and other personal electronic devices be turned off or set to vibrate when entering classrooms, computer labs, library, offices, auditoriums, or arena areas. Cellular phones with picture taking capabilities are not allowed in bathrooms, locker rooms, or other areas where there is a reasonable expectation of privacy. Faculty members do have the right to prohibit the use of any electronic device in their classroom.

HONOR CODE – ACADEMIC HONESTY:

Upon enrolling at Iowa Western Community College, each student assumes an obligation to conduct her/his academic affairs in a manner compatible with the standards of academic honesty established by the College and its faculty. If this obligation is neglected or ignored by the student, disciplinary action will be taken. Please refer to the Student Code of Conduct for the Academic Dishonesty Policy.

****Specifically, for this course if a student is found to plagiarize or cheat, the first offence is a “0” for the activity and respective reports will be filed with the Academic Dean and Student Services. If a second offence occurs the student fails the course. In the case of cheating this policy will apply to all students involved.**

FERPA:

Student rights concerning access to educational records are spelled out in Federal Public Law 98-380 as amended by Public Law 93-568 and in regulations published by the Department of Education. The law and regulations require educational institutions to limit the disclosure of information from the student's record to those who have the student's written consent or to officials specifically permitted within the law. Students who wish to grant access to their educational (class schedule, transcript of final grades, and progress reports) or financial records (grants, loans, financial aid documents, statements and billing) may do so by submitting an Access to Student Information Consent Form to the Records and Registration Office. Access to information is only given at the Records and Registration Office or Financial Aid and Cashier Offices.

For more information, including the full Access to Student Information policy, refer to the Iowa Western Community College General Catalog or contact the Records and Registration Office.

DIVERSITY STATEMENT:

Iowa Western Community College values diversity and supports learning experiences that promote intellectual growth and human enrichment.

AMERICAN WITH DISABILITIES ACT STATEMENT:

If you are an individual with a disability who requires an accommodation to fully participate in academic programs or campus activities, please email disabilityservices@iwcc.edu or call 712-325-3299. Accommodations are arranged through the Disability Services Office, on the second floor of the Student Center on the Council Bluffs campus. Please allow adequate time to implement your accommodations. Accommodation testing must be scheduled 24 hours in advance. Any student with mobility impairments should prepare for an emergency ahead of time by instructing faculty and/or classmates on how to assist in case of an evacuation

PREGNANT AND PARENTING STUDENTS:

Iowa Western does not discriminate against any student on the basis of pregnancy or related conditions. Absences due to medical conditions relating to pregnancy will be excused for as long as deemed medically necessary by a student's doctor, and students will be given the opportunity to make up missed work. Students needing accommodations can seek assistance with accommodations from the Coordinator of Disability Services.

EQUAL OPPORTUNITY AND NON-DISCRIMINATION:

It is the policy of Iowa Western Community College to provide equal educational opportunities and not to discriminate on the basis of race, color, creed, religion, national or ethnic origin, ancestry, genetic information, physical or mental disability, age, sex, sexual orientation, gender identity or expression, pregnancy, marital status, veteran status, AIDS/HIV status, citizenship, or medical condition, as those terms are defined under applicable laws, in its educational programs, activities, or employment practices.

Questions or complaints? Contact Title IX and Equity Coordinator, Reanna Heim, or ADA Coordinator, Samantha Larson, equity@iwcc.edu, 712-325-3200, or the Director of the Office for Civil Rights, U.S. Department of Education, Citigroup Center, 500 W. Madison, Suite 1475, Chicago, IL 60661, (312)-730-1560, OCR.Chicago@ed.gov. More information at <https://www.iwcc.edu/about/statement.asp>.

Grading

I. Exams – 300 points

Three exams will be given at the end of each unit as scheduled. All exams can be accessed in the respective unit link on the Canvas course page. Each exam will be accessible at the dates specified on the course schedule, please see the course schedule for these dates.

Test 1 (chapters 1-3) – 100 points

Test 2 (chapters 5, 6, 9) – 100 points

Test 3 (chapters 10, 12, 13) – 100 points

Everything mentioned in the text is “fair game”.

Tests will not be cumulative. They will include 50 multiple choice items, worth 2 points each. You will have 90 minutes to complete each test.

Since the tests are “open book,” the questions will be applied, so it is imperative that the concepts are studied and mastered prior to taking the tests.

****Tests cannot be made-up under any circumstances. If you cannot take an exam as it is scheduled please make arrangements with the instructor BEFORE the Unit end date.**

II. Unit Application Paper – 300 points

Students are responsible to submit a total of three (3) 2-page (not including the title page) papers in which they identify their opinion based on the topic provided by the instructor. The paper needs to include at least 3 references to the text using pertinent information that helps to support your opinion and show how you can apply the information. References should be done in the form of an in-text citation (Rathus, p. __) or (Rathus, section __) if using the e-text. The paper is due by the dates indicated on the course schedule.

****Late papers will not be accepted.**

Each paper is worth a potential one hundred (100) points. In order to be eligible for full points the paper MUST meet the following criteria:

- Include a cover page (your name, date, course/section #)
- Be a minimum of two (2) full typed pages
- Use standard formatting (12 point font, double-spaced, standard margins, etc...)
- Include at least four references back to the text.
- Clearly states the main idea, summarizes the information, if the student agrees/disagrees with information presented and provides a clear explanation of their opinion.
- The submission must be free of spelling and grammatical errors (please use spell check before submitting)

*Final Grade – 600 points

Final grades are based on a percentage of total points earned:

90-100%	=	A
80-89%	=	B
70-79%	=	C
60-69%	=	D
< 59%	=	F

*The instructor reserves the right to modify this grading scale, but students receiving raw scores in this scale will receive at least the minimum grade for which they are eligible.

**In determining the final course grade if a student's grade is within one percentage point the instructor will round up ONLY if the student has submitted ALL assigned work.

Final grades are viewable on ROC the Tuesday after the end of the semester: Self-Services Menu, Students, and Academic Record.

COURSE TOPICAL OUTLINE AND SCHEDULE

**ALL ASSIGNMENTS LISTED BELOW ARE DUE BY 11:59PM CST ON THE DATE INDICATED*

UNIT 1 December 2-8
Readings: Chapters 1-3 Due Dates: Student Intro – December 3 Unit 1 Paper – December 5 Unit 1 Exam – Available December 5-8
UNIT 2 December 8-15
Readings: Chapters 5, 6, 9 Due Dates: Unit 2 Paper – December 11 Unit 2 Exam – Available December 12-15
UNIT 3 December 15-22
Readings: Chapters 10, 12, 13 Due Dates: Unit 3 Paper – January 19 Unit 3 Exam – Available January 20-22

PLEASE NOTE: This schedule is tentative and subject to change. All changes in this schedule will be noted via email and/or general course announcements. Students who have questions regarding this schedule should contact the instructor.

REVISED:

9.21.2020