IOWA WESTERN COMMUNITY COLLEGE

COURSE SYLLABUS

(PSY-121-OL01: DEVELOPMENTAL PSYCHOLOGY)

TERM: WINTERIM 2020

I. FACULTY INFORMATION:

Instructor: Sean Lewis	Office: Lewis 107
Phone: 402-547-7503	Student Assistance Hours: By Appointment
E-mail: slewis@iwcc.edu	

II. COURSE INFORMATION:

Course Prefix/Number PSY 121	Course Name Developmental Psychology	Credits 3	Lecture 3	Lab 0

COURSE MEETING TIMES:
Course shells are available online 24/7.

COURSE DESCRIPTION:
Developmental Psychology examines the life span of humans from conception through death. It looks at the various traditional stages (prenatal, neonatal, infancy, early childhood, late childhood, adolescence, adulthood, old age) and explores various aspects, viewpoints, and research. (3/0)

PREREQUISICTES:
None

REQUIRED TEXTBOOKS*:*
Rathus, S.A. (2020) *HDEV, 6th Ed..* Cengage Unlimited, ISBN: 9780357040812 (Paperback)
Some, but not all, courses at Iowa Western require a subscription to an online textbook service such as Pearson MyLab or Cengage Unlimited. When this type of subscription service is required in a course, a flat fee is charged to the student's account when the student registers for the course. Students have the option to "opt-out" of this service within the first week of classes. By opting out, the student is responsible to obtain the required course materials on their own from a source outside the College Store. For information on how to opt-out,

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students should contact the Brandon Keller in the Business Office at 712-325-3226 or bkeller@iwcc.edu.

SUPPLEMENTAL MATERIALS:
Students can download the free version of Office 365 Suite from their ROC Portal Page for use in their courses. Students are responsible for protecting their own computer equipment through use of anti-virus and anti-malware tools for work within their IWCC courses; they may consider these free options (click on link). Students using computers in labs and other facilities on campus are further held to the standards of IWCC Acceptable Use Policy and the Computer Ethics and Use Policy. Both are located on the ROC Student Portal Page under the *Technology* menu button FAQ area.

COURSE LEARNING OBJECTIVES AND COURSE COMPETENCIES:
Upon successful completion of this course, the student will be able to:
  A. Provide a perspective on the changes that take place during an individual's life, from birth to death.
  B. Examine possible causes or sources of developmental changes and reasons for disturbances in the developmental process.
  C. Understand how research contributes to human growth and development.
  D. Teach specific skills that will help students in various professions and for personal application.
  E. Foster critical thinking

COURSE PRACTICES:
This syllabus serves as a contract between the faculty and the students. Attendance will be taken for each class session. All course work must be submitted through the ROC Canvas LMS. Emailed work will not be accepted without prior instructor approval.

ATTENDANCE REQUIREMENTS:
Student "attendance/participation" will be recorded on the following dates: 12/5, 12/8, 12/11, 12/14, 12/17, 12/20. It is expected that students log-in and participate in this on-line course on a regular basis. Specifically, students are expected to participate in the course (via ROC) 80% of the days (17/21 days). **Please note that this is not a self-paced course.**

PARTICIPATION REQUIREMENTS FOR ONLINE COURSES:
Online courses require a clear pattern of participation for all students. The attendance standard for IWCC is that each student logs in and participates in meaningful ways, i.e. assignment completion, forum discussion, quiz completion, etc., within the course outline a minimum of one time each week. A week is measured from Monday through Sunday. If this standard is not met for any week within the course term, you will be marked as absent in the attendance for the week. Multiple instances will result in loss of 1 grade level (i.e. an 'A' becomes a 'B', etc).

COMMUNICATION WITH INSTRUCTOR:
The best way to contact your instructor is via email. Students and faculty must use their IWCC email when contacting the instructor about matters related to the course. Please read the page 'Rules of E-Mail Etiquette' on the course Introduction page. In your subject line or message, include the course/section in which you are enrolled to better assist me in addressing your concerns. Allow 1 business day for a response.

SOCIAL DISTANCING IN RESPONSE TO COVID-19:
Students in an online class may choose to meet with their instructor during student assistance hours on campus or at a center location. Faculty, staff, and students are expected to take reasonable precautions while in an office setting to ensure the safety and wellbeing of all parties. Whenever possible, students should stay a minimum of six feet apart from other parties. Where seats and standing room is designated off limits, students should respect boundaries. All parties (faculty, staff, and students) are required to supply their own face covering that they are required to wear at all times during a face-to-face meeting. Individuals who arrive to the meeting without a face covering will be turned away. Students exhibiting symptoms of illness will be asked to leave the office and not return until they are symptom-free or can provide a note from a physician clearing them to return. Students will also be asked to leave if they fail to comply with social distancing practices. Students who refuse to leave will be escorted out of the building by Security.

ONLINE CLASSROOM MANAGEMENT AND BEHAVIOR
It is expected that all students in the online environment address classmates and the instructor cordially and professionally. While debate and discussion may be the norm in a college classroom, doing so respectfully is the class standard. (I will address you in a way that recognizes the respect and dignity you deserve as a scholar at this institution, and I expect the same from you to each member of the course. This standard applies to all of us even during moments of disagreement.) Any violation of this policy could result in the loss of points and a meeting with the dean.

STANDARDS FOR WRITTEN WORK
Unless otherwise stated, your responses/assignments must be typed in APA format (double-spaced, with 1-inch margins & 12-point Times New Roman font). Standard English grammar and punctuation must be followed. Include your name, date, and class/section at the top of the (first) page. Multiple page responses should have page numbers. Written responses submitted electronically must be in 1 of the 3 following formats - Word (.doc or .docx), Rich Text (.rtf), or Adobe PDF (.pdf).

LATE PAPERS, ASSIGNMENTS, MISSED EXAMS/QUIZZES
LATE ASSIGNMENTS WILL NOT BE ACCEPTED—NO EXCEPTIONS. There are absolutely NO MAKE UP TESTS, ASSIGNMENTS, ACIVITIES, QUIZZES,

etc. Please do not ask. The test dates are noted on the schedule at the end of the syllabus as well as on the Calendar in ROC/Moodle. There will be no retakes of exams. Note, all due dates / times are in Central Time Zone.

INSTRUCTIONAL TECHNIQUES AND PRACTICES

Students will have access to power points lectures, film, and internet resources. See evaluation methods. In addition to readings from your text, you may have internet assignments, lecture notes, and power point presentations. Power Point Presentations (PPT) and/or Lectures Notes are required readings and students are responsible for understanding the material. Everything mentioned in "lecture", online discussion or outside activities is "fair game" in the exam, thus is important to keep up with the required readings and assignments to prepare for the exams.

EXTRA CREDIT

The majority of your extra credit will be earned via what are known as organizational citizenship or prosocial organizational behaviors (OCB/POBs). OCBs/POBs are positive behaviors that members of an organization do that are not required, but are done with the aim of improving the welfare of the group. These behaviors are not mandatory, but since they create a sense of community and benefit the group/organization they are encouraged. In an online course, building a learning community is particularly important because much more of the responsibility for learning rests with the students themselves, and to a large extent learning is a product of your interactions with one another.

I will try to recognize and reward the things you do in this course that are analogous to OCBs – things that help everyone to learn and get the most out of their experience in this class. A good number of your OCBs/POBs I will not know about, but there are some I can watch out for and try to recognize & reward, such as answering other students' questions or meaningful dialogue in a Threaded Discussion. When I come across these OCBs/POBs I will acknowledge them with extra credit points in the gradebook category OCB/POB. (concept / idea from David Allbritton @ DePaul Univ.)

Extra credit is assigned at the discretion of the instructor and is be available to all enrolled students. The maximum amount of extra credit that can be earned is 5% of the final grade total. Individual extra credit is not offered.

GRADING:

EXAMS (250 points):
There will be 5 exams worth 50 points each given at the end of each unit as scheduled. All exams can be accessed in the respective unit folder on the course page. Each exam will be accessible at the dates specified on the course schedule, please see the course schedule for these dates.

Exams will be a mixed format consisting of (but not limited to): completion (fill-in-the-blank), multiple guess, true/false, matching, and/or short answer questions that cover information from class ("lecture", readings, videos, homework, activities, etc.). Exams will not be cumulative.

Exams will be timed, with students having 90 minutes to complete each exam. There are no make-up exams, please see the section titled 'Missed Exams'.

If the instructor becomes aware of academic dishonesty on a test, a "0" will be given for the exam. This includes using a computer with the same IP address with a login time within 30 minutes of each other. Other examples of academic dishonesty include sharing answers/receiving answers from another student, someone other than you taking the exam, taking a picture/screenshot of any part of the exam, or printing/attempting to print a copy of the exam.

DISCUSSION POSTS (250 points):

Discussions are a form of creating rich, quality discussions online. Each student is required to participate in the discussions. The discussions will be used as a setting where students and instructor respond to questions, videos, web sites, or concepts related to the issues we will cover in the course.

You will be required to write one (1) well thought out response (at least 10 thorough sentences) to the question/statement introduced by the instructor and respond to the comments of least one of your fellow classmates with facts/opinions/ideas (these responses should be thorough – at least 2 sentences and go beyond "I agree" or "Good idea").

Students are also encouraged to initiate questions and engage in student-to-student interaction. If someone responds to you....you should respond back.

There will be 2 online discussion question/statement assigned for each unit for a total of 10 discussions. The discussion topics will be relevant and controversial questions posed regarding that particular unit. Each discussion is worth 25 points. Specific due dates for each discussion are listed on the course schedule.

Late policy on discussions: You cannot make up discussions submitted after the due date.

Netiquette Statement for posting online discussions:

In order to maintain a positive online environment for our class, we all need to follow the netiquette guidelines summarized below.

All students are expected to:
    1. show respect for the instructor and for other students in the class

2. respect the privacy of other students
3. express differences of opinion in a polite and rational way
4. maintain an environment of constructive criticism when commenting on the work of other students
5. avoid bringing up irrelevant topics when involved in group discussions or other collaborative activities

The following list summarizes the kind of behavior that is not acceptable. Each item listed below is grounds for removal from the class.

Students should not:
1. Show disrespect for the instructor or for other students in the class
2. Send messages or comments that are threatening, harassing, or offensive
3. Use inappropriate or offensive language
4. Convey a hostile or confrontational tone when communicating or working collaboratively with other students
5. USE ALL UPPERCASE IN THEIR MESSAGES -- THIS IS THE EQUIVALENT OF SHOUTING!!!

If I feel that a student is violating any of the above guidelines, I will contact that student to discuss the situation in person. If you feel that a student is behaving inappropriately, please send me a private e-mail message explaining the situation as soon as possible.

NOTE: For all assignments, activities, and exams unless otherwise allowed it is assumed that the work being submitted is the work of the student submitting it and only that student. Any cheating, collaboration, or plagiarism will result in a '0' for that submission and a meeting with the dean. Particularly serious offenses may result in a failure of the entire course.

FINAL GRADE SCALE: 500 – 450: A / 449.99 – 400: B / 399.99 – 350: C / 349.99 – 300: D / 299.99—Below: F

FINAL GRADES:
Final grades are viewable on ROC the Tuesday after the end of the semester: Self-Services Menu, Students, and Academic Profile.

IMPORTANT DATES:
Students should refer to the "Academic Calendar" in ROC for important dates such as:
- Last day to withdraw from course
- Holidays, in-service days, student development hours, etc.
- Last day to apply for graduation

PROBLEM RESOLUTION:
Students with concerns about the course or the instruction are advised to discuss those concerns with the instructor. If this does not resolve the issue, contact Ambé Dowdell-White, Dean of Social Sciences and Business, Lew112, 712-325-3371, awhite@iwcc.edu.

NOTICE OF CLASS CANCELLATION:
Emergency closing of entire campus such as for weather – Students will be notified through the Reiver Alert system. Students must register for this service; find Reiver Alert on your ROC homepage under College Services.

Emergency cancellation of a class session such as for faculty illness – Students will be notified through an announcement to iwcc.edu email address, on the ROC course page and/or a posted note on the classroom door.

COURSE TOPICAL OUTLINE AND SCHEDULE:
Students should refer to the full course topical outline and schedule which concludes this document.

III. INFORMATION/COLLEGE POLICY

RESET PASSWORD:
Students can reset passwords by accessing the password central page trough ROC. The password central page can be found by clicking the menu tab in the upper left hand corner and opening the technology tab, then clicking on password central.

CYBER-LIBRARY:
Students can access books, magazines, journals, newspapers, films and audio books 24/7 through the Cyber-Library by clicking on the Cyber Library under Academics in ROC. Students may contact the library for assistance with research and citations. Check out the help features on the Cyber Library page in ROC. For questions about finding information at your campus or center, email cyberlibrary@iwcc.edu (click on link) or call 712-325-3247 for the Council Bluffs Campus or 712-542-5117 for the Clarinda Campus. The library hours are posted on ROC.

ACADEMIC SUPPORT:
FREE tutoring and academic assistance for a variety of core, general FREE tutoring and academic assistance for a variety of core, general requirement classes are available through the Tutoring Center, located on the second floor of the Student Center on the Council Bluffs campus. One-on-one assistance is available on a drop-in basis. FREE online tutoring is available through Canvas or ROC. To access online tutoring click on the Online Tutoring tab next to My ROC Classes on your ROC home page or Online Tutoring in the left hand menu in

Canvas. For more information about tutoring services or help in your classes, email tutoring@iwcc.edu or call 712-388-6841.

DROPPING CLASSES:
While we encourage you to do everything you can to complete your classes, it is always better to drop a class than to fail it. If it becomes necessary for you to drop a class you can drop a class online through ROC up to the last day to drop. We recommend that you always talk to your advisor and a financial aid department representative before you drop a class. For more information on dropping classes see the Advising Information Site in ROC under the Academics tab.

PERSONAL ELECTRONIC DEVICES:
To provide an environment conducive to learning, Iowa Western Community College requires that cellular phones, pagers, and other personal electronic devices be turned off or set to vibrate when entering classrooms, computer labs, library, offices, auditoriums, or arena areas. Cellular phones with picture taking capabilities are not allowed in bathrooms, locker rooms, or other areas where there is a reasonable expectation of privacy. Faculty members do have the right to prohibit the use of any electronic device in their classroom.

HONOR CODE – ACADEMIC HONESTY:
Upon enrolling at Iowa Western Community College, each student assumes an obligation to conduct her/his academic affairs in a manner compatible with the standards of academic honesty established by the College and its faculty. If this obligation is neglected or ignored by the student, disciplinary action will be taken. Please refer to the Student Code of Conduct for the Academic Dishonesty Policy.

FERPA:
Student rights concerning access to education records are spelled out in Federal Public Law 98-380 as amended by Public Law 93-568 and in regulations published by the Department of Education. The law and regulations require educational institutions to limit the disclosure of information from the student's record to those who have the student's written consent or to officials specifically permitted within the law. Students who wish to grant access to their education (class schedule, transcript of final grades, and progress reports) or financial records (grants, loans, financial aid documents, statements and billing) may do so by submitting an Access to Student Information Consent Form to the Records and Registration Office. Access to information is only given at the Records and Registration Office or Financial Aid and Cashier Offices. For more information, including the full Access to Student Information policy, refer to the Iowa Western Community College General Catalog or contact the Records and Registration Office.

DIVERSITY STATEMENT:
Iowa Western Community College values diversity and supports learning experiences that promote intellectual growth and human enrichment.

AMERICAN WITH DISABILITIES ACT STATEMENT:
If you are an individual with a disability who requires an accommodation to fully participate in academic programs or campus activities, please email disabilityservices@iwcc.edu or call 712-325-3299. Accommodations are arranged through the Disability Services Office, on the second floor of the Student Center on the Council Bluffs campus. Please allow adequate time to implement your accommodations. Accommodation testing must be scheduled 24 hours in advance. Any student with mobility impairments should prepare for an emergency ahead of time by instructing faculty and/or classmates on how to assist in case of an evacuation.

PREGNANT AND PARENTING STUDENTS:
Iowa Western does not discriminate against any student on the basis of pregnancy or related conditions. Absences due to medical conditions relating to pregnancy will be excused for as long as deemed medically necessary by a student's doctor, and students will be given the opportunity to make up missed work. Students needing accommodations can seek assistance with accommodations from the Coordinator of Disability Services.

EQUAL OPPORTUNITY AND NON-DISCRIMINATION:
It is the policy of Iowa Western Community College to provide equal educational opportunities and not to discriminate on the basis of race, color, creed, religion, national or ethnic origin, ancestry, genetic information, physical or mental disability, age, sex, sexual orientation, gender identity or expression, pregnancy, marital status, veteran status, AIDS/HIV status, citizenship, or medical condition, as those terms are defined under applicable laws, in its educational programs, activities, or employment practices.

Questions or complaints? Contact Title IX and Equal Opportunity Coordinator, Reanna Heim, or ADA Coordinator, Samantha Larson, equity@iwcc.edu, 712-325-3200, or the Director of the Office for Civil Rights, U.S. Department of Education, Citigroup Center, 500 W. Madison, Suite 1475, Chicago, IL 60661, (312)-730-1560, OCR.Chicago@ed.gov. More information at https://www.iwcc.edu/about/statement.asp.

IV. COURSE TOPICAL OUTLINE AND SCHEDULE

*PLEASE NOTE: All Assignments Listed Below Are Due By Midnight Central Time on the Date Indicated

Date	Topic	Readings	Assignments	Due Date
12/2	Course Introduction & Online Learning	Syllabus, About Your Instructor, and Course: • Resources • Q&A • Welcome Page • Overview	Course Introduction Quiz	12/2/20
			Student Introduction Discussion Post	12/2/20
12/3 – 12/6	Foundations	Chapters 1 - 3	Discussion #1	12/3/20
			Discussion #2	12/5/20
			Unit Exam #1	12/6/20
12/7 – 12/10	Infancy	Chapters 4 - 6	Discussion #3	12/7/20
			Discussion #4	12/9/20
			Unit Exam #2	12/10/20
12/11 – 12/14	Childhood	Chapters 7 - 10	Discussion #5	12/11/20
			Discussion #6	12/13/20
			Unit Exam #3	12/14/20
12/15 – 12/18	Adolescence & Early Adulthood	Chapters 11 - 14	Discussion #7	12/15/20
			Discussion #8	12/17/20
			Unit Exam #4	12/18/20
12/19 – 12/22	Middle & Late Adulthood	Chapters 15 - 19	Discussion #9	12/19/20
			Discussion #10	12/21/20
			Unit Exam #5	12/22/20